

REQUEST FOR QUOTATION / PROPOSAL

Printing of Brochures

P.R. No./Date Received: 2020-02-0062 / 26 February 2020

RFQ/P No. / Date: 2020-02-0062 / 26 February 2020

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Technical Specifications/Terms of Reference Sheet** subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if any)
- Professional License/Curriculum Vitae (**for Consulting Services only**)
- Notarized Omnibus Sworn Statement - **Annex "A" (to be submitted prior to Notice of Award issuance)**

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or msdizon@phcc.gov.ph on or before **3 March 2020 / 4:00 PM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots of toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference** / this RFQ with **Technical Specifications**
10. Award shall be made by lot.

Very truly yours,

(originally signed)

ATTY. FERDINAND REDULLA
PBAC Vice-Chairperson

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	76,000	₱ 178,600.00	Printing of Brochures for the PCC Awareness Survey			
			<i>(Please see attached Technical Specifications)</i>			
Delivery Instructions:			<i>refer to the attached Technical Specification</i>			

(Please provide **complete** information below)

We undertake, if our Quotation/Proposal is accepted, to supply/deliver the goods or perform the contract in accordance with the Technical Specifications/Terms of Reference and/or Delivery Instructions.

We agree to abide by this quotation/proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
 Designation/Position : _____
 Name of Company : _____
 Address : _____
 Telephone / Fax : _____
 E-mail Address: _____
 Company Tax Identification Number : _____


Printing Services for Brochures for the PCC Awareness Surveys

TECHNICAL SPECIFICATIONS		
QTY.	UNIT	DESCRIPTION/MINIMUM SPECIFICATION
76000	copy	<ul style="list-style-type: none"> • 8.7 x 12 inches (Spread) • 1 page (back-to-back) • Premium inkjet and laser jet A3 matte, 100g/m2 • 4/4 • Offset printing Trifold <p>Delivery period:</p> <ul style="list-style-type: none"> • Two (2) mock-ups within two (2) business days upon receipt of file from PCC-CKMO • Complete delivery within Fourteen (14) Calendar days upon approval of mock-up

Prepared by:


FERDIAND L. PAGUIA
Information Officer V, CKMO

Approved by:


ARNOLD ROY D. TENORIO
Director III, CKMO

Conforme:

Name and Signature of Authorized Representative

Designation

Name of Company

Date

