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**PCC BIDS AND AWARDS COMMITTEE (PBAC)**

**MINUTES OF PRE-BID CONFERENCE**

**for the**

**“Procurement of Professional Services for the Conduct of a Nationwide Market  
Survey on the Non-Alcoholic Beverage Market in the Philippines”**

**REI No. 2021-08-0103**

Date: 22 September 2021

Venue: Microsoft Teams Teleconference

Present:

**BAC Members**

- |                       |   |                               |
|-----------------------|---|-------------------------------|
| 1. Chairperson        | : | Jeson Q. De La Torre          |
| 2. Vice-Chairperson   | : | Atty. Juan Antonio E. Arcilla |
| 3. Regular Member     | : | Allan Roy D. Mordeno          |
| 4. Regular Member     | : | Tristan A. Canare             |
| 5. Provisional Member | : | Emmanuel M. Garcia            |

**BAC Secretariat**

- |                   |   |                             |
|-------------------|---|-----------------------------|
| 1. Head           | : | Ma. Celeste S. Dizon        |
| 2. Assistant Head | : | Mark Jayson R. Fajutnao     |
| 3. Member         | : | Nicky Jonna Pitallano       |
| 4. Member         | : | Teejay Yoshiumi J. Sakuma   |
| 5. Member         | : | Isabelo Miguel V. Abaño     |
| 6. Member         | : | Meonel B. Nuñez             |
| 7. Member         | : | Anna Dominique M. Francisco |
| 8. Member         | : | Floricar Gonzalodo          |
| 9. Member         | : | Bill A. Geslani             |
| 10. Member        | : | Raven Rein R. Villanueva    |
| 11. Member        | : | Ralph Riel N. Garcia        |
| 12. Member        | : | Jonalyn F. Funa             |
| 13. Member        | : | Jean Cheska R. Cabriga      |

**End-User:**

- |        |   |                          |
|--------|---|--------------------------|
| 1. CEO | : | Atty. Margarita T. Sison |
| 2. EO  | : | Jenno Z. Ravalo          |

**Bidders:**

- |   |                         |
|---|-------------------------|
| 1. Philippine Survey & Research Center Inc. :       | Ms.Ina Pamela Nocheseda |
| 2. Philippine Survey & Research Center Inc. :       | Ms. Jemimah Aduna       |
| 3. Philippine Survey & Research Center Inc. :       | Mr. AJ Pinalas          |
| 4. The All-Asian Centre for Enterprise Dev't Inc. : | Mr. Bethel Celicious    |
| 5. The All-Asian Centre for Enterprise Dev't Inc. : | Mr. Jeff Gatdula        |
| 6. The All-Asian Centre for Enterprise Dev't Inc. : | Mr. James Illiscupidez  |

**I. Call to Order**

The PBAC Chairperson called the meeting to order at 01:30 PM.

**II. Agenda**

Discussion	Recommendation/ Agreements
<p><b>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</b></p> <ul style="list-style-type: none"> <li>• The PBAC Secretariat presented the Part I of the Pre-Bidding conference, as follows: <ul style="list-style-type: none"> <li>➢ Technical Components</li> <li>➢ Financial Components</li> <li>➢ Sealing and Marking of Bidding Documents</li> <li>➢ Important Schedules</li> <li>➢ E-bid submission</li> <li>➢ General Rules</li> </ul> </li> <li>• Part II of the Pre-Bidding conference which is the Terms of Reference was presented by the end-user.</li> </ul> <p><b>B. Project Description and Technical Requirements</b></p> <ul style="list-style-type: none"> <li>• The procurement of professional services aims to facilitate data gathering and facts verification for CEO Matter No. 20-0060 pursuant to a full administrative investigation involving the non-alcoholic beverage market by virtue of Rule II of the 2017 PCC Rules of Procedure in relation to Commission Resolution No. 004-2021 dated 09 March 2021 directing the CEO to conduct a PI on the said matter and the Preliminary Inquiry Resolution by the said Office dated 25 May 2021, which resolved to proceed to a FAI.</li> </ul> <p><b>C. Approved Budget for the Contract (ABC)</b></p>	<p>All queries and clarifications were clarified. Thus, no Bid Bulletin shall be issued.</p>

- The ABC for the project is One Million Seven Hundred Fifty Thousand Pesos (PhP1,750,000.00), inclusive of all applicable government taxes and service.

#### **D. Date/ Time of Submission and Opening of Bids**

- Submission of Bids: 05 October 2021, 12:00NN
- Opening of Bids: 08 October 2021, 01:30PM

#### **E. Questions and Answers**

- The PBAC Chairperson opened the table for questions, clarifications, and concerns regarding the procurement project:
  1. Ms. Nocheseda of PSRC, Inc. queried if PCC has a specific desired provinces or area within the regions provided.
    - Mr. Ravalo of the end user responded that there is no specified location yet for this project and a stratified formation be provided to winning bidder after the discussion on implementation stage.
  2. Ms. Nocheseda requested a standard definition of distributors, wholesalers & retailers.
    - Atty. Sison, of the end user responded that distributors are those engaged by non-alcohol beverage companies directly manufacturers, wholesalers are those with wholesales agreement similar to the distributors that are not exclusive wholesalers of manufacturers, while retailers refer to those who sell finish product directly to regular consumers.
- The PBAC Chairperson reiterated that the PCC is implementing a No Gift Policy and is not soliciting any money or favor for any purpose. Bidders should beware of the scammers soliciting donations or gifts using PCC Officials' name.

### **III. Adjournment:**

There being no other matters to discuss, the pre-bid conference was adjourned at 01:53PM.

Prepared by:

Approved by:



**MARK JAYSON R. FAJUTNAO**  
PBAC Secretariat



**JESON Q. DE LA TORRE**  
Chairperson, PBAC








# [Request for Approval] Pre-Bidding Minutes\_REI 2021-08-0103\_Procurement of Professional Services for the Conduct of A Nationwide Market Survey on the Non-Alcoholic Beverage Market in the Phils.

Final Audit Report

2021-09-28

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