

PCC BIDS AND AWARDS COMMITTEE (PBAC)

Minutes of Pre-Bid Conference

“Procurement of 2021 National Survey on the Awareness of Government Entities on Philippine Competition Act and Philippine Competition Commission”

Date: 23 December 2020; 2:00 PM

Venue: PCC Office and Teleconference thru MS Teams

Present:

BAC Members

1. Chairperson : Atty. Joseph Melvin B. Basas
2. Vice Chairperson : Atty. Ferdinand B. Redulla
3. Regular Member : Dr. Benjamin E. Radoc
4. Regular Member : Mr. Allan Roy D. Mordeno
5. Regular Member : Mr. Arnold Roy D. Tenorio
6. Provisional Member : Mr. Ferdinand L. Paguia

BAC Secretariat

1. Head : Jeson Q. de la Torre
2. Vice Head : Ma. Celeste S. Dizon
3. Member : Teejay Yoshiumi J. Sakuma
4. Member : Merry Lyn V. Bambao
5. Member : Mark Jayson R. Fajutnao
6. Member : Nicky Jonna P. Pitallano
7. Member : Isabelo Miguel V. Abaño
8. Member : Anna Dominique M. Francisco
9. Member : Bill A. Geslani
10. Member : Meonel B. Nunez

End-User

1. CKMO-KMD : Paul Jeffrey M. Ballentos

Bidders

1. Asian Social Project Services, Inc. : Noemi Quillo

I. Call to Order

The PBAC Chairperson called the meeting to order at 2:00 .

Discussion	Recommendations/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> • PBAC through its secretariat presented and discussed the Part I of the Pre-Bidding conference – Eligibility Documents (Technical and Financial Components). The proper sealing and marking of the Bidding documents and the procurement general rules and procedures were likewise discussed. • Part II of the Pre-Bidding conference – Terms of Reference was presented and discussed by the end-user (CKMO-KMD). 	
<p>B. Project Description and Technical Requirements</p> <ul style="list-style-type: none"> • The Philippine Competition Commission (PCC) has been conducting annual surveys since 2018 to determine the level of awareness of its stakeholders on the Philippine Competition Act (PCA) and the PCC and its mandate. The results of these surveys guide the PCC in assessing the impact of its advocacy efforts and inform the design of future programs to raise stakeholders’ awareness of the PCA, the PCC and the benefits of competition policy and law. <p>For 2021, the PCC requires the services of a survey firm to conduct a nationwide survey on government entities’ awareness of the PCA and the PCC.</p> <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> • The ABC for this project is Five Million Pesos (Ph5,000,000.00) <p>D. Date/ Time of Posting, Submission and Opening</p> <ul style="list-style-type: none"> • Posting: 15 December 2020 • Submission: 04 January 2021, 12:00 NN • Opening of Bids: 04 January 2021, 2:00 PM 	

Discussion	Recommendation/ Agreements
<p>E. Question and Answer</p> <p>Asian Social Project Services, Inc. raised the following question and was responded by the end-user:</p> <p>1. Will the project require a Pen and Paper Interview or Computer Assisted Interview?</p> <p>Pen and Paper, in this context, pertains to printing of questionnaires by the service provider/consultant and accomplishing the same while doing the remote interview. Computer Assisted Interview, on the other hand, refers to accomplishing a digital form while doing the remote interview.</p> <p>Per end user, there are no proscriptions in the Terms of Reference as to the method of interview. What is important is that the proof of conduct of interview be submitted to PCC regardless of its form. This can be further discussed and decided during the pre-survey alignment meeting.</p>	<p>All questions were answered adequately, thus, no bid bulletin will be issued.</p>

II. Adjournment:

There being no other matters to discuss, the meeting for the pre-bid conference was adjourned at 2:30 PM.

Prepared by the PBAC Secretariat:

Reviewed by:


JESON Q. DE LA TORRE
 Head, PBAC Secretariat

Approved by:


ATTY. JOSEPH MELVIN B. BASAS
 PBAC Chairperson