

SPECIAL ORDER No. 2023-02-16-002
16 February 2023

TO : ALL CONCERNED

SUBJECT : RECONSTITUTION OF THE PCC REVIEW AND COMPLIANCE COMMITTEE

1. Reference is made to the annual submission of the Sworn Statement of Assets, Liabilities, and Net Worth (SALN) and Disclosure of Business Interest and Financial Connection as mandated by Republic Act No. 6713 also known as the Code of Conduct and Ethical Standards for Public Officials and Employees.
2. Civil Service Commission Resolution No. 1300455, promulgated on 04 March 2013, provides the guidelines in the review and compliance procedure in the filling up and submission of the SALN.
3. In recognition of the mandate given to the heads of agencies to designate members of its own Review and Compliance Committee, the PCC Review and Compliance Committee (PCC RCC) was constituted by virtue of [Special Order \(SO\) No. 2018-082 02 April 2018](#), and as amended by [SO No. 2019-333 02 Dec 2019](#) and [2022-03-25-002 dated 25 March 2022](#).
4. Cognizant of the need to streamline the membership of the PCC RCC, with the primary task to perform functions as may be necessary to ensure compliance by the officials and employees of the PCC in relation to the submission of the SALN and other related concerns, there is a need to reconstitute its membership.
5. In the exigency of service and to ensure the continuity of its function, the PCC RCC is hereby reconstituted as follows:

Name	Office	Designation
Atty. Rigel A. Villanueva	OGC	Chairperson
Mr. Rimel D. Evaristo	AO	Member
Mr. Renze Carlo E. Santos	FPMO	Member
Ms. Ma. Niña A. Lanciola	CEO	Office Representatives
Ms. Leanne Croisette N. Gorosin	CKMO	
Ms. Aislynn Fabiola G. Manuel		
Ms. Alleah Jeane R. Rebanal	EO	
Mr. John Hubert M. Guamos	Executive Offices	
Atty. Franzine F. Foronda	MAO	
Atty. Inna Camille C. Andres	OCCS	



6. The PCC RCC shall have the following functions:
- a. Issue the necessary advisories or guidelines in accomplishing the SALN;
 - b. Receive the SALN of officials and employees;
 - c. Evaluate the SALN if the same has been submitted on time, is complete and in proper form;
 - d. Issue Compliance and/or show-cause orders to employees who fail to accomplish or file the SALN properly, or who do not file the SALN, and prescribe the appropriate deadline;
 - e. Prepare the following list of employees in alphabetical order and submit to the head of office, copy furnished the CSC, on or before 15 May of every year:
 - i. Those who filed SALN with complete data;
 - ii. Those who filed SALN but with incomplete data; and
 - iii. Those who did not file SALN;
 - f. Issue the corresponding certificate of review and compliance in accordance with CSC requirements.

Office representatives shall serve as point persons from other offices to render needed assistance in the performance of RCC functions.

7. All other issuances relative thereto are hereby revoked and superseded.
8. For implementation.


Michael G. Aguinaldo
Chairperson