

REQUEST FOR PROPOSAL

| P.R. No | /Date | | 201902-0033 / 6 February 2019 | _RFQ No./Date: | 2019002-0024 / 08 | February 2019 |
|---|--------------------------------------|---------------------------|--|-----------------------|------------------------------------|----------------------------|
| sir / M | ladam: | | | | | |
| ompan rocure | y's authoment@pl | orized sig ncc.gov.p | t price/s for the item/s listed below including the total amount in legible s natory/ies to the General Services Division, Administrative Office c/o Mr. Jesh or nppitallano@phcc.gov.ph on or before 13 February, 10:00 AM. bidding shall be subject to the requirements as identified below: | , ,, | , | , , , |
| | PhilG | FPS Red | gistration Number. | | | |
| | | | ess Permit / BIR Cetificate of Registration in case of individual. | | | |
| | | | /Business Tax Return. | | | |
| | 7 | | icense/Curriculum Vitae. | | | |
| | | | rn Statement. | | | |
| | Signed | Terms o | of Reference. | | | |
| | Bids m | nust be su | be inclusive of all applicable government taxes and subject to 5% R-VAT and ubmitted using this form. Supplemental information using your company stations, model, pictures/brochures/literature, menu, etc. | | | plete specification of bid |
| | Award | shall be | exceed the Approved Budget for the Contract (ABC) in the amount of made by lot (please bid for all items to avoid disqualification of bid) | | ₱65,000.00 | |
| | - | | valid for a minimum of one (1) month from deadline of submission of bids as shall be delivered to PCC Office | s indicated above | | |
| | | | Send Bill arrangement | | | |
| | Refus | al to sign | and accept an Award/Purchase Order/Job Order or enter into contract withou Iministrative sanctions under Rule XXIII of the Revised IRR of RA 9184. | t justifiable reason, | , maybe ground for | |
| n case ne 2010 or clar ery tru | of tie for of Revise ification | the submid IRR of I | contact PCC-ALO-GSD - c/o Mr. Jeson Q. de la Torre, in the above address/t | ots" as stated in th | e GPPB Circular 06-20 | |
| tem | QTY | QTY UNIT ITEM/DESCRIPTION | | | BRAND/MODEL UNIT PRICE TOTAL (PhP) | |
| No. | | | | (To be filled-u | p by the supplier) | TOTAL (FIIF) |
| 1 | 11 | lot | Provision of Food for the Workshop on Evidence Gathering | | | |
| - | | | and Statement Talking | | | |
| \dashv | | | Date inclusive: 15 and 22 February 2019 | | | |
| \neg | | | Participants: 50 pax | | 1 | |
| | | | Instruction: Please accomplish the attached Terms of Reference. | | | |
| | | | mondoust. Flease accomplish the attached Terms of Nererence. | | | |
| | | | xxxxxxxxxxxxNOTHING FOLLOWSxxxxxxxxxx | | | |
| | | | | | | |
| | | | be subject to the salient provisions of the IRR of RA 9184 - Liquidated | | | |
| - | | | and the delivery schedule shall be completed within 5 calendar days | | TOTAL: | |
| om tri | e receipi | or the P | urchase Order. | (Bidders nie | | te information below) |
| | | | | | | |
| | | | Signature : | | | |
| | | | Name/Designation : | | | |
| ostec | | | | | | |
| arme | d-out | | | | | |
| ≀etrie | ed on | | | | | |
| | | | F-mail Address: | | | |

TIN:_



25/F Tower 1, Vertis North Corporate Center,
North Avenue, Quezon City 1105
queries@phcc.gov.ph

Ensuring businesses compete and consumers benefit

TERMS OF REFERENCE Catering Services for the Workshop on Evidence Gathering and Statement Taking

I. Rationale/Objective

The Mergers and Acquisitions Office (MAO) of the Philippine Competition Commission (PCC) is mandated to review, investigate and evaluate mergers and acquisitions which are likely to substantially prevent, restrict or lessen competition in the relevant market or in the market for goods and services.

The PCC, through MAO will conduct a two-day **Workshop on Evidence Gathering and Statement Taking** on **15 and 22 February 2019** from **8:00 A.M. to 5:00 P.M.**

An external service provider shall be contracted to provide food for the said workshop.

II. Participants

The two-day event will gather 50 persons for the Workshop including PCC Officials and Staff.

III. Requirements

- A. Menu (minimum requirement)
 - AM/PM Snacks
 - Combination of pasta and pastries
 - 1 round Iced Tea / Lemonade / Juice
 - Buffet Lunch
 - At least with 3 viands (Fish, Pork/Chicken, Beef, Vegetables
 - Steamed rice
 - At lease 2 desserts (salad / fresh fruits / pastries)
 - Soup
 - Bottomless Iced Tea / Lemonade / Juice
 - Other
- Free-flowing coffee and/or tea and drinking water during activity

B. Serving Schedule

- Mid-Morning Snack 10:00 AM
- Buffet Lunch 12:00 NN
- Mid-Afternoon Snack 3:00 PM

C. Scope of Work

trees are provided to a con-

propresentation to

- Ingress at least 1 to 2 hours before the program (8:00AM)
- Ensure quality of food and drinks prior to actual serving and cleanliness of dinnerware and utensils to be used;
- Set up at least one (1) managed Buffet Station, well-arranged and covered by navy blue linen;
- Must have at least two (2) staff / servers for the assistance in distribution of food and drinks and one (1) coordinator;
 - Egress immediately after the program (5:00 PM).

IV. Approved Budget for the Contract (ABC)

A total estimated ABC for this procurement is Sixty-Five Thousand Pesos (Php 65, 000.00), inclusive of all applicable government taxes and service charges.

V. Mode of Procurement

The mode of procurement shall be **Negotiated Procurement – Small Value Procurement** which covers provision of food / catering services under the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.

VI. Payment Scheme

Full payment of the contract shall be paid within 15 days after the issuance of the following:

- a. Billing statement by the Service Provider; and
- b. Certificate of Satisfactory Service issued by PCC

VII. Liquidated Damages

Approved by:

Failure to comply with the Terms and Conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount equal to one-tenth of one percent (1%) of the cost of unperformed portion for every day of delay. If the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract. The PCC reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

VIII. Dispute Agreement/Resolution:

- A. Should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.
- B. In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts; and
- C. Any amendment or additional terms and conditions to the Contract must be in writing, signed and acknowledged by the Parties.

| | | Conforme: | | |
|-------------------------|----------------|--|--|------------------|
| | | al en anticipa de la companya de la | and the second of the second o | ** - **, **, *** |
| uilnorized Konresemance | Name and Signa | ture of Authorized Representative | Year min | |
| 311111 | | | . 1 y monet as a company things on the many | |
| 2.2 \$43.9° 2.22 *** | | Designation | | |
| | | | | |
| 1913 | | Company | | |
| | | | | |
| 2. | | Date | | |