

PCC BIDS AND AWARDS COMMITTEE (PBAC)

**Minutes of Pre-Bid Conference
for the**

**Consultancy Services for the Implementation of the Philippine Competition
Commission Information Security Management System**

Date: 18 November 2020. 1:30PM

Venue: PCC Office and through Teleconference thru Microsoft Teams

Present:

BAC Members

- | | | |
|-----------------------|---|------------------------------|
| 1. Chairperson | : | Atty. Joseph Melvin B. Basas |
| 2. Vice-chairperson | : | Atty. Ferdinand B. Redulla |
| 3. Member | : | Dir. Arnold Roy D. Tenorio |
| 4. Member | : | Mr. Allan Roy D. Mordeno |
| 5. Provisional Member | : | Mr. Jeson Q. De La Torre |

BAC Secretariat

- | | | |
|---------------|---|---------------------------------|
| 1. Asst. Head | : | Ms. Ma. Celeste S. Dizon |
| 2. Member | : | Mr. July R. Suing |
| 3. Member | : | Ms. Merry Lyn V. Bambao |
| 4. Member | : | Mr. Teejay Yoshiumi J. Sakuma |
| 5. Member | : | Mr. Mark Jayson R. Fajutnao |
| 6. Member | : | Mr. Isabelo Miguel V. Abano |
| 7. Member | : | Ms. Nicky Jonna R. Pitallano |
| 8. Member | : | Mr. Anna Dominique M. Francisco |

Potential Bidders

- | | | |
|--|---|---------------------|
| 1. Circa Security and
Investigation, Inc. (Circa) | : | Ms. Winnie Gonzales |
| 2. Arviter Top of the Line Security
Investigation Specialist (Arviter): | : | Ms. Sarah Dimaano |

I. Call to Order

The PBAC Vice-Chairperson called the meeting to order at 1:30 PM.

II. Agenda

Discussion	Recommendations / Agreements
<p>A. Presentation (Purpose, Overview, Documentation, Timelines, General Instructions, etc.)</p> <p>The PBAC Secretariat presented the overview, timelines, documentary requirements, general instructions, and the proper sealing and marking of the bidding documents.</p>	
<p>B. Project Description</p> <p>A Service Provider shall be engaged to carry out the PCC's need for Security Services to ensure the safety and protection of the PCC officials, employees, visitors, and guests is essential to meet the PCC's operational and administrative requirements, as well as delivery of services to the public.</p>	

<p>C. Approved Budget for the Contract (ABC)</p> <p>The total ABC for this project is One Million Two Hundred Ten Thousand Pesos (PhP1,210,000.00), inclusive of all applicable taxes, divided to the following lots:</p>	
<p>D. Date/ Time of Posting, Submission and Opening</p> <ul style="list-style-type: none"> • Deadline of Submission: 30 November 2020, 5:00 PM • Opening of Bids: 02 December 2020, 01:30 PM 	
<p>E. Question (Q) and Answer (A)</p> <p>The PBAC Chairperson opened the table for questions, clarifications, and concerns, the following were raised:</p> <p>Q. Arviter: On the agency fee, what rule shall apply, the GPPB Circular No. 04-2015 and Section 31 of RA 9184 or the DOLE Department Order (DO) No. 150-16.</p> <p>A. PBAC Secretariat, Presented the Price Schedule Form where the flooring and ceiling percentage for administrative fee is indicated in consideration with the DOLE and PADPAO. However, since PADPAO is not a government body, the PCC is not bound to follow any issuance/instruction from it.</p> <p>Q. Circa: Is PCC accepting bids without remuneration for the SSS, PagIBIG, PhilHealth?</p> <p>A. PBAC Chair: Since PCC is looking into the welfare of the Security Guards to be deployed, PCC explicitly provided in the TOR that the Service Provider must submit its proof of remittance from the mentioned government agencies.</p> <p>Q. Circa: Aside from the documents listed in the Eligibility Requirements of the PBD, is there a need to submit other documents mentioned in Section V of the TOR during the submission of Eligibility Documents?</p> <p>A. PBAC Sec: Clarified that as mentioned in the presentation, the additional documentary requirements will be submitted by the bidder during post-qualification.</p> <p>Q. Circa: Is the Statement of All Ongoing Contracts and Awarded but not yet Started must be supported by contracts?</p> <p>A. PBAC Sec: Yes, the statement must be supported by contracts/certifications to attest and validate the representation of data.</p> <p>Q. Circa: How will the bidders participate in the Bid Opening, online or physically?</p> <p>A. The bidders have the option whether to attend physically or online during the Bid Opening.</p> <p>Q. Arviter: Are we allowed to participate if our License to Operate (LTO) is on process and yet to be issued by SOSIA? And as additional information, SOSIA issued a memorandum allowing security agencies with expired LTO to operate within sixty (60) calendar days from</p>	<p>Due to the Non-Policy Matter (NPM) No. 120-2016 issued by the GPPB-TSO, the PBAC may issue a Supplemental Bid Bulletin if the said NPM is still in effect upon validation with the issuing body.</p>

<p>expiration.</p> <p>A. PBAC Chair: Reiterated that a valid LTO is required based on the TOR in due consideration that SOSIA is giving 60-day period for all security agencies to renew their expired licenses.</p>	
<p>F. Additional Information</p> <p>The PBAC Secretariat advised the potential bidders that a Supplemental Bid Bulletin will be issued anent the deferment of the deadline of Submission of Bids on 1 December 2020.</p>	

III. Adjournment:

There being no other matters to discuss, the meeting for the pre-bid conference was adjourned at 2:32 PM.

Prepared by PBAC Secretariat:


JESON Q. DE LA TORRE
Head, PBAC Secretariat

Approved by:


ATTY. JOSEPH MELVIN B. BASAS
Chairperson, PBAC