
REQUEST FOR EXPRESSION OF INTEREST FOR PROCUREMENT OF CONSULTING SERVICES FOR THE ESTABLISHMENT, INSTITUTIONALIZATION, AND SUSTAINABILITY OF THE PCC STRATEGIC WORKFORCE PLANNING AND SUCCESSION MANAGEMENT

1. The *Philippine Competition Commission*, through the *2021 General Appropriations Act* intends to apply the sum of *Two Million Pesos (Php2,000,000.00)*, being the Approved Budget for the Contract (ABC) to payments under the contract for the *Procurement of Consulting Services for the Establishment, Institutionalization, and Sustainability of the PCC Strategic Workforce Planning and Succession Management* under *Request for Expression of Interest (REI) No. 2021-05-0066*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *Philippine Competition Commission* now calls for the submission of eligibility documents for *Procurement of Consulting Services for the Establishment, Institutionalization, and Sustainability of the PCC Strategic Workforce Planning and Succession Management*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **9 June 2021, 12:00NN** at *25^F Vertis North Corporate Center 1, North Avenue, Quezon City* or via *e-bid submission through this link: <https://pccgov.sharepoint.com/sites/E-BIDSubmission>*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *Philippine Competition Commission* and inspect the Bidding Documents at the address given below during *Office Hours from 9:00 A.M. to 5:00 P.M. (Monday through Friday)*.
4. The Bidding Documents – Part I may be acquired on **01 June 2021** by interested Consultants from the address below. Bidding Documents – Part II may only be acquired by Short Listed Consultants upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Two Thousand Pesos (Php2,000.00)*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR).

The short list shall consist of **five (5)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

| Criteria | Preferred qualifications | Bases | Weight (%) |
|--|---|--|------------|
| Applicable experience and capability of the bidder | <ul style="list-style-type: none"> Must have at least five years of track record in providing consultancy services in human resource management and development (HRMD), organizational development, business process improvement, business planning, workforce planning, succession management, and other similar and/or relevant fields; and | Certificates of completion and other records of previous engagements showing quality and type of consultancy and learning services provided; DTI/SEC/CDA registration | 50% |
| | <ul style="list-style-type: none"> Provided HRMD-related consultancy services, including on-going projects, to at least three organizations | | |
| Qualification of personnel who may be assigned to the project | <p>Lead Expert who will be responsible for the project and will be the PCC's point of contact for the project.</p> <ul style="list-style-type: none"> With Master's degree preferably in any of the following: Psychology, Human Resource Management, Public Administration/ Management, Social Science, or other allied courses; Had been engaged in similar/relevant consultancy projects with at least five organizations; and Assigned and performed as lead expert/consultant or project manager in at least one HRMD-related consultancy work <p>Technical Staff</p> <p>At least three Technical Staff with the following preferred qualifications:</p> <ul style="list-style-type: none"> With Bachelor's degree preferably in any of the following: Psychology, Human Resource Management, Public Administration/ Management, Social Science, or other allied courses; and Had been involved in similar/relevant consultancy project with at least three organizations | Original signed curriculum vitae submitted indicating the relevant work experience and educational background | 30% |
| Current work-load relative to capacity | <ul style="list-style-type: none"> At most five ongoing consultancy projects | Originally signed records of on-going (including awarded but not yet started contracts) and previous engagements | 20% |

Passing Score: 80%

- Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the **Quality Cost-Based Evaluation/Selection (QCBE/QCBS)** procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within **Six (6) Months**.
9. The **Philippine Competition Commission** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

THE SECRETARIAT

Bids and Awards Committee

Philippine Competition Commission

25F Tower 1, Vertis North Corporate Center,

North Avenue, Quezon City

Telephone No.: (02) 771-9722 local 204

e-mail: procurement@phcc.gov.ph or rrvillanueva@phcc.gov.ph

1 June 2021



JESON Q. DE LA TORRE

Chairperson, PCC Bids and Awards Committee

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