

PCC BIDS AND AWARDS COMMITTEE (PBAC)

MINUTES OF PRE-BIDDING CONFERENCE

for the

“Procurement of Comprehensive ICT Maintenance Services for the Philippine Competition Commission Data Center Infrastructure”

IB No. 2023-EPA-0005

Date: 03 November 2022

Venue: Microsoft Teams Teleconference

Present:

BAC Members

- | | | |
|-----------------------|---|--|
| 1. Chairperson | : | Atty. Joseph Melvin B. Basas |
| 2. Vice Chairperson | : | Dir. Jeson Q. de la Torre |
| 3. Regular Member | : | Atty. Christian Loren B. De Los Santos |
| 4. Regular Member | : | Emmanuel M. Garcia |
| 5. Provisional Member | : | Allan Roy D. Mordeno |

BAC Secretariat

- | | | |
|-------------------|---|-----------------------------|
| 1. Head | : | Rommel R. Oira |
| 2. Assistant Head | : | Ma. Celeste S. Dizon |
| 3. Member | : | Mark Jayson R. Fajutnao |
| 4. Member | : | Isabelo Miguel V. Abaño |
| 5. Member | : | Anna Dominique M. Francisco |
| 6. Member | : | Bill A. Geslani |
| 7. Member | : | Raven Rein R. Villanueva |
| 8. Member | : | Zico Simeone D. Morales |
| 9. Member | : | Chrislyn Joy P. Sioson |

End-User:

- | | | |
|---------|---|-----------------|
| 1. ICTD | : | Alvin U. Bosque |
|---------|---|-----------------|

Bidders:

- | | | |
|----------------|---|--|
| 1. Commsource | : | Ms. Alondra Sta. Cruz |
| 2. ASPEX, Inc. | : | Ms. Victoria Cruz
Mr. Rolando Cabigao |

I. Call to Order

The PBAC Chairperson called the meeting to order at 2:00 PM.

II. Agenda

Discussion	Recommendation/ Agreements															
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> • The PBAC through its Secretariat presented the Part I of the Pre-Bidding conference, as follows: <ul style="list-style-type: none"> ➤ Technical Components ➤ Financial Components ➤ Sealing and Marking of Bidding Documents ➤ Important Schedules ➤ E-bid submission ➤ General Rules • Part II of the said conference was the discussion of the Terms of Reference. <p>B. Project Description and Technical Requirements</p> <p>Comprehensive maintenance is essential in ensuring the equipment operates at peak performance to lessen the likelihood of failures and to reduce the risk of downtime. A Comprehensive ICT Maintenance Services (“CIMS”) will decrease the total cost of investment by extending the equipment life, reduce repair costs, improve reliability, decrease costs of replacement, and decrease downtime of operation. The CIMS will be procured on a per lot basis and prospective bidders can bid on a specific lot or all lots.</p> <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> • The ABC for the project is Four Million Pesos Only (PhP4,000,000.00), inclusive of all applicable government taxes and service. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Lot</th> <th style="width: 55%;">Project</th> <th style="width: 30%;">ABC</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>Uninterruptable Power Supply</td> <td>PhP2,100,000.00</td> </tr> <tr> <td>Lot 2</td> <td>Fire Suppression System</td> <td>PhP800,000.00</td> </tr> <tr> <td>Lot 3</td> <td>Precision Airconditioning System</td> <td>PhP1,100,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total ABC</td> <td>PhP4,000,000.00</td> </tr> </tbody> </table> <p>D. Date/ Time of Submission and Opening of Bids</p> <ul style="list-style-type: none"> • Submission of Bids: 16 November 2021, 12:00NN • Opening of Bids: 16 November 2021, 02:00PM 	Lot	Project	ABC	Lot 1	Uninterruptable Power Supply	PhP2,100,000.00	Lot 2	Fire Suppression System	PhP800,000.00	Lot 3	Precision Airconditioning System	PhP1,100,000.00	Total ABC		PhP4,000,000.00	<p>All questions and concerns were clarified. Thus, no Bid Bulletin will be issued.</p>
Lot	Project	ABC														
Lot 1	Uninterruptable Power Supply	PhP2,100,000.00														
Lot 2	Fire Suppression System	PhP800,000.00														
Lot 3	Precision Airconditioning System	PhP1,100,000.00														
Total ABC		PhP4,000,000.00														



E. Questions and Answers

The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project:

- Ms. Clara of Commsource asked if is possible to bid in only one (1) lot.
 - The PBAC Chair confirmed that service providers might bid for just one (1) lot.

- Mr. Cabigao from APEX, Inc. inquired if the Uninterruptable Power Supply (UPS) is in working.
 - Mr. Bosque confirmed that the UPS is in working condition.

- Mr. Cabigao asked that if there is a situation that the unit becomes damaged and the parts are obsolete, can they declare it irreparable and provide a service unit?
 - Mr. Bosque informed the bidder that the bidder must have the required parts and services available, and if not available and deemed unrepairable, bidder must replace the part with the same or higher version. If the bidder will bid for the preventive maintenance, bidder must be sure that parts and services are available for the whole year.

III. Adjournment:

There being no other matters to discuss, the pre-bid conference was adjourned at 02:30 PM.

Prepared by:


ANNA DOMINIQUE M. FRANCISCO
PBAC Secretariat

Approved by:


ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

Signature: 

Email: rroira@phcc.gov.ph