

**REQUEST FOR QUOTATION / PROPOSAL**

**Production of Training Collaterals**

P.R. No./Date Received: 2022-08-0159 / 31 August 2022

RFQ/P No. / Date: 2022-09-0143 / 05 September 2022

The Philippine Competition Commission invites all eligible suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.


**Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:**

- **Mayor's/Business Permit**
- **PhilGEPS Registration Number**
- **Notarized Omnibus Sworn Statement (may be submitted prior to issuance of NOA)**
- **Signed Technical Specifications**

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to **ppitalano@phcc.gov.ph** or **procurement@phcc.gov.ph** on or before **09 September 2022, 12:00 NN** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO) deductions**.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.

Very truly yours,

  
**ROMMEL R. OIRA**  
Head, PBAC Secretariat

Item	QTY	ABC	Technical Specifications	Unit Cost	Total Amount
				(To be filled-up by the supplier)	
			<b>Production of Training Collaterals</b>		
1	150	₱ 11,250.00	<b>Ballpen wth PCC Logo</b>		
2	150	₱ 11,250.00	<b>Notebook with PCC Logo</b>		
3	150	₱ 15,000.00	<b>Lanyard with PCC Logo</b>		
4	150	₱ 22,500.00	<b>Drawstring Bag with PCC Logo</b>		
			<i>Requirements indicated in the attached Technical Specifications</i>		
<b>Total ABC</b>		<b>₱ 60,000.00</b>	<b>TOTAL Amount (PhP)</b>		
<b>Instructions:</b>			<i>See attached Technical Specifications</i>		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_





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**Delivery Schedule:**



- Provide one mock-up per item two (2) calendar days upon receipt of the job order.
- Deliver 50% quantity of each item five (5) calendar days upon approval of the mock-ups.
- Deliver 100% quantity of each item five (5) calendar days upon delivery of the first 50%.

**Address:**

25/F Vertis North Corporate Center I, North Avenue, Quezon City

ITEM	SPECIFICATIONS	PROPOSED DESIGN
1. Ballpen	Material: Metal (body), rollerball (pen) Color: Blue (PCC Branding Hex Code) and white (body), black (ink) Print: Silkscreen printing Size: Standard Quantity: 150 pcs	
2. Notebook	Material: Moleskin Print: Silkscreen printing Color: Blue (PCC Branding Hex Code)  Cover: Hardbound with engraving and with garter band Inside: pages with lines, with bookmark Quantity: 150 pcs	



ITEM	SPECIFICATIONS	PROPOSED DESIGN
3. Lanyard	Attachments: side release buckle + G-hook, with PCC logo on attachment Color: Blue (PCC Branding Hex Code) Print: Silkscreen printing, one color, one side Quantity: 150 pcs	
4. Drawstring bag with reinforced corners	Size: 14" w x 18" h Material: Katsa 606 (body), blue leatherette and silver grommets (reinforced corners) Handle: Double drawstring rope (blue) Color: White (body) Print: Silkscreen printing Quantity: 150 pcs	

**Note: High-resolution / PSD layout for actual manufacturing will be provided to the winning supplier.**

**Prepared by:**



**Reginald Joseph A. Soriano**  
Capacity Building and Advocacy Specialist

**Approved by:**



**Inah Geneve T. Mangilin**  
Training Specialist IV, OIC-CBAD

Conforme by Supplier:

Name and Signature \_\_\_\_\_  
Date: \_\_\_\_\_

