

**REQUEST FOR QUOTATION / PROPOSAL**
**Printing of IEC Materials**

 P.R. No./Date Received: 201908-0193 / 16 August 2019

 RFQ/P No. / Date: 201908-0174 / 23 August 2019

 The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

**Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:**

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- Latest Income/Business Tax Return.
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if any)
- Professional License/Curriculum Vitae (*for Consulting Services only*)
- Notarized Omnibus Sworn Statement - Annex "A" (*to be submitted prior to Notice of Award issuance*)

 This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [ivabano@phcc.gov.ph](mailto:ivabano@phcc.gov.ph) on or before **02 September 2019 / 12:00 NN** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very truly yours,



 ATTY. JOSEPH MELVIN B. BASAS  
 PBAC Chairperson and Director IV, FPMO

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	1 Lot	P 115,000.00	Printing of IEC Materials:			
			Competition Compliance Toolkit			
			Competition Primers for ASEAN Judges			
			Reprinting of Info Kit Folders			
			(Please see attached specifications)			
Total Lot ABC		P 115,000.00	<b>TOTAL Amount</b>			
Delivery Instructions:						

 (Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

 Signature over Printed Name : \_\_\_\_\_  
 Designation/Position : \_\_\_\_\_  
 Name of Company : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Telephone / Fax : \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Company Tax Identification Number : \_\_\_\_\_

## LIST OF SPECIFICATIONS

<b>INFOKIT FOLDERS</b>	
Quantity	2000
<b>Specifications</b>	<b>Requirement</b>
Size	9 x 14 inches (folded)
Fold	Tri-fold
Materials	Main folder and pockets: C2S (coated on 2 sides), matte, 300+ gsm laminated With special / custom cuts (die-cut)
Color	4/4
Delivery	Two (2) actual mock-up copies within FIVE (5) business days upon receipt of Job Order  Complete number of copies within TWENTY (20) business DAYS upon approval of mock-up copies

<b>PUBLICATION: COMPETITION COMPLIANCE TOOLKIT FOR BUSINESSES IN ASEAN</b>	
Quantity	1500
<b>Specifications</b>	<b>Requirement</b>
Size	Half of A4 (8.27"x5.845") folded
No. of pages	24 pages, including cover page
Materials	C2S 220 lbs (cover), CS2 Glossy 118 GSM, C2S #80 (inside pages)
Color	Full Color/full bleed
Process Binding	Offset Printing Saddle stitched
Delivery	Two (2) actual mock-up copies within FIVE (5) business days upon receipt of Job Order  Complete number of copies within TWENTY (20) business DAYS upon approval of mock-up copies

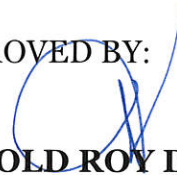
<b>PUBLICATION: COMPETITION PRIMERS FOR ASEAN JUDGES</b>	
Quantity	500
<b>Specifications</b>	<b>Requirement</b>
Size	Half of A4 (8.27"x5.845") folded
No. of pages	32 pages, including cover page
Materials	C2S 220 lbs (cover), CS2 Glossy 118 GSM, C2S #80 (inside pages)
Color	Full Color/full bleed
Process	Offset Printing
Binding	Saddle stitched
Delivery	Two (2) actual mock-up copies within FIVE (5) business days upon receipt of Job Order  Complete number of copies within TWENTY (20) business DAYS upon approval of mock-up copies

Prepared by:



**RYAN ISRAEL T. ADVINCULA**  
PRO, CKMO-KMD

APPROVED BY:



**ARNOLD ROY D. TENORIO**  
Director, CKMO