



Ensuring businesses compete and consumers benefit

25/F Vertis North Corporate Center 1  
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 procurement@phcc.gov.ph  
 (+632) 771-9722

## PURCHASE ORDER

<b>1</b> Supplier/Provider: <b>BAN BEE COMMERCIAL CO., INC.</b> Address: <b>Tondo, Manila</b> Tel./Fax No. : <b>244-3724 / 244-3716</b> TIN : <b>001-609-075-000</b>	<b>2</b> P. O. Number : <b>201903-0034</b> Date : <b>03/01/2019</b> P.R. No. : <b>201902-0037</b> Date : <b>20 February 2019</b> Mode of Procurement : <b>Shopping</b>
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**3**  
 Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
4		2	pcs	3-Layer Document Tray (Metal, Black, Legal Size)	₱700.00	₱1,400.00
6		3	pcs	Wireless Mouse	₱690.00	₱2,070.00
8		2	pcs	Ribbon, EPSON LQ-2190	₱880.00	₱1,760.00
9		4	pcs	Ink, EPSON L1455, Black	₱650.00	₱2,600.00
10		5	pcs	Powerbank, 20000MAH	₱1,480.00	₱7,400.00

Amount in Words (Gross): <p style="text-align: center;"><b>Fifteen Thousand Two Hundred Thirty Pesos</b></p>	Total: <b>*** ₱15,230.00</b> (***)Subject to all applicables taxes)
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<b>4</b> Place of Delivery: <b>PCC</b>	Delivery Term: <input type="checkbox"/> Pick-up <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> - Deliver w/in 15 calendar days from receipt of PO
Date of Delivery/Completion: <b>indicated above</b>	Payment Term: <input type="checkbox"/> COD <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> - w/in 15 days upon receipt of SOA

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

**5** Penalty Provision:  
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:  
 \_\_\_\_\_  
 Supplier signature over printed name  
 Date: \_\_\_\_\_

**KENNETH V. TANATE, PhD**  
 Executive Director and Head of the Procuring Entity  
 Date: \_\_\_\_\_

<b>6</b> Funds Available : <p style="text-align: center;"><b>LENET L. LAUDENCIA</b></p>	<b>7</b> Amount : _____ ALOBS No.: _____ Date : _____
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