



Republic of the Philippines

**PHILIPPINE COMPETITION COMMISSION**

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**AGENCY ACTION PLAN and  
STATUS of IMPLEMENTATION  
Audit Observations and Recommendations  
For the Calendar Year 2016  
As of 10 July 2017**

No.	Ref.	Audit Observations	Audit Recommendations	Agency Action Plan			Status of Implementation	Reason for Partial/ Delay/ Non-implementation, if applicable	Action Taken/ Action to be Taken	
				Action Plan	Person/Unit Responsible	Target Implementation Date				
						From				To
1	COA AARFY 2016, pp. 25-26	<u>Unrecorded Petty Cash Expenses</u> Unrecorded expenses totaling ₱180,329.19 due to non-submission of the Petty Cash Vouchers (PCV) by the Petty Cash Fund Custodian (PCFC) at year-end, resulting in the understatement of expenses and overstatement of Petty Cash account.	Recommended and Management agreed to:  a. Evaluate the petty cash requirement of PCC for a month and correspondingly adjust the amount of the Petty Cash Fund (PCF); and  b. Require the PCFC to submit replenishment of the PCF as soon as disbursement reaches at least 75 percent and to submit the replenished PCV at year-end for recording in the books of accounts.	(1) Dissemination and continuing implementation of PCC internal policy on PCF dated 05 January 2017 to ensure compliance with COA regulations on cash advance;  (2) Timely replenishment by PCF Custodians when disbursement reaches 75% or as necessary.  (3) Periodic evaluation of petty cash requirement of PCC	ALO-GSD	01-Mar-17	Onwards	Fully Implemented		

2	COA AARFY 2016, pp. 26-27	<p><b><u>Incomplete required documents for salaries and overpayment of salaries</u></b>  Propriety of salaries and wages processed by Development Academy of the Philippines (DAP) personnel for PCC could not be ascertained due to incomplete documentary requirements and overpayment of salaries by ₱34,518.17.</p> <p>a. Incomplete required documents for salaries and RATA</p> <p>b. Overpayment of salaries by ₱34,518.17</p>	<p>Recommended and Management agreed to:</p> <p>a. Require the Accountant to check the documentary requirements of paid DVs though these were processed by DAP personnel; and</p> <p>b. Recompute the overpaid salaries and require concerned employees to refund the same.</p>	<p>(1) Verification of claims and collation of necessary documents for submission to COA;</p> <p>(2) Collection of overpayments;</p> <p>(3) Effecting necessary controls including but not limited to recalculations and stringent review of necessary documents.</p>	FPMO-Accounting Division	01-Apr-17	Onwards	Fully Implemented		<p>(1) Collection of overpayments completed by 16 May 2017.</p> <p>(2) Pertinent documents transmitted by ALO-JRDD to COA on 10 July 2017.</p> <p>(3) Corrective Action - Salary of one (1) employee withheld, effective July 2017, pending submission of lacking documentary requirement</p>
3	COA AARFY 2016, pp. 27-29	<p><b><u>Excess 20 parking slots and hiring of seven drivers with only one official vehicle</u></b>  The rental cost of excess 20 parking slots of ₱174,193.40 and salaries of six extra drivers amounting to ₱294,546.37, or a total of ₱468,739.77 appeared to be unnecessary considering that the agency has only one vehicle and has rented five parking slots and one parking slot free of charge.</p> <p>a. Additional 20 parking slots for a rental fee of ₱174,193.40</p> <p>b. Hiring of seven drivers with only one official vehicle</p>	<p>Recommended that Management strictly observe judiciousness and prudence in handling government funds</p>	<p>Observe judiciousness and prudence in handling government funds</p>	ALO-GSD	29-Mar-17	Onwards	Fully Implemented		<p>(1) In May and June 2017, the PCC was able to award contracts to Nissan Shaw, Toyota Quezon Ave., and Honda Manila Bay for the supply and delivery of five (5) units Nissan Urvan, five (5) units Toyota Altis, and six (6) units Honda Mobilio, respectively. Nissan Urvans were already delivered to PCC on the last week of May. Altis and Mobilio units will be delivered on the 3rd week of July.</p> <p>(2) The parking slots are reserved for the 16 motor vehicles and PCC's Toyota Revo (donated by the PIDS). The rest are reserved for PCC's clients/stakeholders</p>

4	COA AAR FY 2016, pp. 29-30	<b>Non-submission of Contracts/MOAs/POs</b> Delayed submission of perfected Contracts/MOAs/Purchase Orders/Job Orders (POs/JOs) and supporting documents from 20 to 124 days in consonance with Section 3.1.1 and 3.2.1 of COA Circular No. 2009-001 dated February 12, 2009, thereby, precluding the auditor to conduct timely and systematic review of documents in order to suggest corrective measures, if warranted.	Recommended and Management agreed to observe the five-day reglementary period for the submission of all contracts and POs and its supporting documents to facilitate timely review and appropriate action by the auditor.	Submission of Contracts/POs/JOs and supporting documents to COA within the five-day reglementary period.	ALO-GSD	19-Jun-17	Onwards	Fully Implemented		
5	COA AAR FY 2016, pp. 30-31	<b>Programs and Projects for the Senior Citizens and the Differently-Abled Persons</b> Management did not formulate a plan for the programs and projects related to senior citizens and differently-abled persons contrary to Section 36 of the General Provisions of the Republic Act (R.A.) No. 10717, the General Appropriations Act (GAA) for Fiscal Year 2016.	Recommended that Management strictly adhere to the provisions of the General Provisions of R.A. No. 10717 and prepare programs and projects intended for senior citizens and differently-abled persons as required to address their concerns that will enhance their mobility, safety, and welfare.	(1) Development and implementation of FY 2017 Agency Program for Senior Citizens (SCs) and Differently-Abled Persons/Persons with Disability (PWD);  (2) Coordination with other Offices for mainstreaming of SC/PWD-related activities.	ALO-HRDD and FPMO-CPMD	19-Jun-17	Onwards	Ongoing		

Agency sign-off:

  
**ATTY. GWEN GRECIA-DE VERA**  
 Executive Director

**JUL 13 2017**  
 Date

Note: Status of implementation may either be (a) Fully Implemented, (b) Ongoing, (c) Not Implemented, (d) Partially Implemented, or (e) Delayed