

**PURCHASE ORDER**

<b>1</b> Supplier/Provider: <b>BANBEE COMMERCIAL CO., INC.</b> Address: <b>Recto Ave. Tondo Manila</b> Tel./Fax No.: <b>8986-9305</b> TIN: <b>001-609-075-000</b>	<b>2</b> P. O. Number: <b>2020-12-0143</b> Date: <b>December 23, 2020</b> P.R. No.: <b>2020-12-0143</b> Date: <b>December 9, 2020</b> Mode of Procurement: <b>Shopping (B)</b>
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**3**  
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
1		50	piece	STORAGE FILE BOX for Legal size documents, with Lid, Brown	100.00	5,000.00
2		10	ream	MOROCCO BINDING COVER, A4 (Blue)	248.00	2,480.00
3		360	piece	Sign Pen Black, Liquid/Gel 0.5mm needle tip With Rubber Grip and Metal Clip, Offered: Pilot	59.00	21,240.00
4		360	piece	Sign Pen Blue, Liquid/Gel 0.5mm needle tip With Rubber Grip and Metal Clip, Offered: Pilot	59.00	21,240.00
7		50	piece	RULER, PLASTIC, 12", 1 piece in individual plastic	10.00	500.00
10		50	piece	FLASH DRIVE, 16 GB capacity, 1 piece in individual	290.00	14,500.00
13		400	ream	PAPER Multicopy, A4 80 gsm	193.00	77,200.00
14		10	ream	PVC BINDING COVER, A4	500.00	5,000.00

Amount in Words: **One Hundred Forty-Seven Thousand One Hundred Sixty Pesos**  
 Total: **147,160.00**  
 \*Subject to Applicable Taxes  
 GROSS: **147,160.00**

**4** Place of Delivery: **PCC** Delivery Term:  - Pick-up  - Deliver w/in 15 calendar days from receipt of PO  
 Date of Delivery/Completion: \_\_\_\_\_ Payment Term:  - COD  15 - Days after delivery

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

**5** Penalty Provision:  
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: DOMINGO L. FURING Very truly yours, KENNETH V. TANATE, PhD  
 Supplier signature over printed name Executive Director and Head of Procuring Entity  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_

<b>6</b> Funds Available :  _____ <b>MA. DOLORES A. KALALO</b>	<b>7</b> Amount : _____ ALOBS No.: _____ Date : _____ _____
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