

## REQUEST FOR QUOTATION

### Procurement of Multi-function Printers

P.R. No./Date Received: 2022-11-0226/ 24 November 2022

RFQ/P No. / Date: 2022-12-0252 / 22 December 2022

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications** subject to the Terms and Conditions and within the Approved Budget for the Contract.

#### Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement (to be submitted prior to the issuance of JO/PO)
- Conformed Technical Specifications

This pro-forma quotation may be submitted through registered or electronic mail to the **PCC Bids and Awards Committee (PBAC) Secretariat** at above address or email to [procurement@phcc.gov.ph](mailto:procurement@phcc.gov.ph) or [mrfajutnao@phcc.gov.ph](mailto:mrfajutnao@phcc.gov.ph) on or before **26 December 2022, 5:00PM** subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. Salient provisions of the RIRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
6. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same RIRR.
7. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
8. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted **signed Technical Specifications**.

Very truly yours,

  
**ATTY. JOSEPH MELVIN B. BASAS**  
PBAC Chairperson

Item	QTY	ABC	Technical Specifications	(To be filled-up by the supplier)	
				Unit Cost	Total Amount
1	25	₱ 625,000.00	Procurement of Multi-function Printers		
<b>Total ABC</b>			Note: Please see attached Technical Specifications		
			<b>Total Amount of Item/s quoted</b>		
<b>Delivery Instructions:</b>			<i>Please see attached Technical Specifications</i>		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_

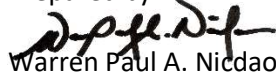


## Technical Specifications

MULTI-FUNCTION PRINTER				
Qty.	Unit	Description/Minimum Specification	Est. Cost	Amount
25	Unit	<ul style="list-style-type: none"> <li>• <b>Printer Type:</b> Print, Scan, Copy with ADF</li> <li>• <b>Printing Technology</b> <ul style="list-style-type: none"> <li>○ <b>Nozzle Configuration:</b> 400 x 1 nozzles Black, 128 x 1 per Colour (Cyan, Magenta, Yellow)</li> <li>○ <b>Maximum Resolution:</b> 4800 x 1200 dpi</li> <li>○ <b>Automatic 2-sided Printing:</b> Yes (Up to A4)</li> </ul> </li> <li>• <b>Print Speed</b> <ul style="list-style-type: none"> <li>○ <b>Photo Default - 10 x 15 cm / 4 x 6</b> Approx. 69 sec per photo / 92 sec per photo</li> <li>○ <b>Draft, A4 (Black / Colour)</b> Up to 33.0 ppm / 20.0 ppm</li> <li>○ <b>ISO 24734, A4 Simplex(Black / Colour)</b> Simplex: Up to 15.5 ipm / 8.5 ipm</li> <li>○ <b>ISO 24734, A4 Duplex (Black / Colour)</b> Duplex: Up to 6.5 ipm / 4.5 ipm</li> </ul> </li> <li>• <b>Copy Function</b> <ul style="list-style-type: none"> <li>○ <b>Maximum Copy Size:</b> Legal</li> <li>○ <b>Copy Resolution:</b> 600 x 600 dpi</li> <li>○ <b>Max Copies:</b> 99 copies</li> </ul> </li> <li>• <b>Copying</b> <ul style="list-style-type: none"> <li>○ <b>ISO 29183, A4 Simplex Flatbed (Black / Colour):</b> Up to 11.0 ipm / 5.5 ipm</li> <li>○ <b>ISO 24735, A4 Simplex ADF (Black / Colour):</b> Up to 60 sec / 82 sec</li> </ul> </li> <li>• <b>Scanning</b> <ul style="list-style-type: none"> <li>○ <b>Scanner Type:</b> Flatbed colour image scanner</li> <li>○ <b>Sensor Type:</b> CIS</li> <li>○ <b>Optical Resolution:</b> 1200 x 2400 dpi</li> <li>○ <b>Maximum Scan Area:</b> 216 x 297 mm (8.5 x 11.7 ")</li> <li>○ <b>Scanner Bit Depth (Colour):</b> 48-bit input, 24-bit output</li> <li>○ <b>Scanner Bit Depth (Grayscale):</b> 16-bit input, 8-bit output</li> <li>○ <b>Scanner Bit Depth (Black &amp; White):</b> 16-bit input, 1-bit output</li> </ul> </li> </ul>	PhP25,000.00	PhP625,000.00


	<ul style="list-style-type: none"> <li>• <b>Scan Speed</b> <ul style="list-style-type: none"> <li>○ <b>Flatbed (Black / Colour):</b> 200dpi: 12 sec / 27 sec</li> <li>○ <b>ADF Monochrome (Simplex):</b> 200dpi: 5.0 ipm</li> <li>○ <b>ADF Colour (Simplex):</b> 200dpi: 5.0 ipm</li> </ul> </li> <li>• <b>ADF Specifications</b> <ul style="list-style-type: none"> <li>○ <b>Support Paper Thickness:</b> 64-95 g/m<sup>2</sup></li> <li>○ <b>Paper Capacity:</b> 30 sheetsC</li> </ul> </li> <li>• <b>Operating System Compatibility:</b> <ul style="list-style-type: none"> <li>○ Windows 10 and up</li> <li>○ Mac OS: 10.12 and up</li> </ul> </li> <li>• <b>Consumables</b> <ul style="list-style-type: none"> <li>○ <b>Black Ink Bottle:</b> Order Code: 001 (C13T03Y100)</li> <li>○ <b>Cyan Ink Bottle:</b> Order Code: 001 (C13T03Y200)</li> <li>○ <b>Magenta Ink Bottle:</b> Order Code: 001 (C13T03Y300)</li> <li>○ <b>Yellow Ink Bottle:</b> Code: 001 (C13T03Y400)</li> <li>○ <b>Maintenance Box:</b> C13T04D100</li> </ul> </li> <li>• <b>Interface</b> <ul style="list-style-type: none"> <li>○ <b>USB:</b> USB 2.0</li> <li>○ <b>Network:</b> Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</li> <li>○ <b>Network Protocol:</b> TCP/IPv4, TCP/IPv6</li> <li>○ <b>Network Management Protocols:</b> SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD</li> </ul> </li> <li>• <b>Availability of Stock:</b> Yes</li> <li>• <b>Delivery period:</b> 30 to 60 days</li> <li>• <b>Warranty:</b> 1 year</li> </ul>		
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Prepared by:

  
Warren Paul A. Nicdao

Information Technology Officer II

Reviewed by:

  
Allan Roy D. Mordeno

Information Technology Officer III

**CONFORME:**

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**Name and Signature of Authorized Representative**

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**Designation**

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**Name of Company**

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**Date**