

## PURCHASE/JOB ORDER

<p><b>1</b></p> <p>Supplier : <b>ALEXAN COMMERCIAL</b></p> <p>Address : 12 Timog Ave., Brgy. Laging Hnada, Quezon City</p> <p>Contact No. : (02) '8234-3328</p> <p>Email Address : <a href="mailto:alexanbook@gmail.com">alexanbook@gmail.com</a></p> <p>TIN : 005-423-495-000</p>	<p><b>2</b></p> <p>J. O. Number : 2020-10-0108</p> <p>Date : October 21, 2020</p> <p>P.R. No. : 2020-09-0115</p> <p>Date : October 2, 2020</p> <p>Mode of Procurement : Shopping</p>
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**3** Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Price	
					Unit	Total
<b>Procurement of Books</b>						
5		1	copy	Babar. Equitable Access to High-Cost Pharmaceuticals. 2018. ISBN 9780128119457.	₱12,500.00	₱12,500.00
7		1	copy	Clarke. International Merger Policy : Applying Domestic Law to International Markets. 2014. ISBN 9781781000011	₱11,500.00	₱11,500.00
18		1	copy	ISO 10002 - Quality Management - Customer Satisfaction - Guidelines for complaints handling in organizations. 2018. ISBN 9780267110210	₱15,000.00	₱15,000.00
19		1	copy	ISO 9001:2015 - Quality Management Systems Requirements. 2015. ISBN 9789267106779.	₱15,000.00	₱15,000.00
Attachment:						
<i>Supplier's Quotation</i>						

<p>Amount in Words (Gross):</p> <p style="text-align: center;"><b>Fifty-Four Thousand Pesos</b></p>	<p><b>Total (Gross):</b> *** <b>₱54,000.00</b></p> <p>(***Subject to All applicable taxes)</p>
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**4** Place of Delivery:           N/A                Delivery Term:  - Pick-up  - Please see Technical Specifications

Date of Delivery/Completion:                      Payment Term:  - COD  - Within 15 Calendar Days upon acceptance of correct delivery and receipt of Billing.

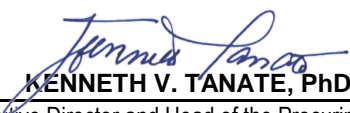
Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

**5** Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

<p><b>ZENDY HONG</b></p> <p>Authorized Representative</p> <p>Date: _____</p>	 <p><b>KENNETH V. TANATE, PhD</b></p> <p>Executive Director and Head of the Procuring Entity</p> <p>Date: _____</p>
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<p><b>6</b></p> <p>Funds Available :</p> <p style="text-align: center;"><b>MA. DOLORES A. KALALO, CPA</b></p> <p style="text-align: center;">Chief Accountant</p>	<p><b>7</b></p> <p>Amount : _____ ALOBS No.: _____</p> <p>Date : _____</p>
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