

REQUEST FOR QUOTATION

**PROCUREMENT OF SOFTWARE SUBSCRIPTION FOR GRAPHIC DESIGN, VIDEO EDITING, WEB DEVELOPMENT, PHOTOGRAPHY,
AND CLOUD SERVICES FOR THE PHILIPPINE COMPETITION COMMISSION**

P.R. No./Date Received: 2023-EPA-0013 / 26 October 2022

RFQ/P No. / Date: 2022-12-0234 / 05 December 2022

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the Technical Specifications below subject to the Terms and Conditions and within the Approved Budget for the Contract.


Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Latest Income/Business Tax Return
- Notarized Omnibus Sworn Statement

This pro-forma quotation may be submitted through registered or electronic mail to the **PCC Bids and Awards Committee (PBAC) Secretariat** at above address or email to procurement@phcc.gov.ph or cpsioson@phcc.gov.ph on or before **09 December 2022, 12:00PM** subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. Salient provisions of the RIRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
6. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same RIRR.
7. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
8. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Request for Quotation**.

Very truly yours,



ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson



Item	QTY	ABC	Item Description	Unit Price	Total Amount
				(To be filled-up by the supplier)	
1	7	₱441,000.00	Licenses for Graphic Design, Video Editing, Web Development, Photography and Cloud Services		
	2	₱53,000.00	Adobe Creative Cloud full package		
	22	₱286,000.00	Adobe InDesign		
			Adobe Acrobat Pro DC		
Technical Specifications					
			Provide a 12-month (March 2023 to February 2024) subscription license for the following:		
			<ul style="list-style-type: none"> • Image editing and compositing • Vector graphics and illustration • Page design, layout, and publishing • Create, edit and sign PDF documents and forms • Video production and editing • Cinematic visual effects and motion graphics • Organize, edit, and produce digital photography • Share just the files you want in the cloud 		
			VENDOR must be an authorized partner and must provide the right support.		
TOTAL		₱ 780,000.00	Total Amount (per lot purchase)		
Delivery Instructions:			<i>To be delivered within 7-15 Calendar Days upon receipt of the Purchase Order</i>		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____

