

REQUEST FOR QUOTATION / PROPOSAL

**Supply, Delivery and Installation of Brake Pad and Brake Shoe for the
Motor Vehicles of the Philippine Competition Commission**

P.R. No./Date Received: **2022-07-0139 / 28 July 2022**

RFQ/P No. / Date: **2022-09-0146 / 06 September 2022**

The Philippine Competition Commission invites all eligible suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- **Mayor's/Business Permit**
- **PhilGEPS Registration Number**
- **Notarized Omnibus Sworn Statement (may be submitted prior to issuance of NOA)**
- **Signed Technical Specifications**

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to **npitalano@phcc.gov.ph** or **procurement@phcc.gov.ph** on or before **12 September 2022, 12:00 NN** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Technical Specifications**.

Very truly yours,


ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson 

Lot	QTY	ABC	Technical Specifications	Unit Cost	Total Amount
				(To be filled-up by the supplier)	
			Supply, Delivery and Installation of Brake Pad and Brake Shoe for the Motor Vehicles of the Philippine Competition Commission		
1	1	₱ 68,000.00	2016 Toyota Corolla Altis 4 sets Front and Rear Brake Pads 4 sets Shoe		
2	1	₱ 75,000.00	2016 Honda Mobilio 5 sets Front and Rear Brake Pads 6 sets Rear Brake Shoe		
			<i>Requirements indicated in the attached Technical Specifications</i>		
Total ABC		₱ 143,000.00	TOTAL Amount (PhP)		
Instructions:			See attached Technical Specifications		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address : _____

Company Tax Identification Number : _____





TECHNICAL SPECIFICATIONS

Supply, Delivery, and Installation of Brake Pad and Brake Shoe for the Motor Vehicles of the Philippine Competition Commission

I. TECHNICAL SPECIFICATIONS:

Typology	No. of Motor Vehicles	Total Quantity of Brake Pads Required	Requirements	Distribution
2016 Toyota Corolla Altis	4	4 sets - (front) brake pads 4 sets - (rear) brake shoe	Genuine/original brake pad and brake shoe	OTC OCEBA OCJRB OCMBP
2016 Honda Mobilio	6	5 sets – (front) brake pads 6 sets – (rear) brake shoe	Genuine/original brake pad and brake shoe	CEO MAO FPMO OED AO EO (rear brake shoe only)
Warranty		At least one (1) year on all components against any defects		

II. SCOPE OF WORK:

The Service Provider must provide PCC with the following brake pad/shoe replacement services, among others:

- Supply and installation of brake pad and brake shoe as required in Section I;
- Cleaning and adjustment of brake system, if needed; and
- Other parts and materials necessary to complete the service.

III. APPROVED BUDGET OF THE CONTRACT (ABC):

One Hundred Forty-Three Thousand Pesos (PhP143,000.00), inclusive of all applicable charges, fees, and taxes.

IV. CONTRACT DURATION:

Fifteen (15) working days reckoning from the date of acceptance of the Job Order (Contract) by the Service Provider.



V. TERMS OF PAYMENT:

Fifteen (15) working days from the receipt of Billing Statement/ Statement of Accounts and issuance by the End-user of a Certificate of Satisfactory Service Rendered.

Approved by:

JESON Q. DE LA TORRE
Director IV, Administrative Office

CONFORME:

Name and Signature of Authorized Representative

Designation

Name of Company

Date