

Procurement of 3-Layer Lateral Filing Cabinet

P.R. No./Date Received: **2021-04-0062/28 April 2021**

RFQ/P No. / Date: **2021-05-0059/03 May 2021**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number

This pro-forma quotation maybe submitted through registered or electronic mail to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or mbnunez@phcc.gov.ph on or before 07 May 2021; 12:00 PM subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
6. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
7. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
8. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very



MA. CELESTE S. DIZON
PBAC Head Secretariat

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	5	₱ 74,000.00	3-Layer Lateral Filing Cabinet <i>(Please see attached Terms of Reference/Specifications)</i>			
Total Lot ABC		₱ 74,000.00	TOTAL Amount (Lot purchase):			
Delivery Instructions:			<i>Please see attached Terms of Reference</i>			

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____


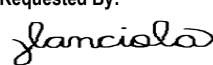

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

PURCHASE REQUEST

1		Office : <u>COMPETITION ENFORCEMENT OFFICE</u>		PR No. : <u>2021-04-0062</u>	Date. : <u>28-Apr-2021</u>	
		Division: <u>Monitoring and Investigation Division</u>		Activity Code: _____		
		Date : <u>04/27/2021</u>				
Item No.	Stock No.	Unit	Item Description	Quantity	Estimated Cost	
					Unit	Total
1	1	pcs.	3-Layer Lateral Filing Cabinet Specifications (see sample photo for reference) No. of shelves: 3 layers Load capacity: up to 40 kgs. Size: 35-37" (L) x 40-42" (H) x 17-20" (W) Color: White/Beige Material: Metal with plastic dividers per layer	5	P14,800.00	P74,000.00
			This procurement shall be subject to the salient provisions of RA 9184 - Liquidated Damages - Section 68			
2		<input checked="" type="checkbox"/> - Lot Purchase <input type="checkbox"/> - Per Item Purchase		Total Estimate: P 74,000.00		
Purpose		: <u>For case investigation</u>				
Source of Fund		: <u>CEO 05</u>				
End-User(s)		: <u>CEO</u>				
Name of Property (in case of repair) :		<u>NP 53.9 Small Value</u>		Plate No./Serial No.:		
Mode of Procurement per APP:		<u>Procurement</u>		WFP Line Code. : <u>CEO 05</u>		
The aforementioned supplies are :		<input checked="" type="checkbox"/> Included in the Annual Procurement Plan submitted to Administrative and Legal Office <input type="checkbox"/> Available at PS DBM <input checked="" type="checkbox"/> Not available at PS SBM				
3						
The amount of <u>PhP74,000.00</u> has been earmarked in our <u>FY 2021 Appropriations</u> pursuant to Republic Act No. <u>11518</u> with Availability of Allotment No. <u>2021-04-0108</u> valid from <u>28 April</u> to <u>28 July 2021</u> .						
The actual obligation for this transaction through issuance of ORS must be incurred until 31 December 2021, while the delivery, inspection and payment shall be made not later than 31 March 2022 pursuant to Section 62 of the FY 2021 GAA General Provisions.						
 BERNARD L. TINONAS Chief, Budget Division						
Signature	4 Requested By:			5 Approved/Certified By:		
	 MA. NINA A. LANCIOLA			 ORLANDO P. POLINAR		
	Designation			Designation		
	Date: <u>04/27/2021</u>			Date: <u>04/27/2021</u>		
Reviewed/Cleared by: _____			Date: _____			

3-Layer Lateral Filing Cabinet



Management
System
ISO 9001:2015



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