

**PCC BIDS AND AWARDS COMMITTEE (PBAC)
Minutes of Pre-Bid Conference**

Date: 22 January 2020

Meeting Room 1 & 2, 25/F Vertis North Corporate Center I, North Avenue, Quezon City

Present:

PBAC Members

- | | | |
|----------------------------------|---|---------------------------------|
| 1. Chairperson | : | Atty. Joseph Melvin B. Basas |
| 2. Regular Member | : | Mr. Arnold Roy D. Tenorio |
| 3. Regular Member | : | Mr. Allan Roy D. Mordeno |
| 4. Provisional Member / End-user | : | Ms. Antonia Lynnely L. Bautista |

PBAC Secretariat

- | | | |
|--------------|---|---------------------------------|
| 1. Head | : | Mr. Jeson Q. de la Torre |
| 2. Vice-head | : | Ms. Ma. Celeste S. Dizon |
| 3. Member | : | Ms. Melody O. Dizon |
| 4. Member | : | Mr. July R. Suing |
| 5. Member | : | Mr. Mark Jayson R. Fajutnao |
| 6. Member | : | Merry Lyn V. Bambao |
| 7. Member | : | Engr. Teejay Yoshiumi J. Sakuma |
| 8. Member | : | Ms. Nicky Jonna P. Pitallano |
| 9. Member | : | Isabelo Miguel V. Abaño |

Bidder/s:

- | | | |
|------------------|---|------------------|
| 1. Career Clinic | : | Elvie Tarrobal |
| 2. Career Clinic | : | Susan Concepcion |
| 3. Career Clinic | : | Ronald Dannug |

Observers

: None

I. Call to Order

The PBAC Chairperson called the meeting to order at 1:13 PM for the Rebidding of **Development of Behavioral Indicators of the PCC Competency Framework and PCC Human Capacity Development Plan (Project)**.

II. Agenda

Discussion	Recommendations/ Agreements
<p>A. Presentation (Purpose, Documentation, Timelines, Common Mistakes, etc.)</p> <ul style="list-style-type: none"> Mr. Suing of PBAC Secretariat, presented the eligibility, technical and financial documents required for submission. Part of the presentation is the proper sealing/packing and marking of envelopes, date of submission, and opening of bids. 	

Discussion	Recommendation/ Agreements
B. Project Description and Technical Requirements	



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ISO 9001:2015



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**PCC BIDS AND AWARDS COMMITTEE
CERTIFIED TRUE COPY**

Signature: _____

Date: 28 JANUARY 2020



Discussion	Recommendation/ Agreements
<ul style="list-style-type: none"> The project aims to develop an appreciation of the Competency-based Strategic Human Resource System and integrate the Competency-based standards into the PCC Human Resource Management System. <p>C. Approved Budget for the Contract (ABC)</p> <ul style="list-style-type: none"> The ABC for this project amounts to PhP 3,000,000.00 <p>D. Question and Answer</p> <ul style="list-style-type: none"> The following were discussed/raised during the meeting: <ol style="list-style-type: none"> Ms. Tarrobal of Career Clinic asked if their gant chart may be included in addition to the prescribed form. Atty. Basas responded that the gant chart can be included provided it is consistent with the prescribed form. Ms. Concepcion of Career Clinic asked if the previous assessments will be still included in the Project. Ms. Bautista (End-user) responded that the previous assessments shall be included in the project which was confirmed by the PBAC Chairperson. 	<p>All queries were clarified. Thus, there is no need to issue Bid Bulletin.</p>

III. Adjournment:

There being no other matters to discuss, the meeting for the Pre-Bid Conference was adjourned at 1:45 PM.

Prepared by:

ENGR. TEEJAY YOSHIUMI J. SAKUMA
Member, PBAC Secretariat

Reviewed by:

JESON Q. DE LA TORRE
Head, PBAC Secretariat

Approved by:

ATTY. JOSEPH MELVIN B. BASAS
PBAC Chairperson

