

REQUEST FOR QUOTATION / PROPOSAL

Printing Services

P.R. No./Date Received: **201909-0217 / 24 September 2019**

RFQ/P No. / Date: **201909-0197 / 25 September 2019**

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications/Terms of Reference Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

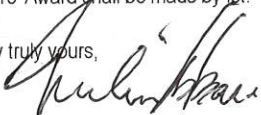
Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- Latest Income/Business Tax Return.
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if any)
- Professional License/Curriculum Vitae (**for Consulting Services only**)
- Notarized Omnibus Sworn Statement - Annex "A" (**to be submitted prior to Notice of Award issuance**)

This pro-forma quotation may be submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or msdizon@phcc.gov.ph on or before **October 1, 2019 / 10:00 AM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.
10. Award shall be made by lot.

Very truly yours,



ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

Item	QTY	ABC	Technical Specifications		Brand/Model	Unit Price	Total Amount
					(To be filled-up by the supplier)		
1	500	₱ 37,000.00	HANDBOOK FOR GENERAL PUBLIC				
			Specifications:				
			Size	Half of A4 (8.27" x 5.845") folded			
			No. of pages	32 (including the front and back covers)			
			Materials	C2S 220 lbs (cover)			
			Paper/Paper type	CS2, Glossy, 118 GSM, C2S #80			
			Process	Offset Printing			
			Color	Full Color			
			Fold type	Single fold			
			Binding	Saddle Stitched			

			Delivery	2 mock ups within 5 business days from receipt of file from PCC-CKMO				
				Complete Delivery within 7 business days from approval of the mock up				
2	500	P 43,000.00	GUIDE FOR BUSINESS					
			Specifications:					
			Size	Half of A4 (8.27"x5.845") folded				
			No. of pages	44 pages, including cover page				
			Materials	C2S 220 lbs (cover), CS2 Glossy 118 GSM, C2S #80 (inside pages)				
			Color	Full Color/full bleed (cover)				
			Process	Offset Printing				
			Binding	Saddle stitched				
			Delivery	2 mock ups within 5 business days from receipt of file from PCC-CKMO				
				Complete Delivery within 7 business days from approval of the mock up				
3	500	P 138,000.00	PRIMER					
			Specifications:					
			Size	6.5 x 10 inches				
			No. of pages	56 pages, including cover page				
			Materials	C2S 220 lbs (with matte lamination), matte 80# (inside pages)				
			Color	Full Color/full bleed (cover)				
			Process	Offset Printing				
			Binding	Perfect Binding				
			Delivery	2 mock ups within 7 business days from receipt of file from PCC-CKMO				
				Complete delivery within 10 business days from approval of the mock up				
Delivery Instructions:			<i>To be delivered/performed within Thirty (30) Calendar Days (CDs) upon receipt of Purchase Order / Contract.</i>					

(Please provide complete information below)

We undertake, if our Quotation/Proposal is accepted, to supply/deliver the goods or perform the contract in accordance with the Technical Specifications/Terms of Reference and/or Delivery Instructions.

We agree to abide by this quotation/proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____