

REQUEST FOR QUOTATION

Procurement of Diaper Changing Station and Toddler Toilet Seat

P.R. No./Date Received: 2022-02-0043 / 09 February 2022

RFQ/P No. / Date: 2022-02-0042 / 23 February 2022

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference / Technical Specifications Sheet** subject to the Terms and Conditions and within the **Approved Budget for the Contract**.

Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit / BIR Certificate of Registration in case of individual.
- PhilGEPS Registration Number

This pro-forma quotation may be submitted through registered or electronic mail to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to **procurement@phcc.gov.ph** or **mbnunez@phcc.gov.ph** on or before **03 March 2022, 5:00 PM** subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the 2016 RIRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same RIRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference / Technical Specifications Sheet**.

Very truly yours,


ROMMEL R. OIRA
Head, PBAC Secretariat 

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-up by the supplier)		
1	3	₱ 44,700.00	Diaper Changing Station			
2	3	₱ 15,300.00	Toddler Toilet Seat			
			---- nothing follows ---- (Please see attached Technical Specifications)			
Total ABC		₱ 60,000.00	TOTAL Amount (Per Item purchase)			
Delivery Instructions:			<i>Delivery period shall be within fifteen(15) calendar days upon acceptance of Purchase Order (PO).</i>			

(Please provide **complete** information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
 Designation/Position : _____
 Name of Company : _____
 Address : _____
 Telephone / Fax : _____
 E-mail Address: _____
 Company Tax Identification Number : _____



TECHNICAL SPECIFICATIONS

Item No.	Product Sample/Image	Specifications	Statement of Compliance (Indicate "COMPLY" or "NOT COMPLY")
1		<p>Diaper Changing Station (3 sets)</p> <p>I. Maximum overall dimensions (± 50mm): Length: 850mm Width: 550mm Depth: 500mm (open); 120mm (closed)</p> <p>II. Body material: Acrylonitrile Butadiene Styrene (ABS) plastic</p> <p>III. Wall-mount type with loading capacity of at least 25 kgs.</p> <p>IV. Meets any international safety standards such as, but not limited to: ICC, ASTM, ADA, EN</p> <p>V. Inclusive of installation works to designated restrooms</p>	
2		<p>Toddler Toilet Seat (3 units)</p> <p>I. Fits and mountable to most standard toilet seat</p> <p>II. Material: Non-skid</p>	
Delivery period: Fifteen (15) calendar days upon acceptance of Purchase Order (PO)			
Payment Terms: Government terms			

Conforme:

 Name of Supplier's representative

 Company Name