

JOB ORDER

1 Supplier/Provider: ADROW CREATIVES, INC. Address: Pasig City Tel./Fax No.: 696-1495 TIN: 404-258-244-000	2 J. O. Number: 201905-0091 Date: 31 May 2019 P.R. No.: 201903-0107 Date: 29 March 2019 Mode of Procurement: NP-SVP
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 Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
1		1	lot	Procurement of Photography-Videography Services for the Production of PCC e-Learning/ Advocacy Videos	₱	175,000.00
				<i>Note: Requirements as stated in the conformed Terms of Reference</i>		


Amount in Words: One Hundred Seventy Five Thousand Pesos	Total: ₱ 175,000.00 *Subject to Applicable Taxes - GROSS 175,000.00
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4 Place of Delivery: PCC	Delivery Term: <input type="checkbox"/> - Pick-up <input type="checkbox"/> - Deliver w/in 15 calendar days from receipt of PO	
Date of Delivery/Completion: _____	Payment Term: <input type="checkbox"/> - COD <input type="checkbox"/> - Days after issuance of monthly invoice	

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

5 Penalty Provision:
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.

Conforme: _____

Very truly yours,

KENNETH V. TANATE, PhD
 Executive Director and Head of the Procuring Entity
 Date: _____

Service Provider signature over printed name
 Date: _____