

PROCUREMENT OF PCC CONSOLIDATED SUPPLIES & MATERIALS

P.R. No./Date Received: 201909-0214 / 12 September 2019

RFQ/P No. / Date: 201909-0193 / 18 September 2019

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or mrfajutnao@phcc.gov.ph on or before **23 September 2019, 5:00PM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very truly yours,


ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	6	P 7,200.00	Continuous Form, 4ply 70-80gsm (Colored) 280mm x 241mm, Carbonless			
2	65	P 10,725.00	Archfile Folder, Horizontal (15"x9.5"x3") red			
3	14	P 2,310.00	Sign Here Flag (0.47" wide)			
4	3	P 225.00	Fastener, Double Lock, Plastic			
5	1	P 510.00	PVC binding Cover A4			
6	1	P 550.00	Morocco Binding Cover A4, Blue			
7	10	P 2,500.00	Pencil Holder, Black, Not Mesh Type (See Attached Picture)			
8	44	P 13,200.00	Book Ends, Black, Metal with Non-Slip Pads			
9	2	P 7,000.00	Cork Board 36" x 12"			
10	10	P 2,500.00	Pencil Holder, Steel Mesh 10cm (H), 9cm (Diameter)			
11	10	P 3,000.00	Desk Organizer (See Attached Picture)			
12	20	P 5,000.00	Archfile Folder, Vertical 3" width (Royal Blue) Size: A4			
13	25	P 6,250.00	Archfile Folder, Vertical 3" width, Black Size: Legal			
14	6	P 1,800.00	Storage Box w/ Handle, Plastic 30L, w/ wheels (Clear)			
15	3	P 2,700.00	Storage Box w/ Handle, Plastic 155L, w/ wheels (Clear)			
16	1	P 500.00	Storage Box with Handle, Plastic 100L (Clear)			

17	5	₱ 8,500.00	Fragrance for Air Humidifier, Water-Based 250ml (See list of Preferred Fragrances)		
18	1	₱ 2,500.00	Wall Calendar Planner (See Attached Picture)		
19	5	₱ 1,500.00	Corkboard, with Frame Size: 12" x 18"		
20	5	₱ 1,500.00	Whiteboard, Magnetic with Aluminum Frame Size: 12" x 18"		
21	5	₱ 1,500.00	Business Card Holder, Metal (See attached picture)		
22	6	₱ 2,100.00	Business Card Box, with Dividers A-Z (See Attached Picture)		
23	20	₱ 6,000.00	Acrylic Toblerone (Name Holder) Clear, 12" Length		
24	6	₱ 3,000.00	Hanging File Rack (See attached picture)		
25	3	₱ 2,100.00	Scientific Calculator		
26	8	₱ 4,960.00	In-and-Out Tray, Metal 3-layer Black		
27	250	₱ 12,500.00	Toilet Tissue Paper, 2ply		
28	22	₱ 33,000.00	AA Rechargeable Battery (4pcs/pack)		
29	11	₱ 27,500.00	Charger for Rechargeable Batteries		
30	1	₱ 5,000.00	Cooler Box		
			(Please see attached Technical Specifications / Sample Pictures)		
Total Lot ABC		₱ 177,630.00	TOTAL Amount		
Delivery Instructions:	<i>To be delivered/performed within Thirty (30) Business Days upon receipt of Purchase Order / Contract.</i>				

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____



Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____



SAMPLE PICTURES / SPECIFICATIONS
(Similar or at least close to sample pictures)

ITEM NO.	DESIGN
7	<p data-bbox="316 230 906 264">Pencil Holder, Black, Not Mesh Type</p>  <p data-bbox="722 304 1106 790">A black, solid-colored pencil holder with a slightly tapered, hexagonal shape. It contains several colored pencils in various colors including green, pink, blue, and purple.</p>
10	<p data-bbox="316 857 853 891">Pencil Holder, Black, Steel Mesh</p>  <p data-bbox="759 1395 1142 1429">10cm (H) and 9cm (Diameter)</p> <p data-bbox="316 857 853 891">A black, cylindrical pencil holder made of steel mesh. It has a slightly flared top and a solid black base.</p>
11	<p data-bbox="316 1473 576 1507">Desk Organizer</p>  <p data-bbox="336 2040 1445 2112">8" x 16" x 3". Desk drawer organizer with 4 compartments and a top tray designed to slide back and forth.</p> <p data-bbox="624 1574 1190 1989">A clear plastic desk organizer with a top tray and four compartments. The top tray contains a blue stapler, a yellow pencil sharpener, and a blue stapler. The compartments contain various office supplies including pens, pencils, sticky notes, and a small container of paper clips.</p>

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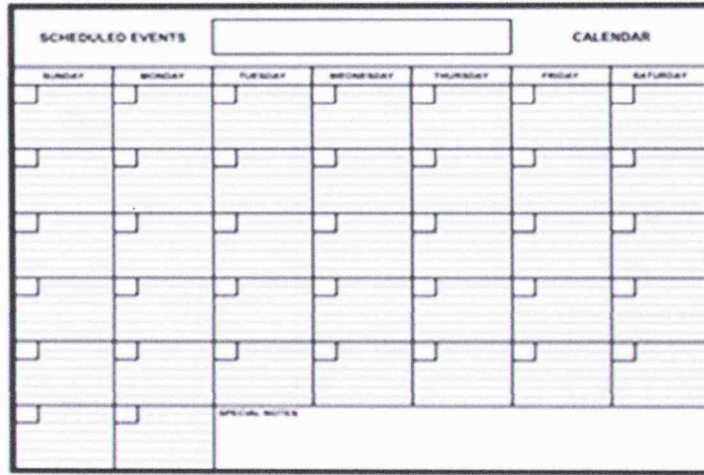
Fragrance or Humidifier

Preferred Fragrance:

- 2 bottles – Fresh Bamboo Mint
- 1 bottle – Pepper Mint
- 1 bottle – White Ginger Mint
- 1 bottle – Ocean Breeze

18

Wall Calendar Planner



Dry Erase in 2mm white clear acrylic plastic
Size: 24" x 36"

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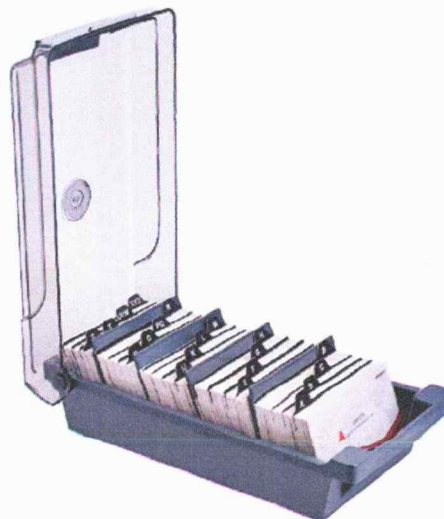
Business Card Holder, Metal



Stainless Steel, Can Hold up to 15-20 standard cards

22

Business Card Box, with Dividers A-Z



24

Hanging File Rack



Conforme:

Name and Signature of Authorized Representative

Designation

Company

Date