

JOB ORDER

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| <p>1 Supplier/Provider THE NEW ALBERGUS, INC.</p> <p>Address: <u>Quezon City</u></p> <p>Tel./Fax No.: <u>931-3663 local 11</u></p> <p>TIN: <u>000-277-283-000</u></p> | <p>2 J. O. Number: <u>201905-0084</u></p> <p>Date: <u>05/07/2019</u></p> <p>P.R. No.: <u>201905-0125</u></p> <p>Date: <u>05/03/2019</u></p> <p>Mode of Procurement: <u>NP-SVP</u></p> |
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3 Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein

| Item No. | Qty | Unit | Item Description | Cost | |
|--|-----|------|---|------|------------|
| | | | | Unit | Total |
| 1 | 1 | lot | Provision of Catering Services for the conduct of Study Visit for the Myanmar Competition Commission (MmCC) on 08-09 May 2019 | | P94,286.92 |
| <i>Please see attached conformed Terms of Reference.</i> | | | | | |
| -----NOTHING FOLLOWS----- | | | | | |

| | |
|---|---|
| Amount in Words (Gross): <u>NINETY FOUR THOUSAND TWO HUNDRED EIGHTY SIX and 92/100 PESOS</u> | Total: *** P94,286.92 (***)Subject to all applicables taxes) |
|---|---|

4 Place of Delivery: PCC Delivery Term: - Pick-up - Deliver w/in calendar days from receipt of JO

Date of Delivery/Completion: indicated in the TOR Payment Term: - COD - w/in **15** days after delivery

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.


5 Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Supplier signature over printed name
Date: _____


KENNETH V. TANATE, PhD
 Executive Director and Head of Procuring Entity
 Date: _____

| | | |
|----------------------------|-------------------|------------|
| 6 Funds Available : | 7 Amount : | ALOBS No.: |
| _____ | Date : | _____ |
| _____ | _____ | _____ |



REQUEST FOR QUOTATION

"Provision of Catering Services for the conduct of Study Visit for the Myanmar Competition Commission (MmCC)"

P.R. No./Date Received: 201905-0125 / 03 May 2019

RFQ/P No./Date: 201905-0101 / 03 May 2019

The Philippine Competition Commission invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the described item in the attached **Terms of Reference** subject to the Terms and Conditions and within the Approved Budget for the Contract (ABC)


Required Documents/Information to be submitted as Attachments to the Quotation/Proposal:

- Mayor's/Business Permit
- Latest Income/Business Tax Return
- PhilGEPS Registration Number
- Signed Terms of Reference
- Notarized Omnibus Sworn Statement - Annex "A" (to be submitted prior to Job Order Issuance)

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the PCC Bids and Awards Committee (PBAC) Secretariat at above address or email to procurement@phcc.gov.ph or mybambao@phcc.gov.ph on or before **07 May 2019, 09:00AM** subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions
5. PCC PBAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract
6. Salient provisions of the IRR of RA 9184 Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
7. PCC reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference**

Very truly yours,


PERSON D. DE LA TORRE
Head, PBAC Secretariat

| Item | QTY | ABC | Technical Specifications | Brand/Model | Unit Price | Total Amount |
|------------------------|-------|-------------|--|--------------|------------|--------------|
| | | | | | | |
| 1 | 1 lot | P 94,600.00 | Provision of Catering Services for the conduct of Study Visit for the Myanmar Competition Commission (MmCC) (a) May 08, 2019 - AM & PM Snacks (28 pax) (b) May 09, 2019- AM & PM Snacks and Dinner (50 pax) *Please see attached Terms of Reference. | | | |
| Total Lot ABC | | P 94,600.00 | | TOTAL Amount | | 94,286.91 |
| Delivery Instructions: | | | *Please see attached Terms of Reference | | | |

(Please provide complete information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name: Jea Guerterra

Designation/Position: Sales Account Executive

Name of Company: The New Albergus Inc.

Address: 16 Capitol Hills Drive Old Dalara

Telephone / Fax: 9313663

E-mail Address: Jea.guerterra@albergus.com



TERMS OF REFERENCE

Provision of Catering Services for the conduct of Study Visit for the Myanmar Competition Commission (MmCC) on 8-9 May 2019

I. Rationale/Objective

The Philippine Competition Commission, with support from the Friedrich Naumann Foundation (FNF) and the Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH (GIZ), is hosting a **Study Visit for the Myanmar Competition Commission (MmCC) on 8-9 May 2019**.

On 24 February 2017, Myanmar passed its competition law. The Myanmar Competition Commission was appointed on 31 October 2018. The Commission is chaired by the Union Minister for Commerce, and the members are a mix of professionals and government officials, including representatives from the Ministry of Industry, the Ministry of Home Affairs, the Ministry of Transport and Communication, and the Union Attorney General's Office.

The MmCC is organizing this Study Visit, the first for the newly formed commission, to learn from the PCC's own experience in setting up its agency and engaging stakeholders to build a culture of competition. The MmCC's eleven (11) commissioners and three (3) staff will join the delegation, along with representatives from FNF Myanmar.

This activity is in line with the PCC's commitment as a member of the ASEAN Experts' Group on Competition to develop and strengthen cooperation among competition authorities in the region, work towards a convergent approach to competition policy, and assist other competition authorities in capacity-building and advocacy.

During the Study Visit, a series of roundtable discussions will be held with the PCC and MmCC Commissioners. The MmCC delegation will then have the opportunity to meet with key offices of the PCC to learn about their operations. Finally, the program will conclude with a panel discussion with guests from law firms who have experience working with the PCC for merger review.

II. Participant

The event will gather 28 participants on May 08 and 50 participants on May 09 which will be composed the MmCC's eleven (11) commissioners and three (3) staff to join the delegation, along with representatives from FNF Myanmar and PCC's officers and relevant staff.



III. Requirements

A. Menu (minimum requirement)

AM Snacks (May 08 and 09, 2019)

Can be plated or Buffet set-up), at least 3 snacks menu, combination of the following choices but not limited to, and subject to final approval of menu:

- Burger Sliders
- Finger Sandwiches
- Various Cakes
- Dried Fruits
- Fruit Skewers
- Various flavor of Canape
- Filipino Snacks/Delicacies (Tarts, Pies, Kakanin)

*With One Round Iced Tea/Soda/Fruit Juice

PM Snacks (May 08 and 09, 2019)

Can be Plated or Buffet set-up), at least 1 combination menu from the following choices but not limited to, and subject to final approval of menu:

- Combination of Pasta with Breads, or
- Combination of at least 2 Filipino Merienda, or
- Combination of Pasta with Canape/Sandwiches

*With One Round Iced Tea/Soda/Fruit Juice

Dinner: (May 09, 2019)

Buffet set-up, with provision for the menu changes/off-setting/food conversion), subject to the final selection and approval of menu:

- 1 Soup
- 1 Green Salad with 2-3 choices of dressings
- Steamed Rice / Java Rice
- 4 Entrees (Fish, Pork, Beef, Chicken)
- 1 Side dish (Vegetables/Pasta)
- 2 Desserts (Fresh Fruits/Pastries/Puddings/Fruit Tarts)
- At least 2-3 choices of beverages (Sodas/Iced Tea/Fruit Juices)

Other:

- Free-flowing coffee and/or tea and drinking water during activity



B. Serving Schedule

- AM Snacks - 10:00AM
- PM Snacks - 2:30PM
- Dinner - 5:00PM

C. Scope of Work

- Ingress at least 1-2 hours before the program (8:00AM);
- Ensure quality of food and drinks prior to actual serving and cleanliness of dinnerware and utensils to be used;
- Set up at least one (1) managed Buffet station, well-arranged and covered by clean and presentable linen;
- For Dinner, with provision of table set-up (Tables and chairs) covered with clean and presentable linen and centerpiece.
- Must have at least two (2) staff/servers for the assistance in distribution of food and drinks and one (1) coordinator;
- Must provide floor cover for the buffet station to protect the permanent carpet flooring from food and drinks spillages.
- Ensure cleanliness of buffet area all the time.
- Egress immediately after the program (6:30PM).

IV. Approved Budget for the Contract (ABC)

A total estimated ABC for this procurement is **Ninety-Four Thousand Six Hundred Pesos (PhP94,600.00)**, inclusive of all applicable government taxes and service charges.

V. Mode of Procurement

The mode of procurement shall be Negotiated Procurement – Small Value Procurement which covers provision of food/catering services under the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.



Ensuring businesses compete and consumers benefit

VI. Payment Scheme

Full payment of the contract shall be paid within fifteen days (15) days after the issuance of the following:

- a. Billing statement by the Service Provider; and
- b. Certificate of Satisfactory Service issued by PCC

VII. Liquidated Damages

Failure to comply with the Terms and Conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount equal to one-tenth of one percent (1%) of the cost of unperformed portion for every day of delay. If the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract. The PCC reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

VIII. Dispute Agreement/Resolution:

- A. Should there be any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Pasig City.
- B. In case of a court suit, the venue shall be the courts of competent jurisdiction in Pasig City, to the exclusion of all other courts; and
- C. Any amendment or additional terms and conditions to the Contract must be in writing, signed and acknowledged by the Parties.

Approved by:

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CARA GABRIELLE T. LATINAZO
 Executive Assistant IV
 OCJRB

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| <p>Conforme:</p> <p><i>Joa Guevarra</i></p> <hr/> <p>Name and Signature of Authorized Representative</p> <p>Sales Account Executive</p> <hr/> <p>Designation</p> <p>The New Albergue Inc.</p> <hr/> <p>Company</p> <p>May 31, 2019</p> <hr/> <p>Date</p> |
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