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## PCC BIDS AND AWARDS COMMITTEE (PBAC)

### MINUTES OF PRE-BID CONFERENCE

for the

### “Purchase of Laptop Computer for the Philippine Competition Commission IB No.2021-EPA-0010”

Date: 24 November 2020

Venue: PCC Meeting Room and through Microsoft Teams Teleconference

Present:

#### BAC Members

- |                       |   |                            |
|-----------------------|---|----------------------------|
| 1. Vice-Chairperson   | : | Atty. Ferdinand B. Redulla |
| 2. Regular Member     | : | Allan Roy D. Mordeno       |
| 3. Regular Member     | : | Arnold Roy D. Tenorio      |
| 4. Provisional Member | : | Jeson Q. de la Torre       |

#### BAC Secretariat

- |                   |   |                             |
|-------------------|---|-----------------------------|
| 1. Assistant Head | : | Ma. Celeste S. Dizon        |
| 2. Member         | : | July R. Suing               |
| 3. Member         | : | Merry Lyn V. Bambao         |
| 4. Member         | : | Nicky Jona Pitallano        |
| 5. Member         | : | Teejay Yoshiumi J. Sakuma   |
| 6. Member         | : | Mark Jayson R. Fajutnao     |
| 7. Member         | : | Isabelo Miguel V. Abaño     |
| 8. Member         | : | Anna Dominique M. Francisco |

#### End-User:

- |            |   |                       |
|------------|---|-----------------------|
| 1. AO-ICTD | : | Warren Paul A. Nicdao |
|------------|---|-----------------------|

#### Bidders:

- |  |   |                     |
|--|---|---------------------|
| 1. K.O.B.S Customer First Trading Corp.            | : | Kristine See        |
| 2. DCI Int'l Solutions & Services Inc.             | : | OJ Salazar          |
|  | : | Nel Fulgencio       |
| 3. Advance Solutions Inc.                          | : | Scen Otarra         |
|  | : | Jeffrey Collados    |
| 4. Columbia Technologies Inc.                      | : | Mary Grace Gregorio |
|  | : | Noemi Ergino        |
| 5. Quartz Business Corp.                           | : | Rannel Verdeflor    |
| 6. Pronet Systems Integrated Network Solutions Inc | : | Raymond Miranda     |
|  | : | Marife Fullante     |

## I. Call to Order

The PBAC Vice Chairperson called the meeting to order at 02:34 PM.

## II. Agenda

Discussion	Recommendation/ Agreements
<p><b>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</b></p> <ul style="list-style-type: none"> <li>• The PBAC through its <del>S</del>secretariat presented the Part I of the Pre-Bidding conference, as follows: <ul style="list-style-type: none"> <li>➤ Technical Components</li> <li>➤ Financial Components</li> <li>➤ Sealing and Marking of Bidding Documents</li> <li>➤ Important Schedules</li> <li>➤ General Rules</li> </ul> </li> <li>• Part II of the Pre-Bidding conference – Technical Specifications for the procurement was presented by the end-user.</li> </ul> <p><b>B. Project Description and Technical Requirements</b></p> <ul style="list-style-type: none"> <li>• Delivery of 81 units of at least Intel Core i7 13.3” Laptop Computer for the Philippine Competition Commission</li> </ul> <p><b>C. Approved Budget for the Contract (ABC)</b></p> <ul style="list-style-type: none"> <li>• The ABC <del>for the project</del> is Six Million Four Hundred Eighty Thousand Pesos Only (PhP6,480,000.00), inclusive of all applicable government taxes and service.</li> </ul> <p><b>D. Date/ Time of Submission and Opening of Bids</b></p> <ul style="list-style-type: none"> <li>• Submission of Bids: 07 December 2020, 12:00NN</li> <li>• Opening of Bids: 07 December 2020, 02:30PM</li> </ul> <p><b>E. Question and Answer</b></p> <ul style="list-style-type: none"> <li>• The PBAC Vice-Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project:</li> </ul>	

1. Mr. Salazar of DCI Int'l queried if the requirements of the ports are redundant for the USB 3.2 Type-C Gen 1 or the requirement is really two (2) USB 3.2 Type-C Gen 1.
  - The end-user responded that the requirement is two (2) USB 3.2 Type-C Gen 1.
2. Mr. Jeffrey Collados of Advance Solutions Inc. asked if the technical specifications ~~are~~ pertaining to a particular brand especially to the dimensions, weight and other specifications.
  - The end-user responded that minimum specifications are posted but potential bidders may offer higher they could offer more than the posted technical specifications and is not pertaining to a particular brand.
3. Mr. Jeffrey also questioned ~~wanted to confirm~~ if the requirement is a 6-cell battery for the Laptop computer or can be a 3-cell battery.
  - The end-user responded that the requirement is a 6-cell battery.

All queries were clarified. Thus, no bid bulletin shall be issued.

### III. Adjournment:

There being no other matters to discuss, the ~~meeting for the~~ pre-bid conference was adjourned at 02:57 PM.

Prepared by PBAC Secretariat

Reviewed by:

  
**JESON Q. DE LA TORRE**  
Head, PBAC Secretariat

Approved by:

**ATTY. FERDINAND B. REDULLA**  
Vice-Chairperson, PBAC