

PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bidding Conference for the

“Procurement of One (1) Lot Centralized Print/Copy/Scan Services Solution for the Philippine Competition Commission (PCC)”

IB No. 2022-EPA-0015

Date: 29 October 2021

Venue: Microsoft Teams Teleconference

Present:

BAC Members

- | | | |
|---------------------|---|-------------------------|
| 1. Chairperson | : | Jeson Q. De La Torre |
| 2. Vice Chairperson | : | Juan Antonio E. Arcilla |
| 3. Regular Member | : | Allan Roy D. Mordeno |
| 4. Regular Member | : | Tristan A. Canare |

BAC Secretariat

- | | | |
|-------------------|---|-----------------------------|
| 1. Head | : | Ma. Celeste S. Dizon |
| 2. Assistant Head | : | Mark Jayson R. Fajutnao |
| 3. Member | : | Nicky Jonna Pitallano |
| 4. Member | : | Teejay Yoshiumi J. Sakuma |
| 5. Member | : | Isabelo Miguel V. Abaño |
| 6. Member | : | Meonel B. Nuñez |
| 7. Member | : | Anna Dominique M. Francisco |
| 8. Member | : | Floricar Gonzalodo |
| 9. Member | : | Bill A. Geslani |
| 10. Member | : | Raven Rein R. Villanueva |
| 11. Member | : | Ralph Riel N. Garcia |
| 12. Member | : | Jonalyn F. Funa |
| 13. Member | : | Jean Cheska R. Cabriga |

End-User:

- | | | |
|-----------|---|-------------------------|
| 1. AO-GSD | : | Ma. Celeste S. Dizon |
| 2. AO-GSD | : | Mark Jayson R. Fajutnao |

Bidders:

- | | | |
|----------------------|---|------------------|
| 1. U-BIX Corporation | : | Mr. Ron Cabrera |
| 2. E Copy Corp. | : | Ms. Joyce Santos |
| 3. VJ Graphics | : | Mr. Val Datu |

I. Call to Order

The PBAC Chairperson called the meeting to order at **01:30PM** for the **Pre-Bid Conference of Procurement of One (1) Lot Centralized Print/Copy/Scan Services Solution for the Philippine Competition Commission (PCC)**.

II. Agenda

Discussion	Recommendation/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> • The PBAC through its Secretariat presented the Part I of the Pre-Bidding conference, as follows: <ul style="list-style-type: none"> ➤ Eligibility Documents ➤ Sealing and Marking of Bidding Documents ➤ E-bid submission ➤ Important Schedules ➤ General Rules • Part II of the said conference was the discussion of the Terms of Reference. <p>B. Project Description and Technical Requirements</p> <ul style="list-style-type: none"> • Provision of centralized print/copy/scan services solution with eight (8 units) digital monochrome equipment that is newly remanufactured/non-surplus multi-functional copier that can produce a clear/high quality print/copy/scan service. <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> • The ABC for the project is Six Hundred Thousand Pesos (PhP600,000.00), inclusive of all applicable government taxes and service. <p>D. Date/ Time of Submission and Opening of Bids</p> <ul style="list-style-type: none"> • Submission of Bids: 10 November 2021, 12:00NN • Opening of Bids: 10 November 2021, 01:30PM <p>E. Questions and Answers</p>	



- The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project:

1. Mr. Cabrera of U-BIX Corporation wanted to clarify if the Certificate of Manufacturing Date stated in the Section V.A of the Terms of Reference is the same as the certificate provided by their manufacturer/principal. Mr. Cabrera also clarified the mode of bid submission in case they plan to submit their bid manually at the PCC office.

Mr. Fajutnao, the End-User representative, confirmed that the certificate of manufacturing date stated in the Terms of Reference is the document the same as the Manufacturer's Certificate. He also confirmed that bidders can submit their bids manually or through PCC e-bid submission system.

2. Mr. Cabrera also asked if he still need to formalize his clarifications in writing bid bulletin.

Mr. Fajutnao confirmed that if all questions were already addressed and cleared during the pre-bid conference, there is no need to submit a letter for clarifications and for the issuance of bid bulletin.

The PBAC Chairperson reiterated that the PCC is implementing a No Gift Policy and is not soliciting any money or favor for any purpose. Bidders should be aware of the scammers soliciting donations or gifts using PCC Officials' name.

All questions and concerns were clarified. Thus, no Bid Bulletin shall be issued.

--	--


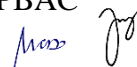
III. Adjournment:

There being no other matters to discuss, the pre-bid conference was adjourned at 02:05PM.

Prepared by:


BILL A. GESLANI
PBAC Secretariat

Approved by:


JESON O. DE LA TORRE
Chairperson, PBAC


Pre-Bidding Minutes_IB No. 2022-EPA-0015 (1)

Final Audit Report

2021-11-10

Created:	2021-11-10
By:	AO-GSD PCC (gsd@phcc.gov.ph)
Status:	Signed
Transaction ID:	CBJCHBCAABAAA5Ex1n8cuLEDU3UL45kOGpZ11x9gjeLg

"Pre-Bidding Minutes_IB No. 2022-EPA-0015 (1)" History

-  Document created by AO-GSD PCC (gsd@phcc.gov.ph)
2021-11-10 - 8:17:45 AM GMT- IP address: 45.64.121.106
-  Document emailed to JQD (jqdelatorre@phcc.gov.ph) for signature
2021-11-10 - 8:18:15 AM GMT
-  Email viewed by JQD (jqdelatorre@phcc.gov.ph)
2021-11-10 - 8:19:08 AM GMT- IP address: 116.93.64.2
-  Document e-signed by JQD (jqdelatorre@phcc.gov.ph)
Signature Date: 2021-11-10 - 8:22:17 AM GMT - Time Source: server- IP address: 116.93.64.2
-  Agreement completed.
2021-11-10 - 8:22:17 AM GMT

