
PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bid Teleconference

“Procurement of Fuel through Fleet Card Service for the Philippine Competition Commission for C.Y. 2022”

Date: 03 December 2021; 1:30 PM

PCC Meeting Room 3, 25/F Tower 1, Vertis North Corporate Center, North Avenue, Quezon City

Present:

BAC Members

- | | |
|-----------------------|-------------------------------|
| 1. Chairperson | Dir. Jeson Q. de la Torre |
| 2. Vice Chairperson | Atty. Juan Antonio E. Arcilla |
| 3. Regular Member | Tristan A. Canare |
| 4. Regular Member | Allan Roy D. Mordeno |
| 5. Provisional Member | Ma. Celeste S. Dizon |

BAC Secretariat

- | | |
|-----------------|-----------------------------|
| 1. Asst. Member | Mark Jayson R. Fajutnao |
| 2. Member | Teejay Yoshiumi J. Sakuma |
| 3. Member | Isabelo Miguel V. Abano |
| 4. Member | Nicky Jonna P. Pitallano |
| 5. Member | Anna Dominique M. Francisco |
| 6. Member | Meonel B. Nuñez |
| 7. Member | Bill A. Geslani |
| 8. Member | Ralph Riel N. Garcia |
| 9. Member | Raven Rein R. Villanueva |
| 10. Member | Floricar G. Gonzalodo |
| 11. Member | Jonalyn F. Funa |
| 12. Member | Rejane F. Allera |
| 13. Member | Jean Cheska R. Cabriga |
| 14. Member | Chrislyn Joy P. Sioson |

Bidder

- | | |
|---------------------------|------------------------|
| 1. Oilempire Incorporated | Michelle Sacopon |
| 2. Northern Star | Kelmirah Villavicencio |

I. Call to Order

The PBAC Chairperson called the meeting to order at 3:00 PM for the **Procurement of Fuel through Fleet Card Service for the Philippine Competition Commission for C.Y. 2022.**

Discussion	Recommendations/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> The PBAC Secretariat presented and discussed the Technical and Financial Forms, while the Terms of Reference was presented and discussed by the end-user. 	
<p>B. Project Requirements & Technical Specifications</p> <p>Fuel allocation per vehicle on a month-to-month basis:</p> <ul style="list-style-type: none"> (5 units) Nissan Urvan – 275L Vehicle assigned to the Chairman – 230L (4) Vehicles assigned to the Commissioners – 220L Vehicle assigned to the Executive Director – 210L Vehicle assigned to the Enforcement Director – 250L Vehicle assigned to the Economics Director – 230L (3) Vehicles assigned to Office Directors - 200L <p>Diesel (minimum of 50 Cetane) - 16,500 liters Gasoline (minimum of 91 Octane) - 28,800.00 liters</p> <p>(Please see attached Terms of Reference)</p> <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> The ABC for this project is PhP2,500,000.00. <p>D. Date/ Time for the Submission and Opening of Bids</p> <ul style="list-style-type: none"> Deadline for Submission: 15 December 2021, 12:00 NN Opening of Bids: 15 December 2021, 1:30 PM 	

Discussion	Recommendation/ Agreements
<p>E. Question and Answer</p> <p>Northern Star Corporation</p> <p>Ms. Villavicencio discussed that Northern Star began its fleet card business early this year which is why they cannot provide a Single Largest Completed Contract (SLCC) pertaining to fleet cards services. She asked the PBAC if the following will suffice the requirement for the submission of SLCC:</p> <ul style="list-style-type: none"> - Fuel contract that meets the 50% of the ABC - Fleet card contract to supplement the fuel contract <p>PBAC Clarification</p> <p>The technical component of the PCC requires the experience or capability of the service provider to provide fuel through fleet card services. The PBAC will issue a bid bulletin if there are clarifications on contracts similar to the project.</p> <p>The PBAC Chairperson reiterated that the PCC is implementing a No Gift Policy and is not soliciting any money or favor for any purpose. Bidders should be aware of the scammers soliciting donations or gifts using PCC Officials' name.</p>	<ul style="list-style-type: none"> • The PBAC agreed to issue a Bid Bulletin to clarify the concern raised and proceed with the bid submission on 15 December 2021.

II. Adjournment:

There being no other matters to discuss, the meeting for the pre-bid conference was adjourned at 2:00 PM.

Prepared by:



ISABELO MIGUEL V. ABANO
Member, PBAC Secretariat

Approved by:



Dir. JESON Q. DE LA TORRE
PBAC Chairperson

