

## REQUEST FOR QUOTATION

### Purchase of Books

P.R. No./Date Received: 2020-11-0141/ 27 November 2020

RFQ/P No 2020-12-0146 / 07 December 2020

The Philippine Competition Commission invites all eligible suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

#### Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- **Mayor's/Business Permit**
- **PhilGEPS Registration Number**
- **Signed Specifications/Important Instructions for Books**

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to [nppitalano@phcc.gov.ph](mailto:nppitalano@phcc.gov.ph) or [procurement@phc.gov.ph](mailto:procurement@phc.gov.ph) on or before **14 December 2020, 12:00 NN** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots of toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
- 10 Award shall be made per ITEM.

Very truly yours,

  
ATTY. JOSEPH MELVIN B. BASAS  
PBAC Chairperson

Item	QTY	ABC	Technical Specifications	Unit Price	Total Amount
				(To be filled-up by the supplier)	
1	1	P 21,160.75	American Bar Association. Antitrust Counterattack in Intellectual Property Litigation Handbook. 2010. ISBN 9781604428988		
2	1	P 26,280.00	American Bar Association. Insurance Antitrust Handbook, Third Edition. 2017. ISBN 9781634252577		
3	1	P 25,870.00	American Bar Association. Premerger Notification Practice Manual, Fifth Edition. 2015. ISBN 9781614389248		
4	1	P 31,870.75	O'Donoghue QC. Law and Economics of Article 102 TFEU. 2020. Hart Publishing. ISBN 9781509940868.		
Total ABC		P 105,181.50		TOTAL Amount	
Instructions:			See attached Specifications/ Important Instructions for Books		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_



## COMMUNICATIONS AND KNOWLEDGE MANAGEMENT OFFICE

### SPECIFICATIONS / IMPORTANT INSTRUCTIONS FOR BOOKS:

1. Strictly based on International Standard Book Number (ISBN)
2. Book binding should be as defined in the ISBN
3. Should be new and in perfect condition - no torn/missing pages and damaged covers
4. Accompanying materials like CDs should be included/enclosed with the book
5. Warranty: Books found with defects must be replaced with a new copy within sixty (60) days from the date of notice given by the end user.
6. Delivery Period:
  - a. Electronic format: Five to ten (5-10) working days upon receipt of the signed Purchase Order (PO) from the supplier
  - b. Print format: Thirty to forty-five (30-45) working days for indent order or fifteen (15) working days for local orders upon receipt of the signed PO from the supplier
7. This procurement shall be subject to the salient provisions of RA 9184 - Liquidated Damages - Section 68, which states that a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed, in case of failure to make delivery within the time specified.

#### Prepared by:



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#### Noted by:



Arnold Roy D. Tenorio

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