

REQUEST FOR QUOTATION
" Printing of Brochure, Handbook for the General Public, Guide for Business, and Primer"

 P.R. No./Date Received: 201903-0081 / 11 March 2019

 RFQ/P No. / Date: 201903-0061 / 15 March 2019

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

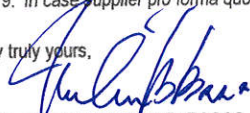
Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- **Mayor's/Business Permit / BIR Certificate of Registration in case of individual.**
- **Latest Income/Business Tax Return.**
- **PhilGEPS Registration Number**
- **Signed Terms of Reference / Technical Specifications Sheet (if any)**
- **Notarized Omnibus Sworn Statement - Annex "A" (to be submitted prior to Job Order issuance)**

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or mvbambao@phcc.gov.ph on or before **21 March 2019, 10:00AM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very truly yours,



ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	1,500 copies	₱ 12,000.00	Printing of Brochure			
2	1,500 copies	₱ 50,000.00	Printing of Handbook for the General Public			
3	1,500 copies	₱ 60,000.00	Printing of Guide for Business			
4	1,500 copies	₱ 141,000.00	Printing of Primer			
			*Please see attached Technical Specifications			
Total Lot ABC		₱ 263,000.00	TOTAL Amount			
Delivery Instructions:			1. Two (2) actual mock-up shall be provided by the supplier within five (5) business days after receipt of the Job Order 2. Complete number of copies shall be delivered within ten (10) business days upon approval of the mock-up provided by the supplier.			

 (Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

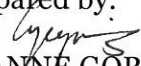
LIST OF SPECIFICATIONS

PUBLICATION: BROCHURE	
Specifications	Requirement
Quantity	1,500
Size	8.7 x 12 inches (Spread)
No. of pages	1 page (back-to-back)
Materials	Premium inkjet and laser jet A3 matte, 100g/m2
Color	4/4
Process	Offset Printing


PUBLICATION: HANDBOOK FOR THE GENERAL PUBLIC	
Specifications	Requirement
Quantity	1,500
Size	Half of A4 (8.27" x 5.845") folded
No. of pages	32 (including the front and back covers)
Materials	C2S 220 lbs (cover)
Paper/Paper type	CS2, Glossy, 118 GSM, C2S #80
Process	Offset Printing
Color	Full Color
Fold type	Single fold
Binding	Saddle Stitched

PUBLICATION: GUIDE FOR BUSINESS	
Specifications	Requirement
Quantity	1,500
Size	Half of A4 (8.27"x5.345") folded
No. of pages	44 pages, including cover page
Materials	C2S 220 lbs (cover), CS2 Glossy 118 GSM, C2S #80 (inside pages)
Color	Full Color/full bleed (cover)
Process	Offset Printing
Binding	Saddle stitched
Fold type	Single fold

PUBLICATION: PRIMER	
Specifications	Requirement
Quantity	1,500
Size	6.5 x 10 inches
No. of pages	56 pages, including cover page
Materials	C2S 220 lbs (with matte lamination with spot UV on the cover embossed), matte 80# (inside pages)
Color	Full Color/full bleed (cover)
Process	Offset Printing
Binding	Perfect binding

Prepared by:

LEANNE GOROSIN

APPROVED BY:


ARNOLD ROY D. TENORIO
DIRECTOR III CKMO