

REQUEST FOR QUOTATION

SUPPLY, DELIVERY AND INSTALLATION OF INFORMATION, COMMUNICATION AND TECHNOLOGY (ICT) EQUIPMENT

July 2021

REQUEST FOR QUOTATION — GOODS

Project Title: **Capacity Building to Foster Competition**
Source of Funding: **ADB Loan 3878-PHI**
Contract Ref.: **RFQ/OPII/08**

Date of Issue of Request: **11 July 2021**

To: **Prospective Bidder**

Sir/Madam:

1. The Philippine Competition Commission (Purchaser) hereby requests you to submit price quotation/(s) for the supply, delivery and installation of the following Information, Communication and Technology (hereinafter rereferred to as “ICT”) items:
 - (a) Desktop Computer
 - (b) Laptop Computer
 - (c) Video Editing Equipment
 - (d) Online Webinar Equipment
 - (e) Video Conferencing Equipment
 - (f) Projector
 - (g) Document Scanner
 - (h) Portable All-in-One Printer
 - (i) Software

To assist you in the preparation of your price quotation, we enclose the necessary **Terms of Reference** (Appendix), **Supply, Delivery and Installation Price Schedule** (Attachment 1), **Technical Specifications** (Attachment 2), **Form of Quotation** and **Draft Contract**.

2. If you/your firm, however, falls under any of the following conditions, your proposal shall not be considered:
 - (a) you/your firm are/is not a citizen/national of an ADB member country, or
 - (b) you/your firm have/has been associated with the firm that prepared the design and specifications, or engaged in the preparation of the Project for which the contract that is subject of this request for quotations was identified, or
 - (c) you/your firm are/is owned by the Purchaser, or

- (d) you/your firm are/is currently sanctioned or temporarily suspended by the Asian Development Bank for a violation of its Anticorruption Policy (1998, as amended to date), or
 - (e) the importation of goods or services from your country or any payment to persons or entities in your country is prohibited in compliance with a decision of the United Nations Security Council under Chapter VII of the Charter of the United Nations.
3. To be qualified,
- (a) you must be duly established in the Philippines with at least ten (10) years experience in the supply, delivery and installation of ICT equipment;
 - (b) you must submit the following documents together with the Quotation:
 - (i) Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
 - (ii) Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas. In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit; and
 - (iii) Tax clearance per E.O. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
 - (c) you must have experience as a manufacturer or authorized supplier of the items covered by this **Request for Quotation** and, as evidence, you must submit copies of client's satisfactory certificates and/or certificate of completion and acceptance from at least three (3) clients for the last five (5) years with similar contracts. Similar contracts refer to supply, delivery and installation and configuration of ICT equipment; and
 - (d) you must submit certification of authorized distributorship/resellership from the distributor/manufacturer of the product/s offered.
4. Your quotation should be submitted in accordance with the following instructions, procedures, and the terms and conditions of the **Contract**.

Preparation of Quotations

- (a) Your price quotation/(s) shall be for all the items as described in attached documents and submitted only in the attached **Form of Quotation** with the priced **Supply, Delivery and Installation Price Schedule**. The currency of quoted prices and payment shall be Philippine Peso.
- (b) The prices should be quoted for supply, delivery and installation of ICT equipment to **Philippine Competition Commission, 25/F Vertis North Corporate Center I, North Avenue, Quezon City** and should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for each item quoted, including names and addresses of firms providing after-sales service facilities in **Quezon City**.
- (c) You shall submit only one set of quotations for the above items. Your quotation must be typed or written in indelible ink and **shall be signed by you or your authorized representative. Without a signature in your Form of Quotation, your quotation will not be considered further.**
- (d) You shall submit one original of the **Form of Quotation**, and clearly marked “ORIGINAL”. In addition, you shall also submit one copy marked as “COPY”. In case of any discrepancy between the Original and Copy, the original shall prevail.
- (e) Your quotation(s) should be valid for a period of **60 days** from the deadline for submission of the quotation/(s) as indicated below. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of Suppliers for the project for two years.

Submission and Opening

- (f) Your **Form of Quotation** with the priced **Supply, Delivery and Installation Price Schedule** should be submitted by **19 July 2021, 2:00 p.m.** with the required documents that should be signed, sealed in an envelope and addressed to and delivered to the following address:

Purchaser's Address: Philippine Competition Commission
The Chairperson, PCC Bids and Awards Committee (PBAC)
25/F Vertis North Corporate Center I
North Avenue, Quezon City
Telephone: (02) 8771 9722

- (g) Quotations shall be opened in public, in the presence of participating suppliers' representatives who choose to attend, on **19 July 2021 at 2:30 p.m.** and at the following address:

Philippine Competition Commission
The Chairperson, PCC Bids and Awards Committee (PBAC)
25/F Vertis North Corporate Center I
North Avenue, Quezon City

Evaluation and Comparison

- (h) Quotations determined to be substantially responsive to this **Request for Quotation** will be evaluated by comparison of their offer prices. A quotation is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this **Request for Quotation**.
- (i) In evaluating the quotations, the Purchaser will adjust for any arithmetical errors as follows:
 - (a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern; and
 - (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

If you refuse to accept the correction, your quotation will be rejected.

Award of Contract

- (j) The Purchaser shall award the contract to the Supplier whose quotation has been determined to be substantially responsive to this **Request for Quotation** and who has offered the lowest price quotation.
- (k) The Supplier whose quotation has been accepted will be notified by the Purchaser within 60 days from the date of submission of quotation through the return of a copy of the **Form of Quotation** with **Acceptance** signed by the authorized representative of the Purchaser.
- (l) The successful Supplier shall sign the **Contract** governed by the **Contract Terms and Conditions**. In addition to the quoted price, the contract price shall include Value Added Tax (VAT) in the Purchaser's country.

5. Further information can be obtained from:

Name: Ms. Anna Dominique M. Francisco
Secretariat, PBAC
Address: Philippine Competition Commission
25/F Vertis North Corporate Center I
North Avenue, Quezon City
Email: amfrancisco@phcc.gov.ph

6. The Purchaser intends to apply funds from the **Asian Development Bank (ADB)** for eligible payments under the **Contract** resulting from this **Request for Quotation**.
7. Under **ADB's Anticorruption Policy** (1998, as amended to date), suppliers shall observe the highest standard of ethics during the procurement and execution of such contracts. ADB may reject a proposal for award, and may impose sanctions or other remedial actions on parties involved, if it determines that the supplier recommended for award or any other party, directly or through an agent, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations in competing for, or in executing, the Contract. At the time of submission of your quotation, you should not be in ADB's sanctions list. A firm/individual shall not be eligible to participate in any procurement activities under an ADB-financed, -administered, or -supported project while under temporary suspension or debarment by ADB pursuant to its Anticorruption Policy, whether such debarment was directly imposed by ADB, or enforced by ADB pursuant to the Agreement for Mutual Enforcement of Debarment Decisions.
8. You/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, are not, or have never been, temporarily suspended, debarred, declared ineligible, or blacklisted by the purchaser's country, any international organization, and other donor agency.

If so debarred, declared ineligible, temporarily suspended, or blacklisted, please state details (as applicable to each joint venture partner, associate, parent company, affiliate, subsidiaries, subcontractors, and/or suppliers):¹

- (a) Name of Institution: _____
- (b) Period of debarment, ineligibility, or blacklisting (start and end date): _____
- (c) Reason for the debarment, ineligibility, or blacklisting: _____

9. You/your firm's, joint venture partners', associates', parent company's affiliates' or subsidiaries', including any subcontractors' or suppliers', key officers and directors have not been [charged or convicted] of any criminal offense (including felonies and misdemeanors) or infractions/violations of ordinance which carry the penalty of imprisonment.

If so charged or convicted, please state details:²

- (a) Nature of the offense/violation: _____
- (b) Court/Area of jurisdiction: _____
- (c) Resolution (i.e. dismissed; settled; convicted/duration of penalty): _____

¹ Any such disclosure shall be forwarded by the Purchaser to ADB.

² Any such disclosure shall be forwarded by the Purchaser to ADB.

(d) Other relevant details:

10. You/your firm understands that it is your obligation to notify ADB should you/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any Subcontractors or Suppliers, be temporarily suspended, debarred or become ineligible to work with ADB or any other multilateral development banks, the purchaser's country, international organizations, and other donor agencies, or any of your key officers and directors be charged or convicted of any criminal offense or infractions/violations of ordinance which carry the penalty of imprisonment.
11. Any misrepresentation that knowingly or recklessly misleads, or attempts to mislead may lead to the automatic rejection of the quotation/bid or cancellation of the contract, if awarded, and may result in remedial actions, in accordance with ADB's Anticorruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015 as amended from time to time).
12. A bidder shall not have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified.
13. Please confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s).

Sincerely,



Jeson Q. de la Torre
Chairperson
PCC Bids and Awards Committee (PBAC)
Philippine Competition Commission
(Purchaser)

Attachment 1

SUPPLY, DELIVERY AND INSTALLATION PRICE SCHEDULE³

Item	Description	Unit	Quantity	Unit Price (PhP)	Total Price (PhP)	Delivery Schedule
1.	Desktop Computer	set	7			Within 90 days upon receipt of Notification of Award
2.	Laptop Computer	set	6			
3.	Video Editing Equipment	set	1			
4.	Online Webinar Equipment (i. + ii. + iii.)					
	i. Teleprompter	set	1			
	ii. Microphone Condenser for Video Camera	set	1			
	iii. Studio Lighting Set	set	1			
5.	Video Conferencing Equipment	set	1			
6.	Projector	set	2			
7.	Document Scanner	set	2			
8.	Portable All-In-One-Printer	set	1			
9.	Software (i. + ii. + iii. + iv. + v. + vi.)					
	i. Windows Server Standard Core 16 (2016)	license	4			
	ii. SQL Server Standard Server (2017)	license	2			
	iii. Adobe CC Full Package	license	8			
	iv. MS Office 365 E3 User	license	8			
	v. Project Online Pro User	license	5			
	vi. Visio Standard Dev SL	license	5			
TOTAL					PhP	

³ The schedule shall be for a lot with several items but requiring a single lot price. Prices shall be in local currency.

Attachment 2

TECHNICAL SPECIFICATIONS

1. DESKTOP COMPUTER

ITEM	DESCRIPTION/SPECIFICATIONS
Desktop Computer (All-In-One)	
Processor	At least 10th Gen i7
Chipset	Intel B460
Memory	At least 16gb
Hard drive	At least 1Tb 7200rpm SATA HDD+SDD 512 2280 Pcle NVMe
Operating System	Windows 10 Pro (64-bit)
Expansion Slot	At least 2 x M.2 Expansion Slots (1 for SSD, 1 for WLAN)
LCD	At least 27" diagonal, FHD (1920, touch, IPS, Three sided micro-edge, Brightview, 250 nits
Graphics	NVIDIA GeGorce MX330 (2GB GDDR5 dedicated)
Power Supply	90W Smart AC power adapter
Keyboard/Mouse	USB wireless keyboard and mouse combo
Dimension	24.14 x 9.09 x 17.75 in
Weight	Not more than 8.82 kgs
LAN	Integrated 10/100/1000 GbE LAN
WLAN	802.11a/b/g/n/ac (1x1) Wi-fi and Bluetooth 4.2 combo, MU-MIMO supported
Bluetooth	Yes
Ports	Rear: 2 x Super Speed USB 5Gps: 2 x USB 2.0 Type A: 1 x HDMI-Output, 1 x Audio Combo Jack; 1 x RJ45, 1 x Kensington Security Lock Side; 1 x Media Memory Card Reader
Card Reader	3-in-1 memory card reader
Availability	Yes
Delivery	90 days
Warranty	3 Year Warranty Onsite

2. LAPTOP COMPUTER

ITEM	DESCRIPTION/ SPECIFICATIONS
Laptop	
Processor	At least Intel Core i7-10510U Processor (1.80GHz, up to 4.90GHz with Turbo Boost, 4 Cores, 8MB Cache)
Security Chip Setting	Firmware TPM 2.0 integrated
Display	Not more than 13.3" FHD (1920x1080), IR-Camera, Mic, No WWAN, CF, Black

Graphics	Intel UHD Graphics in processor
Camera	HD720p camera with camera privacy, fixed focus
DIMM Memory	At least 16 GB DDR4 2400MHz DDR4 / soldered to system board
Storage Selection	At least 512GB SSD M.2 2242 SSD / PCIe NVMe
Wireless LAN	Intel Wi-Fi 6 AX200, Wi-Fi 2x2 802.11ax + Bluetooth 5.0
Battery	6 Cell Li-Polymer Internal Battery, 48 Wh
Power Adapter	45W USB-C AC adapter
Keyboard	6-row, spill-resistant, multimedia Fn keys, Track Point pointing device and buttonless Mylar surface multi-touch touchpad
Ports	Two USB 3.2 Gen 1 (one Always On), one USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DP), one USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), HDMI 1.4b, Ethernet extension connector
Preload OS	Windows 10 Pro 64
Warranty	3 Year Warranty Onsite
Mil-Spec test	MIL-STD-810G military testing
Environment	EPEAT Gold; ENERGY STAR 8.0; TCO Certified; RoHS-compliant
Dimension	312.0mm x 217.2mm x 16.9mm / 12.28" x 8.55" x 0.67"
Weight	Not more than 1.22 kg including battery
Top Cover Material	CF (Carbon Fiber)
Availability	Yes
Delivery Period	90 days

3. VIDEO EDITING EQUIPMENT

ITEM	DESCRIPTION/SPECIFICATIONS
Video Editing Equipment	
	Trusted Platform Module (Discrete TPM Enabled)
	27" FHD 1920x1080 IPS Non-Touch Anti-Glare, IR Camera, Discrete Graphics, Platinum 220w
	Graphics, Platinum PSU
	10th Generation Intel Core i9-10900 (10-Core, 20MB Cache, 2.8GHz to 5.2GHz,65W)
	Not ENERGY STAR Qualified
	Non-Touch LCD
	No Wireless Driver (no WiFi enablement)
	32GB 2X16GB DDR4 2666MHz Non-ECC
	M.2 1TB PCIe NVMe Class 40 Solid State Drive
	Additional 2.5-inch 1TB 7200rpm Hard Disk Drive
	Thermal Pad

	System Power Cord (Philippine/TH/US)
	NVIDIA GeForce GTX 1050, 4GB
	No Wireless LAN Card
	All-in-One Articulating Stand
	Optical Mouse
	Wired Keyboard
	Support Assist OS Recovery Tool
	Infrared camera driver for OptiPlex 7470/7770 AIO
	3Y Basic Onsite Service-Emerging DBS
	3Y Pro Support and Next Business Day Onsite Service-Emerging DBS Upgrade
	Screw for M.2 SATA SSD
	Windows 10 Professional
Availability	Yes
Delivery Period	90 days

4. ONLINE WEBINAR EQUIPMENT

ITEM	DESCRIPTION/SPECIFICATIONS
Teleprompter	
Presidential Speech Teleprompter	<ul style="list-style-type: none"> • Monitor size: At least 20.1 inches (54cm) • Self-reversing HD monitor (supports USB, VGA, HDMI, AV video direct input) • Mirror size: at least 380mm x 360mm • Mirror adjustable height: 96cm to 216cm • Mirror incidence adjustment: ± 45 degrees • Semitransparent mirror (beam splitter) 70/30 • Mirror holder: 2 units • Carbon fiber poles • Prompter size: 510mm (w) x 500m (D) • Prompter net weight: ~10.5kgs • Prompter weight with case: ~12kgs • With side cover for base • Flash drive software VSPrompter 3.0: 1 unit • 1x15m-high resolution VGA cable • Case: Flight case (hard case) with caster wheels and soft-carrying padded case

Microphone Condenser For Video Camera	
Microphone	<ul style="list-style-type: none"> • Microphone type: Digital camera microphone • Direction type: Cardioid • Device interface: ~6.35mm • Connectivity technology: Wired • Cable length: >1.5m • Frequency range: 30 - 20000 Hz • Sensitivity: -33 dB • Output impedance: 600.0 Ω • Signal-to-Noise Ratio (SNR): 80.0 dB • Color: Black • Power source: Battery
Others/Accessories	<ul style="list-style-type: none"> • Cable with 3.5mm Plug • Shock Mount • Fussy Windscreen • Camcorder/Video DSLR Compatible • Maximum rejection of rear of microphone • Two step high pass filter
Studio Lighting Set	
Studio Lights (3 units)	<ul style="list-style-type: none"> - 5600K Max - modeling lamp - flash triggering
Soft boxes (3 units)	<ul style="list-style-type: none"> - (1) Octa (instead of umbrella) - (2) 2x3 Box
Light Stands (3 units)	<ul style="list-style-type: none"> - 6-12ft - 6-9kg capacity
Ring Light (1 unit)	<ul style="list-style-type: none"> - 3200K-5600K LED
Reflector (2 units)	<ul style="list-style-type: none"> - 5 in 1 Round Reflector - 110cm/42inch
Wireless Trigger (1 unit)	<ul style="list-style-type: none"> - 1/320 Sync Speed - 2.4 GHz Signal - 1 PC Cable
Others	<ul style="list-style-type: none"> - 1 pc. bag

5. VIDEO CONFERENCING EQUIPMENT

ITEM	DESCRIPTION/ SPECIFICATIONS
Video Conferencing Equipment	
Polycom, or equivalent	MEDIUM ROOM (up to 10 participants)
	POLY STUDIO X50 & TC8, or equivalent; 4K Video Conf/Collab/Wireless Pres Sys: Touch Cntrl, 4K 5x EPTZ auto-track Cam,Codec,Stereo Spkrphone,Wall Mount Kit; Cables: 2 HDMI 1.83m, 1 CAT5E LAN 4.57m; NTSC/PAL; Pwr: TAIWAN Type B, CNS 10917. Part Number: 2200-86270-023 Premier, One Year, Poly Studio X50, Poly TC8 Number: 4870-86270-11

6. PROJECTOR

ITEM	DESCRIPTION/SPECIFICATIONS
Projector	
Projection Technology	RGB liquid crystal shutter projection system
Screen Size (Projected Distance)	Standard Size: 100" screen 3.00 - 6.30 m Zoom: Wide: 50" - 300" [1.48 - 9.08 m] Zoom: Tele: 50" - 300" [3.13 - 18.99 m]
Brightness	White Light Output (Normal/Eco): 2,500 lm / 640 lm Colour Light Output: 2,500 lm
Contrast Ratio	1,000,000:1
Connectivity	USB Interface: USB Type A: 2 (1 port for Firmware update, the other port for Opt. HDMI cable); USB Type B: 1 mini-USB (for service and Firmware update) Network: Wired LAN: RJ45 x 1 Analog Input: D-Sub 15pin: D-Sub 15pin (Blue-molding) x 1 Digital Input: HDMI: HDMI x 2 (HDCP supported) Control I/O:RS-232C: D-Sub 9-pin x 1; Trigger-Out (12V): 3.5mm Mini-jack x 1
Operating Altitude	0 - 3,000 m <0 - 9,843 ft> (over 1500m / 4,921ft: with high altitude mode)
Start-Up Period	19 seconds; Warm-up period: 30 seconds
Cool Down Period	16 seconds
Dimension Excluding Feet (W x H x D)	520 x 170 x 450 mm
Fan Noise (Normal / Eco)	31dB / 20dB
Wireless Specifications	Supported Speed for Each Mode: IEEE 802.11b: 11 Mbps*3; IEEE 802.11g: 54 Mbps*3; IEEE 802.11n: 130 Mbps*3 Wireless LAN Security: WPA-PSK (TKIP/AES), WPA2-PSK

	(TKIP/AES) Supported Connection Mode: Infrastructure, Access Point
Adjustment Functions	Six Axis Colour Adjustment: Yes Picture In Picture: Yes Aspect Mode: Yes (Auto / Normal / Full / Zoom) Frame Interpolation: Yes
Image Enhancement	Image Preset Mode: Yes Mpeg Noise Reduction: Yes Super Resolution: Yes Detail Enhancement: Yes
Projectors Facets	Colour Brightness: 2000 – 3999lm Resolution, Projectors Facets: 1080P Contrast Ratio, Projectors Facets: > 100,000: 1 Projector Function: 4K Enhancement 3D Picture in Picture Connectivity: Wireless LAN Projection Projector Placement: Ceiling Mounted Shelf Speakers, Projectors Facets: No
Accessories	Power Cable: 3m
	Remote Control: Yes, with Alkaline AA Battery x 2
	User Manual
	HDMI Cable Clamp: 2
Availability	Yes
Delivery Period	90 days
Warranty	1-year

7. DOCUMENT SCANNER

ITEM	DESCRIPTION/SPECIFICATIONS
Document Scanner	
Scan Function	Scanner Type: A4 sheet-fed, one-pass duplex color scanner Sensor Type: Contact Image Sensor (CIS) Scanning Method: Fixed carriage & moving document Light Source: RGB LED Optical Resolution: 600 x 600 dpi Output Resolution: 50 - 1,200 dpi (in 1 dpi increments) Bit Depth: Each color (RGB): 10-bit input / 8-bit output Min Document Size: 50.8 x 50.8 mm Max Document Size: 215.9 x 6,096 mm Supported Paper Weight: 27 - 413 g/m2 (A8 or less 127 - 413 g/m2) ADF Capacity: 100 sheets (80g/m2) Daily Scan Volume: Up to 9,000 pages / day Multi-feed Detection: Ultrasonic Sensor and Length Detection

	Interface: USB 3.0
Scan Speed	Resolution (Color/Greyscale/Mono): 300dpi: 85ppm / 170ipm (Simplex / Duplex); 200dpi: 85ppm / 170ipm (Simplex / Duplex); 600dpi: 23ppm / 46ipm (Simplex / duplex)
Supported OS and Applications	Supported OS: Windows XP / Vista / 7 / 8 / 8.1 / 10 / Server 2003 / Server 2008 / Server 2012 / Server 2016 Mac OS X 10.6.8
Dimensions and Weight	(W x D x H): 296 x 169 x 167 mm Weight: not more than 3.6kg
Availability	Yes
Delivery Period	90 days
Warranty	1-year

8. PORTABLE ALL-IN-ONE PRINTER

ITEM	DESCRIPTION/SPECIFICATIONS
Portable All-in-One Printer	
Functions	Print, copy, scan
Print Technology	Thermal Inkjet
Print speed	Black (ISO, laser comparable) On AC: up to 10 ppm; On Battery: up to 9 ppm; Color (ISO, laser comparable) On AC: up to 7 ppm; On Battery: up to 6 ppm
Resolution (black)	Up to 1200 x 1200 rendered dpi
Resolution (color)	Up to 4800 x 1200 optimized dpi color
Monthly duty cycle	Up to 500 pages
Display	At least 2.65" CGD DISPLAY, IR Touch
Processor speed	At least 700 MHz
Number of print cartridges	2: 1 black, 1 color (cyan, magenta, yellow)
Duplex printing	Manual (driver support provided)
Media sizes supported	Letter, legal, statement, executive, envelopes (No. 10, Monarch, 6 3/4 in), cards (3 x 5 in, 4 x 6 in, 5 x 8 in), photo (8 x 10 in, 5 x 7 in, 4 x 6 in, 3.5 x 5 in)
Connectivity, standard	1 USB 2.0 device; 1 USB 2.0 host; 1 wireless; 1 wifi direct; 1 BLE
Scanner type	Sheet-feed
Scan file format	Scan File Type supported by Software: Bitmap (.bmp), JPEG (.jpg), PDF (.pdf), PNG (.png), Rich Text (.rtf), Searchable PDF (.pdf), Text (.txt), TIFF (.tif)
Scan resolution, hardware	Up to 600 x 600 dpi
Copy resolution (black text, color text and graphics)	Up to 600 dpi

Weight	Not more than 6.51 lb. (6.73 lb. with Battery)
Compatible operating systems	Windows 10, 8.1, 8, 7: 32-bit or 64-bit; Apple OS X v10.11 El Capitan, OS X v10.10 Yosemite, OS X v10.9 Mavericks
Warranty	One (1) year, parts and service
Cable	With USB cable
Ink cartridges	With three (3) sets of additional ink cartridges (Black, Cyan, Magenta, Yellow)
Availability	Yes
Delivery Period	90 days

9. SOFTWARE

ITEM	DESCRIPTION/SPECIFICATIONS
Software	
	Windows Server Standard Core 16 (2016)
	SQL Standard Server (2017)
	Adobe CC Full Package
	MS Office 365 E3 User
	Project Online Pro User
	Visio Standard Dev SL

**FORM OF QUOTATION
(Goods/ICT Equipment)**

(Date)

To: Philippine Competition Commission
25/F Vertis North Corporate Center I
North Avenue, Quezon City

We offer to execute the **Supply, Delivery and Installation of ICT Equipment—RFQ/OPII/08** in accordance with the **Contract Terms and Conditions** and the priced **Supply Delivery, and Installation Price Schedule** accompanying this Quotation for the Contract Price of _____ (_____) [*amount in words and numbers*] Philippine Peso. We propose to complete the delivery of Goods described in the Contract within the Delivery Time indicated in the priced **Supply, Delivery and Installation Price Schedule**.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the **Request for Quotation** document and the **Contract Terms and Conditions**, respectively.

We: (a) are a national of an ADB member country; (b) have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation; (c) are not owned by the Purchaser; (d) are not currently sanctioned or temporarily suspended by the Asian Development Bank; and (e) to the best of our knowledge, is not prohibited from being contracted in compliance with a decision of the United Nations Security Council.

Name of Supplier : _____
Authorized Signature : _____
Name of Signatory : _____
Title of Signatory : _____
Address : _____
Telephone Number : _____
Fax Number, if any : _____
Email address (optional) : _____

ACCEPTANCE

The Purchaser accepts the Supplier's offer to supply, deliver and install the ICT equipment. Attached is the Contract with accepted Contract price for Supplier's signature to be submitted to the Purchaser within 15 days from receipt.

Name of Purchaser : _____
Authorized Signature : _____
Name of Signatory : _____
Title of Signatory : _____
Date : _____

CONTRACT

Name of Country: Philippines
Project Name: Capacity Building to Foster Competition
Name of Contract: Supply, Delivery and Installation of ICT Equipment
Contract Number: RFQ/OPII/08

This Contract is entered into on __[date]__ day of __[month]__, _____ [year], between Philippine Competition Commission (hereinafter called “the Purchaser”) on the one part, and _____[name of Supplier]_____ (hereinafter called “the Supplier”) on the other part.

Whereas the Purchaser has requested for quotation for the Supply, Delivery and Installation of ICT Equipment to be supplied by Supplier in accordance with the **Contract**, and has accepted the Quotation by the Supplier in the amount of _____ [amount in words]____ [amount in figures] hereinafter called “the Contract Price”.

The Purchaser and the Supplier agree as follows:

1. The following documents shall be deemed to form and be read and construed as part of this Contract, viz:
 - a) **Form of Quotation, with Supply, Delivery and Installation Price Schedule and Technical Specifications;**
 - b) **Contract Terms and Conditions;** and
 - c) **Terms of Reference (Appendix)**
2. Taking into account payments to be made by the Purchaser to the Supplier as provided herein, the Supplier hereby enters into this **Contract** with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of this **Contract** and its **Terms and Conditions**.
3. The Purchaser agrees to pay the Supplier, in consideration of the supply and delivery of the goods and the remedying of defects therein, the **Contract Price** as indicated and accepted in the **Form of Quotation**, under payment terms stipulated in the **Contract Terms and Conditions**.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of _____ [country of Purchaser] on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

Name of Authorized Representative

CONTRACT TERMS AND CONDITIONS

Project Name: **Capacity Building to Foster Competition**

Purchaser: **Philippine Competition Commission**

Package No.: **RFQ/OPII/08**

1. Definitions

- (a) "Contract" means the agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendixes, and all documents incorporated by reference therein.
- (b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.
- (c) "Contract Price" means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (d) "Delivery" means the transfer of the Goods from the Supplier to the Purchaser in accordance with the terms and conditions set forth in the Contract.
- (e) "Completion" means the fulfilment of the delivery and any related service by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (f) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (g) "Purchaser" means the entity purchasing the Goods and Related Services, as specified in the SCC.
- (h) "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Supplier.
- (i) "ADB" is the Asian Development Bank.

2. Applicable Law

- 2.1 The Contract shall be interpreted in accordance with the laws of the Purchaser's country.

3. Language

- 3.1 All communications and documents related to the Contract shall be in English.

4. Assignment

- 4.1 Any assignment of this Contract or of any rights hereunder, in whole or in part without the prior written consent of the Purchaser shall be void.

5. Fraud and Corruption

5.1 This Contract shall be covered by the provisions of ADB's Anticorruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015, as amended from time to time) that requires Borrowers (including beneficiaries of ADB-financed activity), as well as Suppliers and Contractors under ADB-financed contracts, to observe the highest standard of ethics during the procurement and execution of such contracts.

6. Fixed Contract Price

6.1 The prices indicated in the Form of Quotation are firm and fixed and not subject to any adjustment during contract performance.

7. Delivery Schedule

7.1 The delivery should be completed as per schedule indicated in the **Supply, Delivery and Installation Schedule** but not exceeding 90 days from the date of signing of contract.

8. Required Technical Specifications described in the **Terms of Reference** (with attachments as necessary)

- (a) General Description
- (b) Specific details and technical standards
- (c) Performance Parameters

Supplier confirms compliance with above specifications.

9. Delivery and Documents

9.1 Upon delivery, the Supplier shall provide the following documents to the Purchaser:

- (a) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
- (b) manufacturer's or supplier's warranty certificate; and
- (c) certificate of origin.

If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and, if not received, the Supplier shall be responsible for any consequent expenses.

10. Taxes and Duties

10.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

11. Payment

11.1 Payment of the contract price shall be made in the following manner:

- (a) (Optional advance payment) 10% within 14 days of signing the contract. Payment shall be made upon presentation by Supplier of **verifiable proof of availability of goods ready for shipment/delivery**.
- (b) 90% (or 80% if advance payment made) within 30 days from receipt by the Purchaser of the delivered goods on site in accordance with the contract (or whatever is appropriate for the goods being procured) including the required documents; and
- (c) 10% within 14 days upon submission of Supplier's claim supported by the acceptance certificate issued by the Purchaser.

12. Warranty

- 12.1 Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser.

13. Defects

- 13.1 All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the Supplier within the warranty period are:

Facility _____

Address _____

14. Resolution of Disputes

- 14.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of an unresolved dispute between the Purchaser and the Supplier, the dispute shall be settled under the Rules of Arbitration of the International Chamber of Commerce by one or more arbitrators appointed under the said Rules. The arbitration shall take place in Quezon City, Philippines. The resulting award shall be final and binding on the parties and shall replace other remedies. The language of arbitration shall be in English and each party shall bear its own costs.

15. Failure to Perform

- 15.1 The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, despite a 14-day notice given by the Purchaser, without incurring any liability to the Supplier.

16. Force Majeure

16.1 The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- (a) For purposes of this Clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- (b) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

17. Termination Due to Integrity Violation

17.1 The Purchaser may terminate this Contract, in whole or in part, if the Supplier, in the judgment of the Purchaser has engaged in integrity violations in accordance with Clause 5 [Fraud and Corruption], in competing for or in executing this Contract.

18. Accounts and Records

18.1 The Supplier shall keep accurate and systematic accounts and records in respect of the delivered goods in such form and detail as are customary in the industry, for a period of no less than 3 years after the expiration or termination of this Contract.

19. Suspension of ADB Loan or Credit

19.1 In the event that ADB suspends the Loan or Credit to the Purchaser, from which part of the payments to the Supplier are being made,

- (a) the Purchaser is obligated to notify the Supplier, with copy to the Purchaser’s representative, of such suspension within 7 days of having received ADB’s suspension notice.
- (b) if the Supplier has not received sums due it within the 28 days for payment provided for in Clause 11 [Payments], the Supplier may immediately issue a 14-day termination notice.

TERMS OF REFERENCE

- I. Background
- II. Rationale and Objective
- III. Scope of Services/Technical Specifications
- IV. Qualification Requirements
- V. Timeline and Payment Scheme/Schedule
- VI. Confidentiality of Data and Information
- VII. Bank's Anticorruption Policy; Standards of Conduct

REQUEST FOR QUOTATION

Philippine Competition Commission

25/F Vertis North Corporate Center I
North Avenue, Quezon City 1105

Date:	11 July 2021
Loan No. and Title:	3878-PHI: Capacity Building to Foster Competition Project
Contract No. and Title:	RFQ/OPII/08: Supply, Delivery and Installation of Information, Communication and Technology (ICT) Equipment
Deadline for Submission of Bids:	19 July 2021, 2:00 p.m. (Philippine Standard Time)

1. The Republic of the Philippines has received financing from the Asian Development Bank (ADB) toward the cost of Capacity Building to Foster Competition Project, and it intends to apply part of the proceeds of this financing to payments under the contract named herein. Bidding is open to bidders/firms from eligible source countries of ADB.
2. The Philippine Competition Commission (Purchaser) hereby requests eligible bidder/firm to submit price quotation/(s) for the supply, delivery, and installation for all the following Information, Communication and Technology (ICT) equipment/items, in one lot:
 - (a) Desktop Computer
 - (b) Laptop Computer
 - (c) Video Editing Equipment
 - (d) Online Webinar Equipment
 - (e) Video Conferencing Equipment
 - (f) Projector
 - (g) Document Scanner
 - (h) Portable All-in-One Printer
 - (i) Software
3. The description of an eligible bidder is contained in the Request For Quotations (RFQ) Documents.
4. To obtain a complete set of RFQ documents, the bidder/firm should contact:

The Chairperson
PCC Bids and Awards Committee
Philippine Competition Commission
25/F Vertis North Corporate Center I
North Avenue, Quezon City, Philippines 1105
Attention: Allan Roy Mordeno, IT Officer III
Mobile: +63 9081714609
E-mail: admordeno@phcc.gov.ph

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and/or the website of the Philippine Competition Commission.

5. The bidder's/firm's quotations should be submitted and duly received by the BAC Secretariat by **19 July 2021, 2:00 p.m.** with the required documents that should be signed, sealed in an envelope and addressed to and delivered to the following address:

Purchaser's Address: Philippine Competition Commission
The Chairperson, PCC Bids and Awards Committee (PBAC)
25/F Vertis North Corporate Center I
North Avenue, Quezon City

6. Quotations shall be opened in public, in the presence of participating suppliers' representatives who choose to attend, on **19 July 2021 at 2:30 p.m.** and at the following address:

Philippine Competition Commission
The Chairperson, PCC Bids and Awards Committee (PBAC)
25/F Vertis North Corporate Center I
North Avenue, Quezon City

7. The PCC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

Ms. Anna Dominique M. Francisco
Secretariat, PBAC
Philippine Competition Commission
25/F Vertis North Corporate Center I
North Avenue, Quezon City
amfrancisco@phcc.gov.ph



JESON Q. DE LA TORRE
Chairperson
PCC Bids and Awards Committee



Ensuring businesses compete and consumers benefit

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www.phcc.gov.ph
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RFQ/OPII/08

TERMS OF REFERENCE

Supply, Delivery and Installation of ICT Equipment

I. Background

1. The Philippine Competition Commission (PCC) is an independent quasi-judicial body mandated to implement Republic Act No. 10667 or the Philippine Competition Act (PCA). The PCA prohibits anti-competitive agreements, abuses of dominant position and anti-competitive mergers and acquisitions, as the law aims to enhance market competition for the benefit of consumers and businesses. The PCA also mandates PCC to advocate for a level playing field through a National Competition Policy as embodied in the Philippine Development Plan 2017-2022.

2. To support implementation of the PCA and contribute to achieving priority outcomes, the PCC with the assistance from the Asian Development Bank (ADB), is implementing the Capacity Building to Foster Competition Project. The project will contribute in strengthening the institutional capacity of the PCC and other agencies with competition-related mandates by building the capacity of its human resource in competition-related functional areas and in pursuing priority reforms to foster a culture of competition.

II. Rationale and Objective

3. Pursuant to its mandate, the PCC through its Information and Communications Technology Division (ICTD), is in charge of the Information Technology (IT) requirements of the Commission. The ICTD likewise develops, update, maintain and implement the PCC Information Systems Strategic Plan, build mechanisms for data collection management, follow strict legal compliance on accessibility and privacy issues associated with IT and establish organization wide-awareness of information security and risk-management policies.

III. Scope of Services

4. A vendor shall be engaged to supply, deliver and install various information, communication and technology (hereinafter referred to as “ICT”) equipment based on the technical specifications listed below:

4.1. DESKTOP COMPUTER

ITEM	DESCRIPTION/SPECIFICATIONS
Desktop Computer (All-In-One)	
Processor	At least 10th Gen i7
Chipset	Intel B460
Memory	At least 16gb
Hard drive	At least 1Tb 7200rpm SATA HDD+SDD 512 2280 Pcle NVMe

Operating System	Windows 10 Pro (64-bit)
Expansion Slot	At least 2 x M.2 Expansion Slots (1 for SSD, 1 for WLAN)
LCD	At least 27" diagonal, FHD (1920, touch, IPS, Three sided micro-edge, Brightview, 250 nits)
Graphics	NVIDIA GeForce MX330 (2GB GDDR5 dedicated)
Power Supply	90W Smart AC power adapter
Keyboard/Mouse	USB wireless keyboard and mouse combo
Dimension	24.14 x 9.09 x 17.75 in
Weight	Not more than 8.82 kgs
LAN	Integrated 10/100/1000 GbE LAN
WLAN	802.11a/b/g/n/ac (1x1) Wi-fi and Bluetooth 4.2 combo, MU-MIMO supported
Bluetooth	Yes
Ports	Rear: 2 x Super Speed USB 5Gps: 2 x USB 2.0 Type A: 1 x HDMI-Output, 1 x Audio Combo Jack; 1 x RJ45, 1 x Kensington Security Lock Side; 1 x Media Memory Card Reader
Card Reader	3-in-1 memory card reader
Availability	Yes
Delivery	90 days
Warranty	3 Year Warranty Onsite

4.2. LAPTOP COMPUTER

ITEM	DESCRIPTION/ SPECIFICATIONS
Laptop	
Processor	At least Intel Core i7-10510U Processor (1.80GHz, up to 4.90GHz with Turbo Boost, 4 Cores, 8MB Cache)
Security Chip Setting	Firmware TPM 2.0 integrated
Display	Not more than 13.3" FHD (1920x1080), IR-Camera, Mic, No WWAN, CF, Black
Graphics	Intel UHD Graphics in processor
Camera	HD720p camera with camera privacy, fixed focus
DIMM Memory	At least 16 GB DDR4 2400MHz DDR4 / soldered to system board
Storage Selection	At least 512GB SSD M.2 2242 SSD / PCIe NVMe
Wireless LAN	Intel Wi-Fi 6 AX200, Wi-Fi 2x2 802.11ax + Bluetooth 5.0
Battery	6 Cell Li-Polymer Internal Battery, 48 Wh
Power Adapter	45W USB-C AC adapter
Keyboard	6-row, spill-resistant, multimedia Fn keys, Track Point pointing device and buttonless Mylar surface multi-touch touchpad
Ports	Two USB 3.2 Gen 1 (one Always On), one USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DP), one USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), HDMI 1.4b, Ethernet extension connector
Preload OS	Windows 10 Pro 64
Warranty	3 Year Warranty Onsite

Mil-Spec test	MIL-STD-810G military testing
Environment	EPEAT Gold; ENERGY STAR 8.0; TCO Certified; RoHS-compliant
Dimension	312.0mm x 217.2mm x 16.9mm / 12.28" x 8.55" x 0.67"
Weight	Not more than 1.22 kg including battery
Top Cover Material	CF (Carbon Fiber)
Availability	Yes
Delivery Period	90 days

4.3. VIDEO EDITING EQUIPMENT

ITEM	DESCRIPTION/SPECIFICATIONS
Video Editing Equipment	
	Trusted Platform Module (Discrete TPM Enabled)
	27" FHD 1920x1080 IPS Non-Touch Anti-Glare, IR Camera, Discrete Graphics, Platinum 220w
	Graphics, Platinum PSU
	10th Generation Intel Core i9-10900 (10-Core, 20MB Cache, 2.8GHz to 5.2GHz,65W)
	Not ENERGY STAR Qualified
	Non-Touch LCD
	No Wireless Driver (no WiFi enablement)
	32GB 2X16GB DDR4 2666MHz Non-ECC
	M.2 1TB PCIe NVMe Class 40 Solid State Drive
	Additional 2.5-inch 1TB 7200rpm Hard Disk Drive
	Thermal Pad
	System Power Cord (Philippine/TH/US)
	NVIDIA GeForce GTX 1050, 4GB
	No Wireless LAN Card
	All-in-One Articulating Stand
	Optical Mouse
	Wired Keyboard
	Support Assist OS Recovery Tool
	Infrared camera driver for OptiPlex 7470/7770 AIO
	3Y Basic Onsite Service-Emerging DBS
	3Y Pro Support and Next Business Day Onsite Service-Emerging DBS Upgrade
	Screw for M.2 SATA SSD
	Windows 10 Professional
Availability	Yes
Delivery Period	90 days

4.4. ONLINE WEBINAR EQUIPMENT

ITEM	DESCRIPTION/SPECIFICATIONS
Teleprompter	
Presidential Speech Teleprompter	<ul style="list-style-type: none"> • Monitor size: At least 20.1 inches (54cm) • Self-reversing HD monitor (supports USB, VGA, HDMI, AV video direct input) • Mirror size: at least 380mm x 360mm • Mirror adjustable height: 96cm to 216cm • Mirror incidence adjustment: ± 45 degrees • Semitransparent mirror (beam splitter) 70/30 • Mirror holder: 2 units • Carbon fiber poles • Prompter size: 510mm (w) x 500m (D) • Prompter net weight: ~10.5kgs • Prompter weight with case: ~12kgs • With side cover for base • Flash drive software VSPrompter 3.0: 1 unit • 1x15m-high resolution VGA cable • Case: Flight case (hard case) with caster wheels and soft-carrying padded case
Microphone Condenser For Video Camera	
Microphone	<ul style="list-style-type: none"> • Microphone type: Digital camera microphone • Direction type: Cardioid • Device interface: ~6.35mm • Connectivity technology: Wired • Cable length: >1.5m • Frequency range: 30 - 20000 Hz • Sensitivity: -33 dB • Output impedance: 600.0 Ω • Signal-to-Noise Ratio (SNR): 80.0 dB • Color: Black • Power source: Battery
Others/Accessories	<ul style="list-style-type: none"> • Cable with 3.5mm Plug • Shock Mount • Fussy Windscreen • Camcorder/Video DSLR Compatible • Maximum rejection of rear of microphone • Two step high pass filter
Studio Lighting Set	
Studio Lights (3 units)	<ul style="list-style-type: none"> - 5600K Max - modeling lamp - flash triggering
Soft boxes (3 units)	<ul style="list-style-type: none"> - (1) Octa (instead of umbrella)

	- (2) 2x3 Box
Light Stands (3 units)	- 6-12ft - 6-9kg capacity
Ring Light (1 unit)	- 3200K-5600K LED
Reflector (2 units)	- 5 in 1 Round Reflector - 110cm/42inch
Wireless Trigger (1 unit)	- 1/320 Sync Speed - 2.4 GHz Signal - 1 PC Cable
Others	- 1 pc. bag

4.5. VIDEO CONFERENCING EQUIPMENT

ITEM	DESCRIPTION/ SPECIFICATIONS
Video Conferencing Equipment	
Polycom, or equivalent	MEDIUM ROOM (up to 10 participants)
	POLY STUDIO X50 & TC8, or equivalent; 4K Video Conf/Collab/Wireless Pres Sys: Touch Cntrl, 4K 5x EPTZ auto-track Cam,Codec,Stereo Spkrphone, Wall Mount Kit; Cables: 2 HDMI 1.83m, 1 CAT5E LAN 4.57m; NTSC/PAL; Pwr: TAIWAN Type B, CNS 10917. Part Number: 2200-86270-023 Premier, One Year,Poly Studio X50,Poly TC8 Number: 4870-86270-11

4.6. PROJECTOR

ITEM	DESCRIPTION/SPECIFICATIONS
Projector	
Projection Technology	RGB liquid crystal shutter projection system
Screen Size (Projected Distance)	Standard Size: 100" screen 3.00 - 6.30 m Zoom: Wide: 50" - 300" [1.48 - 9.08 m] Zoom: Tele: 50" - 300" [3.13 - 18.99 m]
Brightness	White Light Output (Normal/Eco): 2,500 lm / 640 lm Colour Light Output: 2,500 lm
Contrast Ratio	1,000,000:1
Connectivity	USB Interface: USB Type A: 2 (1 port for Firmware update, the other port for Opt. HDMI cable); USB Type B: 1 mini-USB (for service and Firmware update) Network: Wired LAN: RJ45 x 1 Analog Input: D-Sub 15pin: D-Sub 15pin (Blue-molding) x 1 Digital Input: HDMI: HDMI x 2 (HDCP supported) Control I/O:RS-232C: D-Sub 9-pin x 1; Trigger-Out (12V): 3.5mm Mini-jack x 1
Operating Altitude	0 - 3,000 m <0 - 9,843 ft> (over 1500m / 4,921ft: with high altitude mode)
Start-Up Period	19 seconds; Warm-up period: 30 seconds

Cool Down Period	16 seconds
Dimension Excluding Feet (W x H x D)	520 x 170 x 450 mm
Fan Noise (Normal / Eco)	31dB / 20dB
Wireless Specifications	Supported Speed for Each Mode: IEEE 802.11b: 11 Mbps*3; IEEE 802.11g: 54 Mbps*3; IEEE 802.11n: 130 Mbps*3 Wireless LAN Security: WPA-PSK (TKIP/AES), WPA2-PSK (TKIP/AES) Supported Connection Mode: Infrastructure, Access Point
Adjustment Functions	Six Axis Colour Adjustment: Yes Picture In Picture: Yes Aspect Mode: Yes (Auto / Normal / Full / Zoom) Frame Interpolation: Yes
Image Enhancement	Image Preset Mode: Yes Mpeg Noise Reduction: Yes Super Resolution: Yes Detail Enhancement: Yes
Projectors Facets	Colour Brightness: 2000 – 3999lm Resolution, Projectors Facets: 1080P Contrast Ratio, Projectors Facets: > 100,000: 1 Projector Function: 4K Enhancement 3D Picture in Picture Connectivity: Wireless LAN Projection Projector Placement: Ceiling Mounted Shelf Speakers, Projectors Facets: No
Accessories	Power Cable: 3m
	Remote Control: Yes, with Alkaline AA Battery x 2
	User Manual
	HDMI Cable Clamp: 2
Availability	Yes
Delivery Period	90 days
Warranty	1-year

4.7. DOCUMENT SCANNER

ITEM	DESCRIPTION/SPECIFICATIONS
Document Scanner	
Scan Function	Scanner Type: A4 sheet-fed, one-pass duplex color scanner Sensor Type: Contact Image Sensor (CIS) Scanning Method: Fixed carriage & moving document Light Source: RGB LED Optical Resolution: 600 x 600 dpi Output Resolution: 50 - 1,200 dpi (in 1 dpi increments) Bit Depth: Each color (RGB): 10-bit input / 8-bit output Min Document Size: 50.8 x 50.8 mm Max Document Size: 215.9 x 6,096 mm Supported Paper Weight: 27 - 413 g/m2 (A8 or less 127 - 413 g/m2) ADF Capacity: 100 sheets (80g/m2) Daily Scan Volume: Up to 9,000 pages / day

	Multi-feed Detection: Ultrasonic Sensor and Length Detection Interface: USB 3.0
Scan Speed	Resolution (Color/Greyscale/Mono): 300dpi: 85ppm / 170ipm (Simplex / Duplex); 200dpi: 85ppm / 170ipm (Simplex / Duplex); 600dpi: 23ppm / 46ipm (Simplex / duplex)
Supported OS and Applications	Supported OS: Windows XP / Vista / 7 / 8 / 8.1 / 10 / Server 2003 / Server 2008 / Server 2012 / Server 2016 Mac OS X 10.6.8
Dimensions and Weight	(W x D x H): 296 x 169 x 167 mm Weight: not more than 3.6kg
Availability	Yes
Delivery Period	90 days
Warranty	1-year

4.8. PORTABLE ALL-IN-ONE PRINTER

ITEM	DESCRIPTION/SPECIFICATIONS
Portable All-In-One Printer	
Functions	Print, copy, scan
Print Technology	Thermal Inkjet
Print speed	Black (ISO, laser comparable) On AC: up to 10 ppm; On Battery: up to 9 ppm; Color (ISO, laser comparable) On AC: up to 7 ppm; On Battery: up to 6 ppm
Resolution (black)	Up to 1200 x 1200 rendered dpi
Resolution (color)	Up to 4800 x 1200 optimized dpi color
Monthly duty cycle	Up to 500 pages
Display	At least 2.65" CGD DISPLAY, IR Touch
Processor speed	At least 700 MHz
Number of print cartridges	2: 1 black, 1 color (cyan, magenta, yellow)
Duplex printing	Manual (driver support provided)
Media sizes supported	Letter, legal, statement, executive, envelopes (No. 10, Monarch, 6 3/4 in), cards (3 x 5 in, 4 x 6 in, 5 x 8 in), photo (8 x 10 in, 5 x 7 in, 4 x 6 in, 3.5 x 5 in)
Connectivity, standard	1 USB 2.0 device; 1 USB 2.0 host; 1 wireless; 1 wifi direct; 1 BLE
Scanner type	Sheet-feed
Scan file format	Scan File Type supported by Software: Bitmap (.bmp), JPEG (.jpg), PDF (.pdf), PNG (.png), Rich Text (.rtf), Searchable PDF (.pdf), Text (.txt), TIFF (.tif)
Scan resolution, hardware	Up to 600 x 600 dpi
Copy resolution (black text, color text and graphics)	Up to 600 dpi
Weight	Not more than 6.51 lb (6.73 lb with Battery)
Compatible operating systems	Windows 10, 8.1, 8, 7: 32-bit or 64-bit; Apple OS X v10.11 El Capitan, OS X v10.10 Yosemite, OS X v10.9 Mavericks

Warranty	One (1) year, parts and service
Cable	With USB cable
Ink cartridges	With three (3) sets of additional ink cartridges (Black, Cyan, Magenta, Yellow)
Availability	Yes
Delivery Period	90 days

4.9. SOFTWARE

ITEM	DESCRIPTION/SPECIFICATIONS
Software	
	Windows Server Standard Core 16 (2016)
	SQL Standard Server (2017)
	Adobe CC Full Package
	MS Office 365 E3 User
	Project Online Pro User
	Visio Standard Dev SL



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IV. Qualification Requirements

5. The vendor must be duly established in the Philippines with at least ten (10) years experience in the supply, delivery and installation of ICT equipment.
6. Must submit the following documents together with the Quotation:
 - (i) Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
 - (ii) Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas. In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit; and
 - (iii) Tax clearance per E.O. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
7. Must have experience as a manufacturer or authorized supplier of the items covered by this **Request for Quotation** and, as evidence, you must submit copies of client's satisfactory certificates and/or certificate of completion and acceptance from at least three (3) clients for the last five (5) years with similar contracts. Similar contracts refer to supply, delivery and installation and configuration of ICT equipment; and
8. Must submit certification of authorized distributorship/resellership from the distributor/manufacturer of the product/s offered.

V. Timeline and Payment Scheme /Schedule

9. The indicative/target supply, delivery and installation of ICT equipment will be from 3rd week of September 2021 until 3rd week of December 2021. Payments to the vendor shall be made based on the following timeline and deliverables, and Price Schedule in **Annex 1** of this Terms of Reference:

Deliverables	Percentage of contract cost
(Optional advance payment) 10% within 14 days of signing the contract. Payment shall be made upon presentation by Supplier of verifiable proof of availability of goods ready for shipment/delivery	10%
90% (or 80% if advance payment made) within 30 days from receipt by the Purchaser of the delivered goods on site in accordance with the contract (or whatever is appropriate for the goods being procured) including the required documents	90% or 80%



10% within 14 days upon submission of Supplier's claim supported by the acceptance certificate issued by the Purchaser	10%
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VI. Confidentiality of Data and Information

10. To ensure protection of PCC Information, the vendor is expected to observe and abide by the established PCC Information Security Management System (PCC ISMS) and shall agree to sign a non-disclosure agreement.

11. All data, documents, records (collectively "Information") to be provided to the vendor for purposes of delivering the goods are considered confidential information and shall remain the sole property of PCC. The vendor shall acknowledge the importance of maintaining security and confidentiality of the Information and agree to prevent unauthorized transfer, disclosure, or use of these Information by any third person or entity. The vendor shall not use the Information for any purpose other than in connection with the delivery of goods. The vendor shall ensure that it will not retain, after completion of the delivery of goods with which the Information was provided, all or any portion of the Information, in any manner whatsoever.

12. Upon completion of the Services, the vendor shall not keep any copy of the Information in either digital or physical format, including, but not limited to notes, documents, memoranda, and other writing, electronic records, communications, and the like.

VII. Bank's Anticorruption Policy; Standards of Conduct

13. Anticorruption Policy

The anticorruption policy of the ADB requires that borrowers (including beneficiaries of ADB-financed activity), as well as service providers under ADB-financed contracts, observe the highest standard of ethics during the selection process and in execution of such contracts. In pursuance of this policy, ADB

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
- (i) A "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to improperly influence the actions of another party.
 - (ii) A "fraudulent practice" means any action or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.
 - (iii) A "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to improperly influence the actions of a party.
 - (iv) A "collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.
 - (v) Abuse, means theft, waste, or improper use of assets related to ADB-related activity, either committed intentionally or through reckless disregard.
 - (vi) Conflict of interest, means any situation in which a party has interests that could improperly influence a party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.
 - (vii) "Obstructive practice" means (a) deliberately destroying, falsifying, altering, or concealing of evidence material to an ADB investigation; (b) making false statements to investigators in order to materially impede an ADB investigation; (c) failing to comply with requests to provide information, documents, or records in connection with an Office of Anticorruption

and Integrity (OAI) investigation; (d) threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; (e) materially impeding the Bank's contractual rights of audit or access to information; and

- (viii) Integrity violation is any act which violates ADB's Anticorruption Policy, including items (i) to (vii) above and the following: abuse, conflict of interest, violations of ADB sanctions, retaliation against whistleblowers or witnesses, and other violations of ADB's Anticorruption Policy, including failure to adhere to the highest ethical standards.
- (b) will reject a proposal for an award if it determines that the learning service provider recommended for the award has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations in competing for the Contract;
- (c) will cancel the portion of the financing allocated to a contract if it determines at any time that representatives of the Client engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations during the procurement or the execution of that contract, without the Borrower having taken timely and appropriate action satisfactory to ADB to remedy the situation;
- (d) will impose remedial actions on a firm or an individual, at any time, in accordance with ADB's Anticorruption Policy and Integrity Principles and Guidelines (both as amended from time to time), including declaring ineligible, either indefinitely or for a stated period of time, to participate in ADB-financed, -administered, or -supported activities or to benefit from an ADB-financed, -administered, or -supported contract, financially or otherwise, if it at any time determines that the firm or individual has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations; and
- (e) will have the right to require that a provision be included in request for proposals and in Contracts financed by ADB, requiring service providers to permit ADB or its representative to inspect their accounts and records and other documents relating to the Financial and Technical Proposals and contract performance and to have them audited by auditors appointed by ADB.

14. Standards of Conduct

The vendor shall ensure that its employees observe the highest ethical standards and refrain from any form of bullying, discrimination, misconduct, and harassment, including sexual harassment and shall, at all times, behave in a manner that creates an environment free of unethical behavior, bullying, misconduct and harassment, including sexual harassment. The learning service provider shall take appropriate action against any employees, Expert, or Sub-Consultants, including suspension or termination of employment, contract, or sub-contract, if any form of unethical or inappropriate behavior is identified.

The following definitions shall apply in these Standards of Conduct:

- (a) "Bullying" is a form of harassment consisting of repeated or persistent aggression or other malicious behavior in any form by one or more persons, which has the effect of humiliating, belittling, offending, intimidating, or discriminating against another person. It may include persistent, unwarranted, or unconstructive criticism, personal abuse and/or ridicule, either in public or private, which humiliates or demeans the individual targeted, gradually eroding or intending to erode the person's self-confidence. Appropriately conveyed criticism, disapproval, negative performance assessment, and similar appraisal, by themselves do not constitute bullying or harassment.
- (b) "Discrimination" is the inappropriate differentiation between individuals or groups. Such discrimination includes differentiation based on characteristics such as race, color, nationality, national, social or ethnic origin, religion or similar belief, language, political or other opinion or affiliation, gender, gender identity, sexual orientation, family or civil status, health status, size, or physical ability.

(c) “Harassment” is any unwarranted or unwelcome behavior, whether verbal, psychological, or physical, that interferes with work or creates an intimidating, hostile or offensive work environment. Harassment includes, but is not limited to, bullying and sexual harassment.

(d) “Integrity” means a firm adherence to ADB’s Anticorruption Policy (1998, as amended to date), the Integrity Principles and Guidelines (2015, as amended from time to time), and to the highest ethical standards.

(e) “Misconduct” is behavior, or an act or omission, which is unacceptable or improper, contrary to the principles or rules of ADB, or is illegal or unethical. Misconduct may not necessarily be intentional and can arise from neglect, recklessness or mismanagement. Misconduct includes, but is not limited to, (i) the failure to observe these standards or other rules, regulations, guidelines, or procedures; or (ii) conduct, actions, or omissions, within and outside ADB, that risk discrediting or disgracing ADB, bringing ADB into disrepute, or could undermine the integrity of ADB’s policies, processes, or procedures.

(f) “Respect” refers to interacting with all others in the work environment in a professional, positive, and inclusive manner, regardless of hierarchical role or rank. This includes treating others with due consideration, courtesy, dignity, and open-mindedness, as well as working without prejudice or bias toward individuals or institutions that have different characteristics, backgrounds, and viewpoints.

(g) “Retaliation” is any detrimental act, direct or indirect, recommended, threatened, or taken against anyone who has raised or is considering raising a complaint of misconduct whether formally as whistleblower or witness or person associated with a whistleblower or witness or otherwise, in a manner material to the complaint because of a report of or cooperation with an ADB investigation into any form of (alleged) misconduct. Retaliation can include, but is not limited to, harassment, discriminatory treatment, assignment of work outside the corresponding job description, withdrawal of work assignments contained in the job description, inappropriate performance appraisals or salary adjustments, or the withholding of an entitlement.

(h) “Sexual Harassment” is any unwelcome sexual advance, request for sexual favors, or other verbal or physical conduct of a sexual nature that results in physical, sexual, or psychological harm or suffering to another person, or which is made or suggested to be a condition of employment, promotion, or other personnel action or creates an intimidating, hostile, or offensive environment.