

REQUEST FOR PROPOSAL

Procurement of ICT Supplies and Equipment for Baguio i-Station

P.R. No./Date Received: **2022-07-0128 / 11 July 2022**

RFQ/P No. / Date: **2022-09-0139 / 02 September 2022**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Signed Technical Specifications Sheet

This pro-forma quotation may be submitted through registered or electronic mail to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to **procurement@phcc.gov.ph** or **bagealani@phcc.gov.ph** on or before **September 09, 2022, 04:00PM** subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO) deductions**.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.

Very truly yours,

ROMMEL R. OIRA
PBAC Head Secretariat

| Item | QTY | ABC | Project Title | Total Amount (Php) |
|---|----------|--|----------------------|------------------------------------|
| | | | | (To be filled-out by the supplier) |
| 1 | 1 piece | ₱3,995.00 | External Hard Drive | |
| 2 | 1 piece | ₱1,999.00 | Speaker | |
| 3 | 2 piece | ₱760.00 | Extension Wire | |
| 4 | 1 piece | ₱1,900.00 | Router | |
| 5 | 1 piece | ₱1,395.00 | Web Camera | |
| 6 | 1 piece | ₱695.00 | Keyboard | |
| 7 | 2 piece | ₱29,980.00 | Printer | |
| 8 | 10 piece | ₱2,800.00 | Printer Ink | |
| 9 | 3 piece | ₱1,950.00 | Headset | |
| 10 | 1 piece | ₱14,950.00 | Television | |
| 11 | 2 piece | ₱1,780.00 | HDMI Cable | |
| <i>(Please see attached Technical Specifications)</i> | | | | |
| Total Lot ABC | | ₱ 62,204.00 | TOTAL Amount: | |
| Delivery Instructions: | | <i>To be delivered/performed within ten (10) working days upon receipt of Job/Purchase Order/Contract.</i> | | |

(Please provide complete information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address : _____

Company Tax Identification Number : _____

Technical Specifications

| Item No. 1: EXTERNAL HARD DRIVE | | | | |
|--|------|--|-------------|-------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 1 | Unit | <ul style="list-style-type: none"> Capacity: 1TB/2TB/4TB Storage Media: 2.5" SATA HDD Interface: USB 3.0 OS Compatibility: Windows 10, MacOs Accessories: USB 3.0 cable Availability of Stock: Yes Delivery period: 15 to 30 days Warranty: 1 year | PhP3,995.00 | PhP3,995.00 |

| Item No. 2: PORTABLE SPEAKER | | | | |
|-------------------------------------|------|--|--------------|--------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 1 | Unit | <ul style="list-style-type: none"> Bluetooth capability Built in mic Long battery life Delivery period: 15-30 days Warranty: 1 year Availability of Stock: Yes | PhP 1,999.00 | PhP 1,999.00 |

| Item No. 3: MULTI-FUNCTION PRINTER | | | | |
|---|------|---|------------------|------------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 2 | Unit | <ul style="list-style-type: none"> Printer Type: Print, Scan, Copy-ADF Printer Speed: Photo Default - 10 x 15 cm / 4 x 6 " *2:Approx. 69 sec per photo (Border) *1 Approx. 92 sec per photo (Borderless) *1Draft, A4 (Black / Colour):Up to 33 ppm / 20 ppm *1ISO 24734, A4 Simplex (Black / Colour):Up to 15 ipm / 8.0 ipm *1ISO | PhP 14,990.00 | PhP 29,980.00 |

| | | | | |
|--|--|--|--|--|
| | | <ul style="list-style-type: none"> • 24734, A4 Duplex (Black / Colour):Up to 6.5 • ipm / 4.5 ipm *1 • Duty Cycle: 50,000 pages • Auto-duplex printing • Ethernet & Wi-Fi Direct • Availability of Stock: Yes • Delivery period: 15 to 30 days • Warranty: 1 year | | |
|--|--|--|--|--|

| Item No. 4: PRINTER INK | | | | |
|--------------------------------|------|--|------------|--------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 10 | Unit | <ul style="list-style-type: none"> • 664 Black and CYM ink • Delivery period: 15-30 days • Warranty: 1 year • Availability of Stock: Yes | PhP 280.00 | PhP 2,800.00 |

| Item No. 5: ROUTER | | | | |
|---------------------------|------|---|--------------|--------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 1 | Unit | <ul style="list-style-type: none"> • Ethernet Ports: 4× 10/100 Mbps LAN Ports • 1× 10/100 Mbps WAN Port • Channels: 2.4 Ghz / 5Ghz • Delivery period: 15-30 days • Warranty: 1 year • Availability: Yes | PhP 1,999.00 | PhP 1,999.00 |

| Item No. 6: WEB CAMERA | | | | |
|-------------------------------|------|---|--------------|--------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 1 | Unit | <ul style="list-style-type: none"> • Multiple resolutions • 1080p/30 or 60 fps (up to 1920 x 1080 pixels) • 720p/30, 60, or 90 fps (up to 1280 x 720 pixels) • Focus type: Autofocus • Lens type: Glass • USB plug n play | PhP 1,395.00 | PhP 1,395.00 |

| | | | | |
|--|--|--|--|--|
| | | <ul style="list-style-type: none"> • USB Connectivity: USB-A plug-and-play • Mounting clip: Yes • Zoom capability: Yes • Auto brightness: Yes • OS Compatibility: Windows 10 and macOS 10 higher • Compatible with: Cisco Webex, Fuze, Google Meet, Microsoft Teams and Zoom • Availability of Stock: Yes • Delivery period: 15 to 30 days • Warranty: 1 year | | |
|--|--|--|--|--|

Item No. 7: KEYBOARD

| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
|------|------|---|------------|------------|
| 1 | Unit | <ul style="list-style-type: none"> • QWERTY layout • USB plug n play • Compatible with Windows and MacOS • Availability of Stock: Yes • Delivery period: 15 to 30 days • Warranty: 1 year | PhP 695.00 | PhP 695.00 |

Item No. 8: WIRED HEADSET

| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
|------|------|--|------------|--------------|
| 3 | Unit | <ul style="list-style-type: none"> • Plug-and-play USB connection • Noise reduction microphone • Delivery period: 15-30 days • Warranty: 1 year • Availability: Yes | PhP 650.00 | PhP 1,950.00 |

Item No. 9: HDMI CABLE

| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
|------|------|---|------------|--------------|
| 2 | Unit | <ul style="list-style-type: none"> • LENGTH: 2 meters - 5 meters • Connector type: HDMI Male - Male • Supports 1080p at 60Hz • Supports bandwidth 10.2 Gb/s | PhP 890.00 | PhP 1,780.00 |

| | | | | |
|--|--|--|--|--|
| | | <ul style="list-style-type: none"> • Delivery period: 15-30 days • Warranty: 1 year • Availability: Yes | | |
|--|--|--|--|--|

| Item No. 10: TELEVISION | | | | |
|--------------------------------|------|---|------------------|------------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 1 | Unit | <ul style="list-style-type: none"> • 32in to 43in Full HD TV • Input: 100 – 240V • Supports HDMI • Delivery period: 15-30 days • Warranty: 1 year • Availability: Yes | PhP 14,950.00 | PhP 14,950.00 |

| Item No. 11: EXTENSION WIRE | | | | |
|------------------------------------|------|--|------------|------------|
| Qty. | Unit | Description/Minimum Specification | Est. Cost | Amount |
| 2 | Unit | <ul style="list-style-type: none"> • With switch and light indicator • 3 - 5 gangs • 100 - 250 V • 1 – 3 meter cord length • Delivery period: 15-30 days • Warranty: 1 year • Availability: Yes | PhP 380.00 | PhP 760.00 |

Prepared by:



JANELLE PAOLA C. SONIO

Administrative Assistant – Baguio iStation

Reviewed by:



WARREN PAUL A. NICDAO

Information Technology Officer II

Conforme:

Name and Signature of Authorized Representative

Designation

Company Name

Date



Management
System
ISO 9001:2015



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