

PCC BIDS AND AWARDS COMMITTEE (PBAC)

MINUTES OF PRE-BIDDING CONFERENCE

for the

**“Procurement of Comprehensive ICT Maintenance Services for the Philippines
Competition Commission Data Center Infrastructure”**

IB No. 2021-EPA-0005

Date: 20 October 2021

Venue: Microsoft Teams Teleconference

Present:

BAC Members

- | | | |
|-------------------|---|----------------------|
| 1. Chairperson | : | Jeson Q. De La Torre |
| 2. Regular Member | : | Allan Roy D. Mordeno |
| 3. Regular Member | : | Tristan A. Canare |

BAC Secretariat

- | | | |
|-------------------|---|-----------------------------|
| 1. Head | : | Ma. Celeste S. Dizon |
| 2. Assistant Head | : | Mark Jayson R. Fajutnao |
| 3. Member | : | Nicky Jonna Pitallano |
| 4. Member | : | Teejay Yoshiumi J. Sakuma |
| 5. Member | : | Isabelo Miguel V. Abaño |
| 6. Member | : | Meonel B. Nuñez |
| 7. Member | : | Anna Dominique M. Francisco |
| 8. Member | : | Floricar Gonzalodo |
| 9. Member | : | Bill A. Geslani |
| 10. Member | : | Raven Rein R. Villanueva |
| 11. Member | : | Ralph Riel N. Garcia |
| 12. Member | : | Jonalyn F. Funa |
| 13. Member | : | Jean Cheska R. Cabriga |

End-User:

- | | | |
|---------|---|-----------------------|
| 1. ICTD | : | Alvin U. Bosque |
| 2. ICTD | : | Warren Paul A. Nicdao |
| 3. ICTD | : | Rejane F. Allera |

Bidders:

- | | | |
|--------------------------------|---|---------------------------|
| 1. American Technologies, Inc. | : | Mr. Burck Tan |
| 2. American Technologies, Inc. | : | Mr. Franz Nicko Buendicho |
| 3. American Technologies, Inc. | : | Ms. Liza Tayobana |
| 4. American Technologies, Inc. | : | Mr. Paulo Padua |

5. Commsource	:	Mr. Joshua Florendo
6. Teletronic System, Inc.	:	Mr. Francis Figuracion
7. Infocentric Solution, Inc.	:	Ms. Marjorie Ona
8. Infocentric Solution, Inc.	:	Ms Aileen Cuadernal
9. Microgenesis, Inc.	:	Ms. Janice Esteban
10. MDS	:	Mr. Patrick Cena
11. Handlink, Inc.	:	Mr. Oliver Perez
12. Spark	:	Mr. Rj Dagami

I. Call to Order

The PBAC Chairperson called the meeting to order at 02:30 PM.

II. Agenda

Discussion	Recommendation/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> • The PBAC through its Secretariat presented the Part I of the Pre-Bidding conference, as follows: <ul style="list-style-type: none"> ➤ Technical Components ➤ Financial Components ➤ Sealing and Marking of Bidding Documents ➤ Important Schedules ➤ E-bid submission ➤ General Rules • Part II of the said conference was the discussion of the Terms of Reference. <p>B. Project Description and Technical Requirements</p> <ul style="list-style-type: none"> • The procurement of comprehensive ICT Maintenance Services aims to maintain ICT equipment and associated machineries housed in its data center supporting the Commissions for day-to-day operations. Ensuring the equipment operates at peak performance to lessen the likelihood of failures and to reduce the risk of downtime. Decrease the total cost of investment by extending the equipment life, reduce repair costs, improve reliability, decrease costs of replacement, and decrease downtime operations. 	<p>All queries and clarifications were clarified. Thus, no Bid Bulletin shall be issued.</p>

C. Approved Budget for the Contract (ABC)

- The ABC for the project is Six Million Pesos (PhP6,000,000.00), inclusive of all applicable government taxes and service.

D. Date/ Time of Submission and Opening of Bids

- Submission of Bids: 03 November 2021, 12:00NN
- Opening of Bids: 03 November 2021, 02:00PM

E. Questions and Answers

- The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project:
 1. Ms. Marjorie Ona of Infocentric, queried if the Curriculum Vitae should be originally signed, or E-signature is already acceptable.
 - Mr. Bosque of the end user responded that the curriculum vitae should be originally signed.
 2. Mr. Patrick Cena of Microdata, Inc. queried if bidders can bid for selected lots only.
 - Mr. Bosque of the end user responded that Bidders are allowed to bid for one (1) or more lots for this project since it will be awarded on a per lot basis.
 3. Ms. Marjorie Ona of Infocentric, noticed that the template of Single Largest Completed Contract (SLCC) and the other bid forms indicated in the Philippine Bidding Documents (PBD) are not attach in the PBD.
 - The PBAC Chairperson, responded that the updated template may be downloaded from GPPB website.
 4. Ms. Marjorie Ona of Infocentric, queried if the PCC has additional requirements or notarized documents for this procurement.
 - Mr. Bosque of the end user, responded that there are no additional requirements aside from the requirements of the TOR and R.A 9184.

5. Ms. Marjorie Ona of Infocentric, queried if the format or template of SLCC amount is per lot.
 - Mr. Garcia of the PBAC Secretariat responded that the template of SLCC is per lot basis.
 6. Ms. Ona of Infocentric, queried if the Bid Form & Price Schedule are the same with the usual template in accordance with GPBB.
 - Mr. Garcia of the PBAC Secretariat confirmed that the Bid Form & Price Schedule are still the same.
 7. Ms. Liza Tayobana of American Technologies. requested to indicate the amount of Bid Documents per lot.
 - Mr. Fajutnao of the PBAC Secretariat responded that the procurement was posted as one project and the amount of bidding documents will be based on the total ABC.
 8. Mr. Oliver Perez of Handlink. queried if the original documents or manual submission is accepted.
 - The PBAC Chairperson responded that either electronic Bid submission or Manual submission are acceptable.
 9. Mr. Joshua Florendo of Commsource. requested the templates for the SLCC and other requirements.
 - Mr. Garcia of the PBAC Secretariat responded that the templates and sample bid forms will be provided once email requests were received from the prospective bidders.
- The PBAC Chairperson reiterated that the PCC is implementing a No Gift Policy and is not soliciting any money or favor for any purpose. Bidders should be aware of the scammers soliciting donations or gifts using PCC Officials' name.

III. Adjournment:

There being no other matters to discuss, the pre-bid conference was adjourned at 03:20PM.

Prepared by:



MARK JAYSON R. FAJUTNAO
PBAC Secretariat

Approved by:



JESON Q. DE LA TORRE
Chairperson, PBAC








[For approval] Pre-Bidding Minutes_IB 2022-EPA-0005_Procurement of Comprehensive ICT Maintenance Services for the PCC Data Center Infrastructure

Final Audit Report

2021-10-22

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