



**COMMUNICATIONS AND KNOWLEDGE MANAGEMENT OFFICE**


**SPECIFICATIONS / IMPORTANT INSTRUCTIONS FOR BOOKS:**

1. Strictly based on **International Standard Book Number (ISBN)**
2. Book binding should be as defined in the ISBN
3. Should be **new** and in **perfect condition** - no torn/missing pages and damaged covers
4. Accompanying materials like CDs should be included/enclosed with the book
5. Warranty: Books found with defects must be replaced with a new copy within sixty (60) days from the date of notice given by the end user.
6. Delivery Period:
  - Electronic format: Five to ten (5-10) working days upon receipt of the signed Purchase Order (PO) from the supplier
  - Print format: Thirty (30) working days for indent order or fifteen (15) working days for local orders upon receipt of the signed Purchase Order (PO) from the supplier
7. This procurement shall be subject to the salient provisions of RA 9184 - Liquidated Damages - Section 68, which states that a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed, in case of failure to make delivery within the time specified.


**Prepared by:**

  
Lea C. Gomez  
Information Officer, CKMO

**Noted by:**

  
Arnold Roy D. Tenorio  
Director, CKMO

CONFORME:

  
EDUARDO F. STA MARIA



**JOB ORDER**

1 Supplier/Provider: <b>Brightmind Book Trading</b>		2 J. O. Number: <b>2022-08-0135</b>	
:		Date: <b>25-Aug-22</b>	
Address: <b>49 San Pedro St., Brgy. Commonwealth, Quezon City 1121</b>		P.R. No.: <b>2022-07-0137</b>	
Tel./Fax No.: <b>/ 0910-1344224</b>		Date: <b>26-Jul-22</b>	
TIN: <b>482-118-096-00001</b>		Mode of Procurement: <b>Shopping B</b>	

3

Gentlemen:

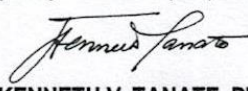
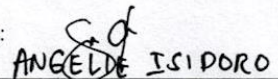
Please furnish this Office the following articles subject to the terms and conditions contained herein

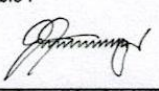
Item No.	Qty	Unit	Item Description	Cost	
				Unit	Total
1	2	pcs.	Belleflamme. The Economics of Platforms. Cambridge. ISBN 9781108710749 [Paperback]	P 3,510.00	P 7,020.00
Remarks: Please see attached Technical Specifications.					

Amount in Words: <b>Seven Thousand Twenty Pesos Only</b>	Total: <b>7,020.00</b>
	*Subject to Applicable Taxes <b>-</b>
	GROSS <b>7,020.00</b>

4 Place of Delivery: <b>PCC</b>	Delivery Term: <input type="checkbox"/> - Pick-up <input checked="" type="checkbox"/> <b>x</b>	Please see Specifications
Date of Delivery/Completion:	Payment Term: <input type="checkbox"/> - COD <input checked="" type="checkbox"/> <b>x</b>	Please see Specifications

Note: All materials replaced during the repair job shall be surrendered upon delivery of equipment to facilitate processing of payment. Unless otherwise indicated, the above terms and conditions are deemed accepted and form part thereof.

5 Penalty Provision: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.	Very truly yours,  <b>KENNETH V. TANATE, PhD</b> Executive Director and Head of the Procuring Entity
Conforme:  <b>ANGELDE ISIDORO</b> Supplier signature over printed name Date: <b>09-02-2022</b>	Date: _____

6 Funds Available :  <b>REUBEN JONATHAN P. MONTENEGRO</b> Chief Accountant, FPMO-AD	7 Amount : <b>7,020.00</b> ALOBS No.: _____ Date : _____
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**CONFORME:**



ANGELIE B. ISIDORO