

REQUEST FOR QUOTATION

PROVISION OF MEALS FOR THE CONDUCT OF WEBINAR ON REPUBLIC ACT NO. 9184 AND ITS 2016 IMPLEMENTING RULES AND REGULATIONS ON 20-22 JUNE 2022

P.R. No./Date Received: 2022-06-0104 / 10 June 2022

RFQ/P No. / Date: 2022-06-0098 / 14 June 2022

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached Technical Specifications subject to the Terms and Conditions and within the Approved Budget for the Contract.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number
- Conformed Terms of Reference

This pro-forma quotation maybe submitted through registered or electronic mail to the **PCC Bids and Awards Committee (PBAC) Secretariat** at above address or email to procurement@phcc.gov.ph or mrfajutnao@phcc.gov.ph on or before **17 June 2022, 11:00AM** subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. Salient provisions of the RIRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
6. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same RIRR.
7. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
8. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Technical Specifications.

Very truly yours,

ROMMEL R. OIRA

Head, PBAC Secretariat

Item	QTY	ABC	Technical Specifications	Unit Price	Total Amount
				(To be filled-up by the supplier)	
1	1	₱ 81,000.00	Provision of Meals for the Conduct of Webinar on Republic Act No. 9184 and its 2016 Implementing Rules and Regulations on 20-22 June 2022		
Total ABC			Note: Please see attached Terms of Reference		
			Total Amount of Item/s quoted		
Delivery Instructions:			Please see attached Terms of Reference		

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____



TERMS OF REFERENCE

PROVISION OF MEALS FOR THE CONDUCT OF WEBINAR ON REPUBLIC ACT NO. 9184 AND ITS 2016 IMPLEMENTING RULES AND REGULATIONS on 20-22 JUNE 2022

I. Background and Objective

The Philippine Competition Commission (PCC) is an independent quasi-judicial body mandated to implement Republic Act No. 10667 or the Philippine Competition Act (PCA). The PCA prohibits anti-competitive agreements, abuses of dominant position and anti-competitive mergers and acquisitions, as the law aims to enhance market competition for the benefit of consumers and businesses.

Pursuant to Section 16 of the 2016 revised IRR of RA 9184, the Government Procurement Policy Board (GPPB) shall establish a sustained training program to develop the capability of the Bids and Awards Committees (BACs), BAC Secretariats, Technical Working Groups (TWGs), and the Procurement Units of Procuring Entities, and professionalize the same.

The Head of the Procuring Entity (HoPE) shall ensure that the BAC, its Secretariat and TWG members, including other relevant procurement personnel are sent to attend procurement training or capacity development program.

The PCC BAC (PBAC) and PBAC Secretariat was reconstituted as authorized by Special Order No. 2022-02-21-001 dated 21 February 2022 while the Technical Working Group (TWG) members were designated through BAC Resolution No. 2022-02-0006 effective 01 March 2022.

Within six (6) months upon designation, the PBAC, its Secretariat and TWG members, should have satisfactorily completed such training or program conducted, authorized or accredited by the GPPB through its Technical Support Office (TSO).

The said training aims to improve the capacity of the PBAC, its Secretariat and TWG in performing their assigned duties and responsibilities.

II. Participants

The Webinar shall be held from 20 to 22 June 2022 at the PCC Court Room and via MS Teams and will gather sixty (60) participants each day comprises of PBAC, its Secretariat, TWG members and procurement focal persons of PCC offices.

III. Scope of Work

A. Availability

- Must be able to provide packed meals and drinks, from 20 to 22 June 2022.
- The Provider must present available menu to cover AM Snacks and Lunch.
- Packed lunch must be served in a reusable food tub/container with divider per dish and must include disposable cutlery.
- The selected food service provider shall ensure the quality of food to be served (i.e., temperature of the food, no spillage)
- All food and items must be delivered before 10:00AM for AM Snacks and before 11:00AM for Lunch.

B. Food Requirement

Schedule	Setup	Details
Packed AM Snacks	Inclusive of one (1) serving of snacks and drinks	Preferably pasta/noodles with pastries and bottled drinks/juice
Packed Lunch	Inclusive of two (2) servings of viands, one (1) serving each of rice, side dish, dessert, and drinks	Preferably choice of chicken, pork/beef for viands with serving of vegetable, rice, dessert, and bottled drinks/juice

The end-user shall be responsible for the preparation and coordination of the necessary delivery permit with the Vertis North Corporate Center management.

IV. Approved Budget for the Contract (ABC)

The ABC is **Eighty-One Thousand Pesos (PhP81,000.00)**, inclusive of all applicable government taxes and service charges.

V. Mode of Procurement

The mode of procurement shall be Negotiated Procurement - Small Value Procurement under Section 53.9 of the Revised IRR of R.A. No.9184.

VI. Payment Scheme

Full payment of the contract shall be within Fifteen (15) calendar days after the issuance of the following:

- a. Billing statement by the Service Provider; and
- b. Certificate of Satisfactory Service Rendered issued by PCC.

Payment shall be released and collected within the PCC premises.

VII. Liquidated Damages

Failure to comply with the Terms and Conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning service provider. In addition, the PCC reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

VIII. Dispute Agreement/Resolution

Should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Quezon City.

In case of a court suit, the venue shall be the courts of competent jurisdiction in Quezon City, to the exclusion of all other courts; and

Any amendment or additional terms and conditions to the Contract must be in writing, signed and acknowledged by the Parties.

Prepared by:



ANNA DOMINIQUE M. FRANCISCO
Administrative Officer II, AO-GSD

Reviewed by:



ROMMEL R. OIRA
CAO, AO-GSD



Approved by:



IESON Q. DE LA TORRE
Director IV, Administrative Office

CONFORME:

Name and Signature of Authorized Representative

Designation

Name of Company

Date