

**PURCHASE ORDER**

<b>1</b> Supplier/Provider: <b>Accessories and Supplies Depot, Inc.</b>		<b>2</b> P. O. Number: <b>2022-11-0201</b>	
Address: <b>110 Labo St. Brgy. Salvacion La Loma Quezon City</b>		Date: <b>16/11/2022</b>	
Tel./Fax No.: <b>7978-9228</b>		P.R. No.: <b>2022-10-0187</b>	
TIN: <b>005-679-268-000</b>		Date: <b>20/10/2022</b>	
		Mode of Procurement: <b>Shopping (B)</b>	

**3**  
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein

Item No.	Stock No.	Qty	Unit	Item Description	Cost	
					Unit	Total
11		20	bottle	Ink, Black for Epson L6170	₱448.00	₱ 8,960.00
12		15	bottle	Ink, Magenta for Epson L6170	₱293.00	₱ 4,395.00
13		15	bottle	Ink, Cyan for Epson L6170	₱293.00	₱ 4,395.00
14		15	bottle	Ink, Yellow for Epson L6170	₱293.00	₱ 4,395.00
*Nothing Follows*						

Amount in Words: **Twenty-Two Thousand One Hundred Forty-Five Pesos Only**

Total: **₱ 22,145.00**  
 \*Subject to Applicable Taxes -  
 GROSS **₱ 22,145.00**

**4** Place of Delivery: PCC Delivery Term:  Pick-up  - Deliver w/in 7 working days from receipt of the PO

Date of Delivery/Completion: \_\_\_\_\_ Payment Term:  - COD  - 15 Days after delivery

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

**5** Penalty Provision:  
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Kyril Ekojo  
Supplier signature over printed name  
Date: 11-21-2022

Very truly yours,  
Kenneth V. Tanate  
**KENNETH V. TANATE, PhD**  
Executive Director and  
Head of the Procuring Entity ST  
Date: \_\_\_\_\_

**6**  
Funds Available :  
Reuben Jonathan P. Montenegro  
**REUBEN JONATHAN P. MONTENEGRO**  
Chief Accountant

**7**  
Amount : **₱ 22,145.00** ALOBS No.: \_\_\_\_\_  
Date : \_\_\_\_\_

