

## PROCUREMENT OF PCC CONSOLIDATED SELF-INKING STAMPS

P.R. No./Date Received: 201909-0213 / 12 September 2019

RFQ/P No. / Date: 201909-0195 / 18 September 2019

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

### Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [mrfajutnao@phcc.gov.ph](mailto:mrfajutnao@phcc.gov.ph) on or before **23 September 2019, 5:00PM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very truly yours,

**JESON Q. DE LA TORRE**  
PBAC Head Secretariat

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	17	₱ 13,600.00	Self-Inking Stamp (Name)			
2	4	₱ 4,000.00	Self-Inking Stamp (Name with Designation & Office)			
3	4	₱ 3,600.00	Self-Inking Stamp (Name with Designation)			
4	2	₱ 1,000.00	Self-Inking Stamp (Date)			
5	2	₱ 6,000.00	Self-Inking Stamp (RECEIVED - PBAC)			
6	2	₱ 4,800.00	Self-Inking Stamp (RECEIVED - GSD)			
7	1	₱ 1,000.00	Self-Inking Stamp (RECEIVED - Budget Division)			
8	1	₱ 2,400.00	Self-Inking Stamp (RECEIVED - Records Unit)			
9	1	₱ 4,000.00	Self-Inking Stamp (RECEIVED) with logo and adjusting date			
10	2	₱ 4,800.00	Self-Inking Stamp (Certified True Copy - PBAC)			
11	3	₱ 7,200.00	Self-Inking Stamp (Certified True Copy - Records)			
12	1	₱ 1,000.00	Self-Inking Stamp (Certified True Copy - Budget Division)			
13	1	₱ 4,000.00	Self-Inking Stamp (CERTIFIED TRUE COPY) with logo and adjusting date			
14	1	₱ 1,500.00	Self-Inking Stamp (CANCELLED PR)			
15	1	₱ 1,500.00	Self-Inking Stamp (CANCELLED)			
16	1	₱ 1,500.00	Self-Inking Stamp (FAILED BID)			

17	2	₱ 4,800.00	Self-Inking Stamp (POSTED)			
18	1	₱ 1,500.00	Self-Inking Stamp (TRANSFERRED)			
19	1	₱ 2,400.00	Self-Inking Stamp (CERTIFIED CORRECT)			
20	1	₱ 1,500.00	Self-Inking Stamp (PBAC FILES)			
21	1	₱ 2,000.00	Self-Inking Stamp (REVIEW AND COMPLIANCE COMMITTEE)			
22	1	₱ 2,400.00	Self-Inking Stamp (LATE BID)			
23	1	₱ 1,500.00	Self-Inking Stamp (INELIGIBLE)			
24	1	₱ 1,000.00	Self-Inking Stamp (Confidential)			
25	1	₱ 1,000.00	Self-Inking Stamp (Restricted)			
26	2	₱ 800.00	Self-Inking Stamp (PCC Case No.)			
27	2	₱ 600.00	Self-Inking Stamp (M)			
28	2	₱ 600.00	Self-Inking Stamp (E)			
29	2	₱ 600.00	Self-Inking Stamp (Numbering Stamp)			
			(Please see attached Technical Specifications / Sample Pictures)			
Total Lot ABC		₱ 82,600.00	<b>TOTAL Amount</b>			
<b>Delivery Instructions:</b>		<i>To be delivered/performed within Thirty (30) Business Days upon receipt of Purchase Order / Contract.</i>				

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest






Signature over Printed Name : \_\_\_\_\_  
 Designation/Position : \_\_\_\_\_  
 Name of Company : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Telephone / Fax : \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Company Tax Identification Number : \_\_\_\_\_



# DESIGN / SPECIFICATIONS

ITEM NO.	DESIGN
1	<p><b>Self-Inking Stamp (Name)</b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>JULY R. SUING</p> <p>MELODY O. DIZON</p> <p>MARK JAYSON R. FAJUTNAO</p> <p>MERRY LYN V. BAMBAO</p> <p>TEEJAY YOSHIUMI J. SAKUMA</p> <p>BILL A. GESLANI</p> <p>NICKY JONNA P. PITALLANO</p> <p>VIVIAN SARAH J. BELTRAN</p> <p>MEONEL B. NUÑEZ</p> <p>ISABELO MIGUEL V. ABAÑO</p>   <p>BERNARD L. TINONAS</p> <p>LENET D. LAUDENCIA</p> <p>CHERRY PIE M. GARAY</p> <p>ANA ABIGAIL H. SORIANO</p> <p>KARISSA MARIE V. CASTILLO</p> <p>PSALM N. ABAT</p> <p>BUDGET DIVISION</p> </div> <div style="width: 35%; padding-left: 20px;"> <p>Self-Inking ARIAL Font Size: 10 Ink Color: Black</p>   <p>Self-Inking TIMES NEW ROMAN Bold Font Size: 8.5 Ink Color: Black</p> </div> </div>
2	<p><b>Self-Inking Stamp (Name with Designation &amp; Office)</b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><b>Christina Faye M. Condez-de Sagon</b> Legislative and Policy Officer Legislative Liaison Office</p> <p><b>Joseph Giancarlo C. Agdamag</b> Attorney III Legislative Liaison Office</p> <p><b>Rigel A. Villanueva</b> Attorney I Legislative Liaison Office</p> <p><b>Darlene C. Gubantes</b> Attorney I Legislative Liaison Office</p> </div> <div style="width: 35%; padding-left: 20px;"> <p>Times New Roman Size: 12 Format: Centered Ink Color: Black</p> </div> </div>
3	<p><b>Self-Inking Stamp (Name with Designation)</b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><b>JESON Q. DE LA TORRE</b> Chief, General Services Division</p> <p><b>ANTONIA LYNNELY L. BAUTISTA</b> Chief, Human Resource Development Division</p> <p><b>MA. CELESTE S. DIZON</b> SAO, General Services Division</p> <p><b>KENNETH V. TANATE, PhD</b> Executive Director</p> </div> <div style="width: 35%; padding-left: 20px;"> <p>Self-Inking ARIAL Font Size: 10 ARIAL Font Size: 8 Ink Color: BLACK * Borderless (no outline)</p> </div> </div>



4	<p><b>Self-Inking Stamp (Date)</b></p> <p>19 FEB 2019 - Times New Roman Bold Size: 9</p>
5	<p><b>Self-Inking Stamp (RECEIVED - PBAC)</b></p>  <p>Signature: _____ Date: _____</p> <p>Arial Black Font Size: 12 Font Size: 10 Ink Color: RED Diameter: 40mm</p>
6	<p><b>Self-Inking Stamp (RECEIVED - GSD)</b> Size: 6cm x 2.5cm</p>  <p>GENERAL SERVICES DIVISION <b>RECEIVED</b> Signature: _____ Date/Time: _____</p> <p>ARIAL BLACK Font Size: 9 Font Size:20 Ink Color: BLUE</p>
7	<p><b>Self-Inking Stamp (RECEIVED - Budget Division)</b></p>  <p>RECEIVED 29 JUN 2017 BY: _____</p>
8	<p><b>Self-Inking Stamp (RECEIVED - Records Unit)</b> SIZE: 6cm x 2.5cm</p>  <p>RECORDS UNIT <b>RECEIVED</b> Signature: _____ Date &amp; Time: _____</p> <p>ARIAL BLACK Font Size: 9 Font Size:20 Ink Color: RED</p>
9	<p><b>Self-Inking Stamp (RECEIVED) with logo and adjusting date</b> Size: 5cm x 3cm</p>  <p>RECEIVED OCT 08 2019 PHILIPPINE COMPETITION COMMISSION HUMAN RESOURCE DEVELOPMENT DIVISION</p> <p>Self-Inking TIMES NEW ROMAN Font Size: 35 ARIAL NARROW Font Size:20 Ink Color: BLACK</p>

10

**Self-Inking Stamp (Certified True Copy - PBAC)**

SIZE: 6cm x 2.5cm

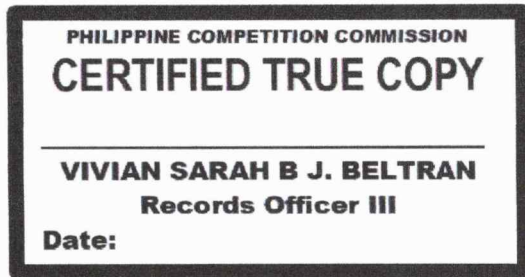


ARIAL BLACK  
 Font Size: 8  
 Font Size:13  
 Ink Color: RED  
 ARIAL  
 Font Size: 8  
 Ink Color: RED

11

**Self-Inking Stamp (Certified True Copy - Records)**

SIZE: 6cm x 3cm

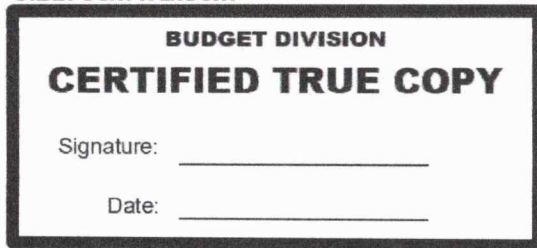


Arial Black, Size 7  
 Arial Narrow, Size 18  
 Arial Black, Size 10  
 Ink color: Blue

12

**Self-Inking Stamp (Certified True Copy - Budget Division)**

SIZE: 6cm x 2.5cm



ARIAL BLACK  
 Font Size: 8  
 Font Size:13  
 Ink Color: RED  
 ARIAL  
 Font Size: 8  
 Ink Color: RED

13

**Self-Inking Stamp (CERTIFIED TRUE COPY) with logo and adjusting date**

Size: 5cm x 3cm



Self-Inking  
 ARIAL NARROW  
 Font Size: 30  
 Font Size:20  
 Ink Color: BLACK

<p><b>14</b></p>	<p><b>Self-Inking Stamp (CANCELLED PR)</b></p> <p>SIZE: 7cm x 1.5cm</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 2px solid black; padding: 5px; text-align: center;"> <p><b>CANCELLED PR</b></p> </div> <div style="text-align: right;"> <p>ARIAL BLACK Font Size: 24 Ink Color: RED</p> </div> </div>
<p><b>15</b></p>	<p><b>Self-Inking Stamp (CANCELLED)</b></p> <p>SIZE: 5.5cm x 1.5cm</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 2px solid black; padding: 5px; text-align: center;"> <p><b>CANCELLED</b></p> </div> <div style="text-align: right;"> <p>ARIAL BLACK Font Size: 24 Ink Color: RED</p> </div> </div>
<p><b>16</b></p>	<p><b>Self-Inking Stamp (FAILED BID)</b></p> <p>SIZE: 6.cm x 1.5cm</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 2px solid black; padding: 5px; text-align: center;"> <p><b>FAILED BID</b></p> </div> <div style="text-align: right;"> <p>ARIAL BLACK Font Size: 24 Ink Color: RED</p> </div> </div>
<p><b>17</b></p>	<p><b>Self-Inking Stamp (POSTED)</b></p> <p>SIZE: 6cm x 2.5cm</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 2px solid black; padding: 5px;"> <p style="text-align: center; font-weight: bold;">PHILIPPINE COMPETITION COMMISSION</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">POSTED</p> <p>Certified by: _____</p> <p>Validated by: _____</p> <p>Date &amp; Time: _____</p> </div> <div style="text-align: right;"> <p>ARIAL BLACK Font Size: 7</p> <p>ARIAL BLACK Font Size: 18 Ink Color: BLUE</p> </div> </div>
<p><b>18</b></p>	<p><b>Self-Inking Stamp (TRANSFERRED)</b></p> <p>SIZE: 7cm x 2.5cm</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 2px solid black; padding: 5px;"> <p style="text-align: center; font-weight: bold; font-size: 1.5em;">TRANSFERRED</p> <p>TO: _____</p> </div> <div style="text-align: right;"> <p>ARIAL BLACK Font Size: 24</p> <p>Font Size: 10 Ink Color: RED</p> </div> </div>
<p><b>19</b></p>	<p><b>Self-Inking Stamp (CERTIFIED CORRECT)</b></p> <p>Size: 6cm x 2.5cm</p> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="border: 2px solid black; padding: 5px;"> <p style="text-align: center; font-weight: bold;">GENERAL SERVICES DIVISION</p> <p style="text-align: center; font-weight: bold;">CERTIFIED CORRECT</p> <p>Signature: _____</p> <p>Date: _____</p> </div> <div style="text-align: right;"> <p>ARIAL BLACK Font Size: 9</p> <p>Font Size: 13 Ink Color: RED</p> <p>ARIAL Font Size: 8 Ink Color: RED</p> </div> </div>

<p>20</p>	<p><b>Self-Inking Stamp (PBAC FILES)</b></p> <p>SIZE: 6.cm x 1.5cm</p> <div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p><b>PBAC FILES</b></p> </div> <p style="margin-left: 20px;">       ARIAL BLACK        Font Size: 24        Ink Color: RED     </p>
<p>21</p>	<p><b>Self-Inking Stamp (REVIEW AND COMPLIANCE COMMITTEE)</b></p> <p>Size: 8cm x 4cm</p> <div style="border: 2px solid black; padding: 10px; display: inline-block;"> <p style="text-align: center; font-weight: bold; font-size: small;">PHILIPPINE COMPETITION COMMISSION</p> <p style="text-align: center; font-weight: bold; font-size: small;">REVIEW &amp; COMPLIANCE COMMITTEE</p> <p style="text-align: center; font-size: x-small;">Signature over printed name:</p> <p style="text-align: center; margin-top: 5px;">_____</p> <p style="text-align: center; font-size: x-small;">Date:</p> <p style="text-align: center; margin-top: 5px;">_____</p> </div> <p style="margin-left: 20px;">       Self-Inking        ARIAL BLACK        Font Size: 7        Font Size:10        Ink Color: BLUE         ARIAL        Font Size: 8        Ink Color: BLUE     </p>
<p>22</p>	<p><b>Self-Inking Stamp (LATE BID)</b></p> <p>SIZE: 6.cm x 2.5cm</p> <div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p style="text-align: center; font-weight: bold; font-size: x-small;">PCC BIDS AND AWARDS COMMITTEE</p> <p style="text-align: center; font-weight: bold; font-size: large;">LATE BID</p> <p style="font-size: x-small;">Received by: _____</p> <p style="font-size: x-small;">Date &amp; Time: _____</p> </div> <p style="margin-left: 20px;">       ARIAL BLACK        Font Size: 7         ARIAL BLACK        Font Size: 18        Ink Color: RED     </p>
<p>23</p>	<p><b>Self-Inking Stamp (INELIGIBLE)</b></p> <p>SIZE: 6.cm x 1.5cm</p> <div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p><b>INELIGIBLE</b></p> </div> <p style="margin-left: 20px;">       ARIAL BLACK        Font Size: 24        Ink Color: RED     </p>
<p>24</p>	<p><b>Self-Inking Stamp (Confidential)</b></p> <p>SIZE: 7cm x 1.5cm</p> <p style="font-size: 2em; font-weight: bold; margin-left: 20px;"><b>CONFIDENTIAL</b></p> <p style="margin-left: 40px;">       ARIAL BLACK        Font Size: 24        Ink Color: RED        • Borderless     </p>
<p>25</p>	<p><b>Self-Inking Stamp (Restricted)</b></p> <p>SIZE: 6cm x 1.5cm</p> <p style="font-size: 2em; font-weight: bold; margin-left: 20px;"><b>RESTRICTED</b></p> <p style="margin-left: 40px;">       ARIAL BLACK        Font Size: 24        Ink Color: RED        • Borderless     </p>



26	<b>Self-Inking Stamp(PCC Case No.)</b>  PCC Case No.	Pad Size: 26 x 10 mm Body Color: White Font face: Arial Font size: 12 Font style: bold Font format: centered
27	<b>Self-Inking Stamp (M)</b>  M	Pad Size: 26 x 10 mm Body Color: White Font face: Arial Font size: 12 Font style: bold Font format: centered
28	<b>Self-Inking Stamp (E)</b>  E	Pad Size: 26 x 10 mm Body Color: White Font face: Arial Font size: 12 Font style: bold Font format: centered
29	<b>Self-Inking Stamp (Numbering Stamp)</b>  2019 - 001	Body Color: White Font face: Arial Font size: 12 Font style: bold Font format: centered Auto-Adjusted

Conforme:

\_\_\_\_\_

Name and Signature of Authorized Representative

\_\_\_\_\_

Designation

\_\_\_\_\_

Company

\_\_\_\_\_

Date