


PURCHASE ORDER

| | | | | | | |
|---|------------------|---|-------------|--|--|--------------|
| 1 Supplier/Provider: ZAB ENTERPRISES INC. <hr/> Address: Sampaloc, Manila Tel./Fax No.: 8712-8535 / 8711-0942 TIN: 009-294-989-000 | | 2 P. O. Number: 201910-0219 Date: October 25, 2019 P.R. No.: 201909-0222 Date: September 25, 2019 Mode of Procurement: Shopping | | | | |
| 3 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein | | | | | | |
| Item No. | Stock No. | Qty | Unit | Item Description | Unit Cost | Total |
| 9 | | 200 | piece | ARCHFILE FOLDER, A4 Vertical Black, 3-inch width 2-holes | 95.00 | 19,000.00 |
| 15 | | 100 | piece | TAPE, Double Sided | 30.00 | 3,000.00 |
| Amount in Words: Twenty-Two Thousand Pesos | | | | | Total: 22,000.00 *Subject to Applicable Taxes: - GROSS: 22,000.00 | |
| 4 Place of Delivery: PCC | | Delivery Term: <input type="checkbox"/> Pick-up <input checked="" type="checkbox"/> | | - Deliver w/in 7 calendar days from receipt of PO | | |
| Date of Delivery/Completo | | Payment Term: <input type="checkbox"/> COD <input checked="" type="checkbox"/> 15 | | - Days after delivery | | |
| Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof. | | | | | | |
| 5 Penalty Provision: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. | | | | | | |
| Conforme: <i>Perlita A. Yago</i> Supplier signature over printed name Date: <u>11-5-19</u> | | Very truly yours,  KENNETH V. TANATE, PhD Executive Director and Head of Procuring Entity Date: _____ | | | | |
| 6 Funds Available : _____ | | | | 7 Amount : _____ ALOBS No.: _____ Date : _____ | | |
| BERNARD L. TINONAS | | | | | | |



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