

## REQUEST FOR QUOTATION

### PRINTING OF 2019 ANNUAL REPORT

P.R. No./Date Received: 2020-03-0065/ March 3, 2020 RFQ No. / Date: 2020-04-0072/ April 8, 2020

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the Approved Budget for the Contract.

#### Required Documents/Information to be submitted as Attachments to the Quotation:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Omnibus Sworn Statement

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [modizon@phcc.gov.ph](mailto:modizon@phcc.gov.ph) on or before **20 April 2020, 12:00 NN** subject to the following *Terms and Conditions*:

1. All entries shall be typed or written in a clear legible manner.
2. Bids should not exceed the Approved Budget for the Contract (ABC).
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
6. Award shall be in lot.



**ATTY. JOSEPH MELVIN B. BASAS**

PBAC Chairperson and Director IV, FPMO

Item No.	QTY	ABC	ITEM/DESCRIPTION	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	100	₱ 150,000.00	<b>Printing of 2019 Annual Report (Digital)</b>			
			Size: 11.7 inches (H) x 8.25 inches (W) - Folded			
			11.7 inches (H) x 16.53 inches (W) - Spread			
			64-68 pages including front and back cover			
			Cover: Matte or C2S 220 lbs			
			Inside pages: Matte 120 lbs			
			Full color/ full bleed (cover and inside pages)			
			Binding: Perfect Binding			
			Copies: 100 copies excluding mock ups			
			Delivery period:			
			• Two (2) mock up copies shall be provided by the			
			supplier two (2) business days after receipt of the			
			Job Order			
			• Complete number of copies shall be delivered			
			within five (5) business days upon approval of the			
			mock ups provided by the supplier.			
1	2,400	₱ 312,000.00	<b>Printing of 2019 Annual Report (Offset Printing)</b>			
			Size: 11.7 inches (H) x 8.25 inches (W) - Folded			
			11.7 inches (H) x 16.53 inches (W) - Spread			
			64-68 pages including front and back cover			
			Cover: Matte or C2S 220 lbs			
			Inside pages: Matte 120 lbs			
			Full color/ full bleed (cover and inside pages)			

		Binding: Perfect Binding			
		Copies: 2,400 copies excluding mock ups			
		Delivery period:			
		• Two (2) mock up copies shall be provided by the			
		supplier two (2) business days after receipt			
		of the Job Order			
		• Complete number of copies shall be delivered			
		within ten (10) business days upon approval of the			
		mock ups provided by the supplier.			
		<i>XXXNOTHING FOLLOWSXXX</i>			
<b>Total Lot ABC</b>	<b>₱ 462,000.00</b>	<b>TOTAL Amount</b>			
<b>Delivery Period:</b>		<b>See above details</b>			
<b>Delivery Site:</b>		<b>PCC</b>			

*(Please provide **complete** information below)*

*We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.*

*We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.*

*Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.*

Signature : \_\_\_\_\_

Name/Designation : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone/Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

TIN : \_\_\_\_\_

