

REQUEST FOR PROPOSAL

Procurement of Event Giveaways / Office Supplies

P.R. No./Date Received: 201910-0250 / 21 October 2019

RFQ/P No. / Date: 201910-0226 / 24 October 2019

The Philippine Competition Commission invites all eligible suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- **Mayor's/Business Permit**
- **Latest Income/Business Tax Return**
- **PhilGEPS Registration Number**
- **Notarized Omnibus Sworn Statement**
- **Signed Terms of Reference or Technical Specifications, if applicable**

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to **nppitalano@phcc.gov.ph** on or before **28 October 2019, 12:00 NN** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO) deductions**.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Award will be made per item.

Very truly yours,


JESON Q. DE LA TORRE
Head, PBAC Secretariat

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	180	₱ 27,000.00	Canvass Drawstring bag with PCC Logo			
2	180	₱ 10,800.00	Ballpen with PCC Logo			
3	180	₱ 18,000.00	Notebook with PCC Logo			
4	180	₱ 16,200.00	Lanyard with PCC Logo			
5	180	₱ 1,440.00	Twistable fan with PCC Logo			
6	20	₱ 5,000.00	Water bottle with PCC Logo			
Total ABC		₱ 78,440.00		TOTAL Amount		
Instructions:			Please see attached specifications for details.			

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address : _____

Company Tax Identification Number : _____



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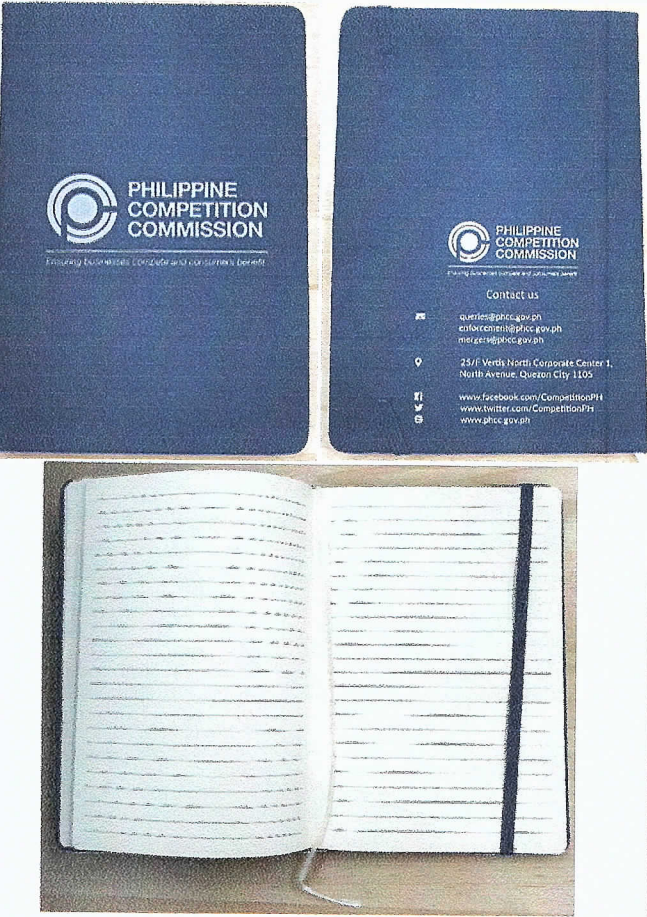
Terms/Delivery Schedule:

- Show samples similar to the required materials (pictured below) before submission of quotation
- Provide one mock-up per item within two (2) calendar days upon receipt of the job order.
- Get mock-up approval within 2 days upon submission of the first version of the mock-up
- Deliver 100% quantity of each item five by November 4 (Monday), 12nn.

Office Address:

25/F Vertis North Corporate Center I, Bagong Pag-asa, North Avenue, Quezon City

ITEM	SPECIFICATIONS	SAMPLE PHOTO/LAYOUT
1. Drawstring bag with reinforced corners	Size: 14" w x 18" h Material: Katsa 606 (body), blue leatherette and silver grommets (reinforced corners) Handle: Double drawstring rope (blue) Color: White (body) Print: Silkscreen printing Quantity: 150-200 pcs	

ITEM	SPECIFICATIONS	SAMPLE PHOTO/LAYOUT
2. Ballpen	<p>Material: Metal (body), rollerball (pen)</p> <p>Color: navy blue and silver (body), black (ink)</p> <p>Print: Silkscreen printing</p> <p>Size: Standard</p> <p>Quantity: 150-200 pcs</p>	
3. Notebook	<p>Material: Moleskin</p> <p>Print: Silkscreen printing</p> <p>Color: Blue</p> <p>Cover: hardbound, with garter band</p> <p>Inside: pages with lines, with bookmark</p> <p>Quantity: 150-200 pcs</p>	

ITEM	SPECIFICATIONS	SAMPLE PHOTO/LAYOUT
<p>4. Lanyard</p>	<p>Attachments: side release buckle + G-hook, with PCC logo on attachment Color: Navy blue Print: Silkscreen printing, one color, one side Quantity: 150-200 pcs</p>	

ITEM	SPECIFICATIONS	SAMPLE PHOTO/LAYOUT
<p>5. Twistable fan</p>	<p>Product Name: Twistable / Foldable Fan Materials: Nylon Dimensions:9.75 in Diameter Imprint Area:5.5 in Diameter, Digital heat transfer Individual Packaging:Clear Plastic</p>	
<p>6. Aluminum Water Bottles</p>	<p>Product Specifications Aluminum Water Bottle Materials: single wall aluminum body, plastic lid Product Dimensions: 9.25 inches H x 2.875 inches diameter Imprint Area: 3 inches H x 2.5 inches W, single color imprint only Individual Packaging: white carton box included</p>	

Note: High-resolution / PSD layout for actual manufacturing will be provided to the winning supplier.