

**PCC BIDS AND AWARDS COMMITTEE (PBAC)  
Minutes of Pre-Bid Conference**

Date: 25 November 2020

Venue: PCC Meeting Room and Teleconferencing through Microsoft Teams

Present:

**PBAC Members**

- |                       |   |                              |
|-----------------------|---|------------------------------|
| 1. Chairperson        | : | Atty. Joseph Melvin B. Basas |
| 2. Vice-chairperson   | : | Atty. Ferdinand B. Redulla   |
| 3. Regular Member     | : | Arnold Roy D. Tenorio        |
| 4. Regular Member     | : | Allan Roy D. Mordeno         |
| 5. Provisional Member | : | Jeson Q. de la Torre         |

**PBAC Secretariat**

- |               |   |                             |
|---------------|---|-----------------------------|
| 1. Head       | : | Jeson Q. de la Torre        |
| 2. Asst. Head | : | Ma. Celeste S. Dizon        |
| 3. Member     | : | July R. Suing               |
| 4. Member     | : | Teejay Yoshiumi J. Sakuma   |
| 5. Member     | : | Merry Lyn V. Bambao         |
| 6. Member     | : | Mark Jayson R. Fajutnao     |
| 7. Member     | : | Isabelo Miguel V. Abaño     |
| 8. Member     | : | Nicky P. Pitallano          |
| 9. Member     | : | Anna Dominique M. Francisco |

**Technical Working Group (TWG) Representative**

- |               |   |                 |
|---------------|---|-----------------|
| 1. TWG Member | : | Alvin U. Bosque |
|---------------|---|-----------------|

**Bidders**

- |                                     |   |                  |
|-------------------------------------|---|------------------|
| 1. PLDT Inc. (PLDT)                 | : | Gilbert O. Viray |
| 2. American Technologies Inc. (ATI) | : | Liza Tayobana    |

**I. Call to Order**

The PBAC Chairperson called the meeting to order at 2:06 PM for the **Pre-bid Conference of Procurement of Management Services for Voice-over Internet Protocol Telecommunication System for the Philippine Competition Commission under Invitation to Bid (IB) No. 2021-EPA-0007.**

**II. Agenda**

Discussion	Recommendations/ Agreements
<p><b>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</b></p> <ul style="list-style-type: none"> <li>Mr. Sakuma of the PBAC Secretariat, presented the eligibility, technical and financial documents required for submission. Part of the presentation included the proper sealing/packing and marking of envelopes, date of submission and opening of bids, and the discussion of the Terms of Reference.</li> </ul>	

Discussion	Recommendation/ Agreements
<p><b>B. Project Description and Technical Requirements</b></p> <ul style="list-style-type: none"> <li>The project aims to provide PCC a service provider of a Voice-Over Internet Protocol telecommunication system which is essential in its day-to-day pursuit of public business.</li> </ul> <p><b>C. Approved Budget for the Contract (ABC)</b></p> <ul style="list-style-type: none"> <li>PhP 2,600,000.00</li> </ul> <p><b>D. Submission and Opening</b></p> <ul style="list-style-type: none"> <li>Submission: 09 December 2020, 12:00 NN</li> <li>Opening: 09 December, 2:00 PM</li> </ul> <p><b>E. Question and Answer</b></p> <ul style="list-style-type: none"> <li>The following were discussed/raised during the conference:           <ol style="list-style-type: none"> <li>Mr. Viray of PLDT clarified that the Invitation to Bid (IB) number will be indicated on the envelopes instead of the Purchase Request (PR) number for purposes of marking. The PBAC Chairperson confirmed the that IB number should be indicated in the bid envelopes as presented by Mr. Sakuma.</li> <li>Mr. Viray asked on the number of integrated services digital network (ISDN) that will be provided. Mr. Bosque, TWG representative responded that one (1) ISDN shall be provided for the project.</li> </ol> </li> </ul>	<p>All queries were clarified. Thus, no Bid Bulletin shall be issued.</p>

**III. Adjournment:**

There being no other matters to discuss, the meeting for the pre-bid conference was adjourned at 2:29 PM.

Prepared by the PBAC Secretariat:

Approved by:

  
**JESON Q. DE LA TORRE**  
Head, PBAC Secretariat

  
**ATTY. JOSEPH MELVIN B. BASAS**  
PBAC Chairperson