

REQUEST FOR QUOTATION

Provision of Transportation Services for the Conduct of the CEO Operational Planning for FYs 2023-2024

P.R. No./Date Received: **2022-11-0209 / 11 November 2022**

RFQ/P No. / Date: **2022-11-0210 / 17 November 2022**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurementunit@phcc.gov.ph or (assigned PBAC Sec email amfrancisco@phcc.gov.ph) on or before **21 November 2022, 11:00 AM** subject to the following **Terms and**

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO) deductions**.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Quotation**.

Very truly yours,



ROMMEL R. OIRA
PBAC Secretariat Head

Item	QTY	ABC	Project Title	Total Amount
				(To be filled-up by the supplier)
1	1	P 30,000.00	Provision of Transportation Services for the Conduct of the CEO Operational Planning for FYs 2023-2024 One (1) unit air conditioned vehicle/mini bus (good for at least 31 passengers) on 24-25 November 2022 Notes/Inclusion: 1. 1 Unit, airconditioned vehicle/mini bus good for at least 31 passengers 2. Fuel and driver's fee c/o Supplier 3. Parking and toll fee (if applicable) and meals of driver c/o of supplier 4. Issuance of Official Receipt is MANDATORY SCHEDULE OF VEHICLE/MINI BUS RENTAL: November 24, 2022 (6:30 AM to 7:00AM) departure from PCC Office, Quezon City November 24, 2022 (9:00 AM) - expected arrival to hotel in Pampanga (Hotel - TBD) November 25, 2022 (2:00 PM) - departure from hotel in Pampanga November 25, 2022 (4:00PM) - arrival at PCC Office, Quezon City Final itinerary will be provided before the actual rendering of service. Terms of Payment: Full payment within 15 days after the issuance of (1) billing statement by the service provider and (2) certificate of satisfactory service issued by PCC.	
Total Lot ABC		P 30,000.00	TOTAL Amount:	
Delivery Instructions:			As stated above	

(Please provide **complete** information below)

We undertake, if our Quotation is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Job Order or a Contract is prepared and executed, this Quotation shall be binding upon us. We understand that you are not bound to accept the lowest or any Quotation you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

