

## PCC BIDS AND AWARDS COMMITTEE (PBAC)

### MINUTES OF PRE-BID CONFERENCE

for the

### “Procurement of Comprehensive ICT Maintenance Services for the Philippine Competition Commission Data Center Infrastructure IB No. 2021-EPA-0014”

Date: 25 November 2020

Venue: PCC Meeting Room and through Microsoft Teams Teleconference

Present:

#### BAC Members

- |                       |   |                              |
|-----------------------|---|------------------------------|
| 1. Chairperson        | : | Atty. Joseph Melvin B. Basas |
| 2. Vice-Chairperson   | : | Atty. Ferdinand B. Redulla   |
| 3. Regular Member     | : | Allan Roy D. Mordeno         |
| 4. Regular Member     | : | Arnold Roy D. Tenorio        |
| 5. Provisional Member | : | Jeson Q. de la Torre         |

#### BAC Secretariat

- |                   |   |                             |
|-------------------|---|-----------------------------|
| 1. Assistant Head | : | Ma. Celeste S. Dizon        |
| 2. Member         | : | July R. Suing               |
| 3. Member         | : | Merry Lyn V. Bambao         |
| 4. Member         | : | Teejay Yoshiumi J. Sakuma   |
| 5. Member         | : | Mark Jayson R. Fajutnao     |
| 6. Member         | : | Isabelo Miguel V. Abaño     |
| 7. Member         | : | Anna Dominique M. Francisco |

#### End-User:

- |            |   |                 |
|------------|---|-----------------|
| 1. AO-ICTD | : | Alvin U. Bosque |
|------------|---|-----------------|

#### Bidders:

- |   |   |   |
|---|---|---|
| 1. American Technologies Inc.                       | : | Liza Tayobana                                     |
| 2. Infocentric Solutions, Inc.                      | : | Marjorie Ona                                      |
| 3. Microgenesis Business Systems                    | : | Charis Gajultos<br>Jezreel Alas                   |
| 4. Commsource Systems and Integrated Solutions Inc. | : | Glenn Beridico<br>Janine Bercilla                 |
| 5. Inter-Island Information Systems Inc.            | : | Oliver Perez<br>Cristpher Bobias<br>Samuel Bucayu |
| 6. Microdata Systems and Management, Inc.           | : | Jun Mortero<br>Whawy Bayani                       |

7. First Datacorp. : Lyra R. dela Cruz  
8. Questtech Co. Inc. : Claudine dela Cruz

## I. Call to Order

The PBAC Vice Chairperson called the meeting to order at 03:00 PM.

## II. Agenda

Discussion	Recommendation/ Agreements
<p><b>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</b></p> <ul style="list-style-type: none"> <li>• The PBAC through its secretariat presented the Part I of the Pre-Bidding conference, as follows: <ul style="list-style-type: none"> <li>➤ Technical Components</li> <li>➤ Financial Components</li> <li>➤ Sealing and Marking of Bidding Documents</li> <li>➤ Important Schedules</li> <li>➤ General Rules</li> </ul> </li> <li>• Part II of the Pre-Bidding conference –Terms of Reference (TOR) for the project was presented by the end-user.</li> </ul> <p><b>B. Project Description and Technical Requirements</b></p> <ul style="list-style-type: none"> <li>• Comprehensive maintenance is essential in ensuring the equipment operates at peak performance to lessen the likelihood of failures and to reduce the risk of downtime. A Comprehensive Information and Communications Technology (ICT) Maintenance Services (CIMS) will decrease the total cost of investment by extending the equipment life, reduce repair costs, improve reliability, decrease costs of replacement, and decrease downtime of operation.</li> </ul> <p><b>C. Approved Budget for the Contract (ABC)</b></p> <ul style="list-style-type: none"> <li>• The total ABC for this project is PhP 7,600,000.00, broken down as follows: <ul style="list-style-type: none"> <li>▪ Lot 1 – PhP 1,500,000.00</li> <li>▪ Lot 2 – PhP 2,500,000.00</li> <li>▪ Lot 3 – PhP 1,600,000.00</li> <li>▪ Lot 4 – PhP 1,000,000.00</li> </ul> </li> </ul>	



- Lot 5 – PhP 1,000,000.00

#### **D. Date/ Time of Submission and Opening of Bids**

- Submission of Bids: 09 December 2020, 12:00 NN
- Opening of Bids: 09 December 2020, 03:00 PM

#### **E. Question and Answer**

- The PBAC Chairperson opened the table for the questions and clarification regarding the procurement project:

Representative of American Technologies Inc. (ATI) queried on pro-rating as indicated in Section V of the Terms of Reference if the contract will not be implemented in January 2021. They argued that their contract with the distributor is for one (1) year (12 months). ATI requested if the pro-rating cost will be applied for manpower only.

The PBAC Chairperson asked the other bidder if they have the same views with ATI.

Representatives of Infocentric Solutions, Inc. and Microdata Systems and Management Inc. seconded the suggestion and request of ATI.

The PBAC Chairperson requested the end-user whether the lock-in subscription period is an industry practice.

The end-user explained that maintenance services for ICT infrastructures that the bidders have contracted with their distributors cover not less than one (1) year and there should be no gap from the previous maintenance services to the new one.

The PBAC Chairperson directed the end-user to check with the Accounting and Budget Divisions on how to proceed with the prorating of the contract cost.

The PBAC will decide whether to come up with a Supplemental Bid Bulletin to resolve the matter.

PBAC may release a Bid Bulletin upon further study and coordination of End-user with the Accounting and Budget Divisions as regards the issue raised.



### III. Adjournment:


There being no other matters to discuss, the meeting for the pre-bid conference was adjourned at 03:05 PM.

Reviewed by the PBAC Secretariat:



**JESON Q. DE LA TORRE**  
Head, PBAC Secretariat

Approved by:



**ATTY. JOSEPH MELVIN B. BASAS**  
Chairperson, PBAC