

**REQUEST FOR QUOTATION**

**Procurement of ICT Supplies for the Accounting and Budget Divisions**

P.R. No./Date Received: **2021-11-0149 & 0150/ 29 November 2021**

RFQ/P No. / Date: **2021-12-0145 / 06 December 2021**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.


**Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:**

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number

This pro-forma quotation maybe submitted through registered or electronic mail to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to **procurement@phcc.gov.ph** or **mbnunez@phcc.gov.ph** on or before **09 December 2021, 5:00 PM** subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO) deductions**.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very truly yours,

  
**MARK JAYSON R. FAJUTNAO**  
Asst. Head, PBAC Secretariat

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	4	P 14,420.00	External Hard Drive, 1TB			
2	6	P 9,108.00	Laptop Stand (Double-Folding Adjustable Aluminum Alloy Stand) 2 pcs (ACER), 1pc (Lenovo), 1 pc (Dell) , 2pcs ( HP)			
3	1	P 805.00	Laptop Stand with Cooler (1 HP)			
4	4	P 2,300.00	Universal Extension Cord (with USB type charger)			
5	2	P 1,715.80	Bluetooth Numeric Keypad Rechargeable, Portable Wireless Bluetooth 28-Key Number Pad			
6	3	P 1,380.00	USB port with Card reader			
7	2	P 5,520.00	Portable External Hard drive 2 TP 3.0			
8	2	P 2,288.50	Laptop Speaker (Bluetooth)			
9	5	P 1,587.00	Silicone Keyboard cover 2 pcs (ACER), 1pc (Lenovo) , 2pcs ( HP)			
10	1	P 657.80	Anti Glare Radiation Filter (Laptop Screen HP)			
11	1	P 805.00	Anti Glare Radiation Filter (Desktop Screen)			
12	5	P 4,025.00	Ribbon, EPSON - DotMatrix			
13	4	P 920.00	Bluetooth Dongle Adapter (v3.0)			
14	7	P 805.00	Laptop Cleaning Kit (complete set)			
15	2	P 34,497.70	LCD HD Laptop Ultra-Wide Screen ( 27-30 inches ) / HDMI			
16	4	P 823.40	Long Expanding Envelope (Plastic / with or without handle)			
17	7	P 796.95	Clipboard (Hard Board Plastic)			
18	7	P 5,948.95	Laptop Sleeve / Pouch (waterproof/shockproof) 2 pcs (ACER), 1pc (Lenovo), 1 pc (Dell) , 3pcs ( HP)			
			(Please see attached Terms of Reference/Specifications)			
<b>Total ABC</b>		<b>P 88,404.10</b>	<b>TOTAL Amount (Per Item purchase)</b>			
<b>Delivery Instructions:</b>			<b>Please see attached Technical Specifications</b>			

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

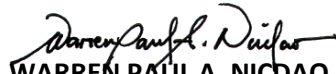
E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_


**TECHNICAL SPECIFICATIONS**

<b>1.EXTERNAL HARD DISK DRIVE</b>				
<b>Qty.</b>	<b>Unit</b>	<b>Description/Minimum Specification</b>	<b>Est. Cost</b>	<b>Amount</b>
4	Unit	<ul style="list-style-type: none"> <li>Capacity: at least 1TB</li> <li>Storage Media: 2.5" SATA HDD</li> <li>Interface: USB 3.0</li> <li>OS Compatibility: Windows 7, Windows 8 and Windows 10, MacOS</li> <li>Accessories: USB 3.0 cable</li> <li>Availability: Yes</li> <li>Delivery period: 30 to 45 days</li> <li>Warranty: 1 year</li> </ul>	PhP3,605.00	PhP14,420.00

Prepared by:

  
**WARREN PAUL A. NICDAO**  
ITO - II

Approved by:


  
**ALLAN ROY D. MORDENO**  
ITO - III

<p>Conforme: _____</p> <p>Date: _____</p>
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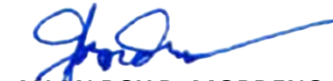
## TECHNICAL SPECIFICATIONS

<b>7.EXTERNAL HARD DISK DRIVE</b>				
<b>Qty.</b>	<b>Unit</b>	<b>Description/Minimum Specification</b>	<b>Est. Cost</b>	<b>Amount</b>
2	Unit	<ul style="list-style-type: none"> <li>• <b>Capacity: at least 1TB</b></li> <li>• Storage Media: 2.5" SATA HDD</li> <li>• Interface: USB 3.0</li> <li>• OS Compatibility: Windows 10 and MacOs</li> <li>• Accessories: USB 3.0 cable</li> <li>• Availability: Yes</li> <li>• Delivery period: 30 to 45 days</li> <li>• Warranty: 1 year</li> </ul>	PhP2,760.00	PhP5,520.00
<b>15.MONITOR</b>				
<b>Qty.</b>	<b>Unit</b>	<b>Description/Minimum Specification</b>	<b>Est. Cost</b>	<b>Amount</b>
2	Unit	<ul style="list-style-type: none"> <li>• Display               <ul style="list-style-type: none"> <li>○ Panel Size: Wide Screen 27.0"(68.47cm) 16:9</li> <li>○ Panel Type: IPS</li> <li>○ True Resolution: 1920x1080</li> <li>○ Display Viewing Area (HxV): 597.888 x 336.312 mm</li> <li>○ Display Surface: Glare</li> <li>○ Pixel Pitch: 0.311 mm</li> <li>○ Brightness (Max): 250 cd/m<sup>2</sup></li> <li>○ Contrast Ratio (Max): 1000:1</li> <li>○ Flicker free: Yes</li> </ul> </li> <li>• Video Feature               <ul style="list-style-type: none"> <li>○ Video Preset Modes: 7 Modes (Scenery/Racing/Cinema/RTS/RPG/FPS/sRGB Modes/MOBA Mode)</li> <li>○ Low Blue Light: Yes</li> <li>○ HDCP support: Yes</li> <li>○ Extreme Low Motion Blur</li> </ul> </li> <li>• Audio Features: Stereo Speakers: 2W x 2 Stereo RMS</li> <li>• I/O Ports</li> <li>• Signal Input: HDMI (v1.4) x2, DisplayPort 1.2</li> <li>• Earphone jack: 3.5mm Mini-Jack</li> <li>• Power Consumption               <ul style="list-style-type: none"> <li>○ Power Consumption: &lt;16 W*</li> <li>○ Power Saving Mode: &lt;0.5W</li> <li>○ Power Off Mode: &lt;0.5W</li> </ul> </li> <li>• Availability: Yes</li> <li>• Delivery period: 30 to 45 days</li> <li>• Warranty: 1 year</li> </ul>	PhP17,248.85	PhP34,497.70

Prepared by:

  
**WARREN PAUL A. NICDAO**  
ITO - II

Approved by:

  
**ALLAN ROY D. MORDENO**  
ITO - III

Conforme: \_\_\_\_\_

Date: \_\_\_\_\_