

## REQUEST FOR QUOTATION

### Procurement of Conference Kits for the Conduct of PCC i-Station Conference on Market Competition in the Food and Agri Sector in Baguio City

P.R. No./Date Received: **2022-12-0242 / 02 December 2022**

RFQ/P No. / Date: **2022-12-0236 / 06 December 2022**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.


#### Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Omnibus Sworn Statement (to be issued prior to issuance of Award)
- Signed Technical Specifications

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurementunit@phcc.gov.ph](mailto:procurementunit@phcc.gov.ph) or assigned PBAC Sec email [bagejlani@phcc.gov.ph](mailto:bagejlani@phcc.gov.ph) on or before **12 December 2022, 10:00 AM** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.

Very truly yours,

  
**ROMMEL R. OIRA**  
PBAC Head Secretariat

Item	QTY	ABC	Project Title	Total Amount
				(To be filled-up by the supplier)
			<b>Procurement of Conference Kits for the Conduct of PCC i-Station Conference on Market Competition in the Food and Agri Sector in Baguio City</b>	<b>Total Cost</b>
1	100	P 79,000.00	Cap	
2	100		Umbrella	
3	100		Drawstring Bag	
			<i>(Please see attached Technical Specifications)</i>	
<b>Total Lot ABC</b>		<b>P 79,000.00</b>	<b>TOTAL Amount:</b>	
<b>Delivery Instructions:</b>			<i>(To be delivered on/before 12 December 2022, 04:00 PM)</i>	

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_



## Technical Specifications


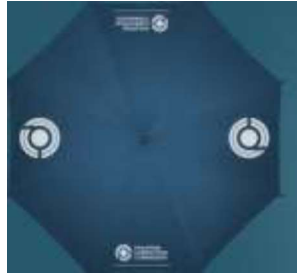

RFQ No. / Date: \_\_\_\_\_

### Delivery Schedule:

- Provide one mock-up per item three (3) calendar days upon receipt of the job order.
- Deliver 50% quantity of each item five (5) calendar days upon approval of the mock-ups.
- Deliver 100% quantity of each item five (5) calendar days upon delivery of the first 50%.

### Address:

25/F Vertis North Corporate Center I, North Avenue, Quezon City

ITEM	SPECIFICATIONS	PROPOSED DESIGN
1. Cap	Material: Cotton Type: Ballcap Weight: 150g Color: Blue (PCC Branding Hex Code) Size: 56-58 CM (Adjustable)  Quantity :100 pcs	
2. Umbrella	Product Weight 360 g; Bar Material: Steel; Number of Ribs: 8 Bone; Style: Four Folding Umbrella Color: Blue (PCC Branding Hex Code) and white (body), black (ink) Print: Silkscreen printing Size: Standard Quantity: 100 pcs	
3. Drawstring bag	Size: 12”w x 14” h Material: Canvass (body) with pocket Color: White (body) Print: Silkscreen printing Quantity: 100 pcs	

Note: High-resolution / PSD layout for actual manufacturing will be provided to the winning supplier.

Prepared by:

  
**Jose Vivaldi S. Ericta**  
Executive Assistant III

Approved by:

  
**Frances Adele U. Esteron**  
Executive Assistant IV

1

Conforme:
_____
<b>Name and Signature</b>
Designation:
_____
Company:
_____
Date:
_____

